

Aman Yadav

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Summary

Eager to leverage my enthusiasm and compassion in a dynamic work environment where I can contribute positively while continuously developing my skills and fostering a collaborative atmosphere

Experience

Atlas Technologies, Inc. | New Delhi, delhi

Data Analyst Intern | 02/2024 - 05/2024

- Created and maintained dashboards using tools like Power BI.
- Conducted data cleaning and preprocessing using Excel and power query.

Concentrix | Gurugram, Haryana

Customer Sales Representative | 01/2023 - 01/2024

- **Customer Issue Resolution:** Successfully resolved customer issues and complaints, ensuring a high level of customer satisfaction.
- **Technical Support:** Provided technical support for various products and services, guiding customers through problem-solving steps effectively.
- **Team Collaboration:** Collaborated with team members and other departments to address customer needs.

Skills

Communication skills, Leadership, Microsoft excel, Power BI, Customer Service, Data analysis skills, 50 WPM English Typing Speed

Education

Guru Gobind Singh Indraprastha University | New Delhi, Delhi

Bachelor's of computer applications (2019 - 2022)-8.5 CGPA

Languages

English, Hindi

Certificates

Data Analyst certification , Advanced Excel Certification from Codebasics, Customer Enhancing Experiences from coursera

Personal Skills

- **Creativity:** Thinking outside of the box and coming up with creative solutions. as an intern at Atliq technologies I have identified the key points in BI dashboards and enhanced it for better use.
- **Flexibility:** Highly adaptable and flexible professional with a demonstrated ability to thrive in fast-paced and changing environments. Skilled in adjusting priorities and tasks quickly while maintaining a positive attitude and delivering quality results.
- **Problem solving :** Posses great problem solving and analytical skills , ability to think rationally and thoughtfully

Extra -Curricular Activities

- Coordinate and supervise sports events (done **MotoGP Bharat 2023** as a branding department supervisor)
- Member of NCC in year 2019.