



Republic of the Philippines
Southern Luzon State University
Lucban, Quezon

CONSOLIDATED REQUESTS OF PETITION SUBJECT

Date

The Vice President for Academic Affairs
Southern Luzon State University
Lucban, Quezon

Dear Sir:
I/ We would like to request and to petition the offering of the subject _____
No. of Units _____ from the College of _____ Day/ Time _____ Room _____ this
_____ Semester/Summer, SY _____.

I/We agreed to pay the cost and other expenses and abide with the terms and conditions hereof:

Name of Student	Signature	College of
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

(Additional rows may be inserted or deleted as needed.)

Attached is/ are the individual approved letters of request with the photocopy of student’s evaluation of grades.

Accepted By: _____
(Name of Faculty & Academic Rank)

Endorsed By: _____
(Program Chair) (Dean)

Approved By: _____
(VPAA)

Computation:

Total Number of Students _____
Number of Units/Contact Hours _____
Faculty Rate per Hour/ per Subject _____
Tuition Fee & Miscellaneous Fee _____
Total Amount _____
Cost per Student P _____

By: _____
(SLSU Accountant)

Note: Only those names appearing hereto shall be considered officially enrolled in the given subject.
(Please prepare this in triplicate)