



Republic of the Philippines
Southern Luzon State University
Lucban, Quezon

INDIVIDUAL REQUEST OF PETITION SUBJECT

Date

The Vice President for Academic Affairs
Southern Luzon State University
Lucban, Quezon

Thru: Dean,

Dear :

May I request the petition of the following subject/ s:

Subject Code/ Description:	
No. of Units:	Semester/ SY:
College:	Course:
Reason for the petition of subject:	
Program Chairman's Remarks:	
Program Chairman's Name & Signature:	

Subject Code/ Description:	
No. of Units:	Semester/ SY:
College:	Course:
Reason for the petition of subject:	
Program Chairman's Remarks:	
Program Chairman's Name & Signature:	

Attached is my course curriculum with grades on the subjects taken for your evaluation.

I am willing to pay the cost and other expenses pertaining to the offering of the petition subject/ s.

Respectfully yours,

Student (Signature over Printed Name)

Recommending Approval:

Approved/ Disapproved:

(Signature over Printed Name)
Dean, College of

(Signature over Printed Name)
Vice President for Academic Affairs