



Rapid Implementation of Oracle ERP Accounts Receivable Module

Instructor

Ahmed Maged

Work Team

Mohamed Gamal Ahmed

Sabah Mahrous Mustafa Kamal

Amal Abdelrazik Mohamed

Ahmed Essam Shabib

Khalil ALwazir Abdullah Eyada

Abdelrahman Mohamed Eid

Ahmed Mohamed Hussien

Cairo- 2024

1. Introduction

The project aims to implement and configure the Oracle ERP Accounts Receivable (AR) module for streamlined invoicing, payment collection, and integration with financial systems. This module will automate accounts receivable processes, improve efficiency, and ensure data accuracy across financial operations.

2. Objectives

- Configure the AR module to manage customer profiles.
- Enable seamless integration with Order Management and General Ledger modules.
- Automate payment reminders, reconciliations, and reporting processes.
- Conduct training sessions for end-users to ensure effective adoption of the system.

3. Scope of Work

The project will focus on the following:

- **Invoice Creation for Customer Sales**
 - Setting up a system to generate accurate and timely invoices for customer sales, including necessary details like product/service, pricing, taxes, and payment terms.
- **Payment Collection Management**
 - Establishing processes for tracking .
 - including due dates, payment reminders, and follow-ups.
- **Integration with Financial Systems**
 - Ensuring smooth integration of the invoicing and payment collection processes with existing financial systems for accurate recording and reporting.
- **Automation of Invoicing and Collections**
 - Automating the invoicing and payment collection workflows to streamline operations and reduce manual effort.
- **System Testing and Validation**

- Conducting thorough testing to ensure the invoicing and collection systems are functioning properly and accurately.

• 4. Project Plan and Timeline

Week	Phase	Details
Week 1	Setup and Initial Configuration	<ul style="list-style-type: none"> • Kickoff meeting with stakeholders. • Gather requirements and define project scope. • Configure customer profiles, payment terms, and invoicing rules. • Prepare integration plans for Order Management and General Ledger.
Week 2	Integration, Automation, and Testing	<ul style="list-style-type: none"> • Implement integration between AR, Order Management, and General Ledger. • Configure automated invoicing processes . • Conduct unit testing and end-to-end system validation.
Week 3	Training, Deployment, and Support	<ul style="list-style-type: none"> • Provide user training sessions and create user guides. • Deploy the AR module and ensure a smooth go-live process. • Offer post-deployment support and address any issues.

5. Deliverables

1. Fully configured Accounts Receivable module integrated with related systems.
2. Automated processes for invoicing, and reconciliations.
3. User training materials and a final project report.
4. Live demonstration showcasing module functionalities.

6. Tools and Technologies

- **Oracle ERP** for module configuration and integration.
- **Documentation Tools** (e.g., Microsoft Word, PowerPoint) for reporting and training.

7. Team Responsibilities

Name	Responsibility	Tasks
Mohamed Gamal	Team Leader	Manage project timeline, assign tasks, and coordinate meetings.
Abdelrahman & Ahmed Essam	Configuration Specialists	<ul style="list-style-type: none"> • Invoice Setup: <ul style="list-style-type: none"> ◦ Configure invoice templates using Oracle Receivables (AR). ◦ Define invoice types: Sales Invoice, Credit Memo, and Debit Memo. • Tax Configuration: <ul style="list-style-type: none"> ◦ Set up applicable taxes (e.g., VAT, Sales Tax) based on local regulations.

		<ul style="list-style-type: none"> • Customer Records Configuration: <ul style="list-style-type: none"> ◦ Input customer details (names, addresses, contact information). ◦ Assign a unique identifier for each customer.
Khalil & Ahmed Mohamed	Configuration Specialists	<ul style="list-style-type: none"> • Report Creation: <ul style="list-style-type: none"> ◦ Develop periodic reports for customer invoices (due invoices, paid invoices, overdue invoices). ◦ Customize reports based on financial department needs. • Alert Setup: <ul style="list-style-type: none"> ◦ Configure automatic notifications for due or overdue invoices.
Sabah & Amal	Testers	<ul style="list-style-type: none"> • Validate system functionalities related to invoicing and collections to ensure they meet business requirements. • Identify, document, and report bugs or issues during the testing phase. • Perform functional, integration, and user acceptance testing (UAT). • Ensure accuracy and reliability of reports, notifications, and workflows. • Collaborate with the configuration team to resolve issues and re-test fixes. • Provide feedback on system performance and usability.

8. Expected Outcomes

- Efficient and automated accounts receivable management.
- Improved accuracy in invoicing, and reconciliations.
- Enhanced financial reporting and reduced manual workload.

9. Conclusion

This project will deliver a robust Accounts Receivable module in Oracle ERP, ensuring operational efficiency and alignment with business needs. By automating critical processes and training users effectively, the organization can achieve significant time savings and data accuracy.