



## Harris County, Texas

1001 Preston St., 1st Floor  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 24-3194

Agenda Date: 6/4/2024

Agenda #: 326.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 210066

Vendor/Entity Legal Name (if applicable): Matran, Inc. dba Master's Leasing and Rental

MWDBE Contracted Goal (if applicable): 0%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

#### Request Summary (Agenda Caption):

Request for approval of a renewal option with Matran, Inc. dba Master's Leasing and Rental for lease of shuttle buses for Precinct 2 through May 31, 2025 at a cost of \$300,000 (210066), Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

#### Background and Discussion:

Second renewal option of Shuttle Bus Leases for Precinct 2.

#### Expected Impact:

N/A

#### Alternative Options:

N/A

#### Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation
- ☐ Flooding
- ☐ Environment

Presented to Commissioners Court

June 4, 2024

Approve: R/E

\_ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
09/13/2022	378	Utilization of Harris Health Contract 210066
11/29/2022	182	Agreement Execution
08/29/2023	301	Renewal No. 1

**Location: N/A**

Address (if applicable): N/A

Precinct(s): Precinct 2

**Fiscal and Personnel Summary**

Service Name			
	<b>Current Fiscal Year Cost</b>		
			<b>Annual Fiscal Cost</b>
	<b>Labor</b>	<b>Non-Labor</b>	<b>Total</b>
			<b>Recurring Expenses</b>

**Funding Sources**

**Existing Budget**

1000 - General Fund	\$	\$	\$300,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$300,000	\$

**Additional Budget Request** (*Requires Fiscal Review Request Form*)

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$

**Personnel** (Fill out section only if requesting new PCNs)

Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date: June 4, 2024**

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Freedom Rodriguez, Finance Manager, Commissioner Precinct 2; Brittani Bell, Sr. Buyer, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO  
Harris County Purchasing Agent**

May 21, 2024

Commissioners Court  
Harris County, Texas

**RE: Job No. 210066**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Lease of Shuttle Buses for Harris County Precinct 2

**Vendor(s):** Matran, Inc. dba Master's Leasing and Rental

**Term:** through 05/31/2025

**Renewal  
Options:** 2 of 4

**Amount:** \$300,000

**Bond(s):** No

**Reviewed By:** • Harris County Purchasing • Precinct 2

Sincerely,

DeWight Dopslauf  
Purchasing Agent

BCB  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA JUNE 04, 2024**

