



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 22-4034

Agenda Date: 7/19/2022

Agenda #: 210.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 200200

Vendor/Entity Legal Name (if applicable): Prime Trees Inc.

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program

Request Summary (Agenda Caption):

Request for approval of a renewal option with Prime Trees Inc. for tree and tree limb removal services for Harris County for the period of October 1, 2022 - September 30, 2023 at a cost of \$209,171, and for the County Clerk to execute any applicable bonds to be received (200200).

Background and Discussion:

Tree and Tree Limb Removal Services for the Harris County Flood Control District

Expected Impact: N/A

Alternative Options: N/A

Presented to Commissioners Court

July 19, 2022

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☒ Environment
- ☒ Governance and Customer Service

Approve: G/E

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
08/10/2021	331	Approved for term 10/01/2021 - 09/30/2022

Location:

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name	Tree and Tree Limb Removal Services for the Harris County Flood Control District		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget (choose drop down option below)			
1000 - General Fund Precinct 2	\$75,000.00	\$	\$
1000 - General Fund	P\$20,000.00	\$	\$
1000 - General Fund	P\$17,000.00	\$	\$
Total Current Budget	\$112,000.00	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Implementation Date: October 01, 2022**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Anne Tyson, Purchasing Manager, Precinct 2; Mike True, Asst. Director of Parks, Precinct 2; Brad Petit, Dispatch Road and Bridge, Precinct 3; Martha Alvarez, Procurement Specialist, Precinct 4; Lyndsey Bars, Senior Buyer, Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

June 23, 2022

Commissioners Court
Harris County, Texas

RE: Job No. 200200

Members of Commissioners Court:

Please approve the renewal subject to applicable bond(s) to be received from the vendor(s) for the following:

Description: Tree and Tree Limb Removal Services for Harris County

Vendor(s): Prime Trees Inc.

Term: 10/01/2022 - 09/30/2023

Renewal Options: 2 of 4

Amount: \$209,171

Price Increase: \$10,136

Bond(s): Yes

Reviewed By: • Harris County Purchasing • Precinct 2
• Precinct 3 • Precinct 4

Sincerely,

DeWight Dopslauf
Purchasing Agent

LJB
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA JULY 19, 2022

