



## Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

**File #:** 23-4929

**Agenda Date:** 8/29/2023

**Agenda #:** 352.

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID (if applicable):** 200047

**Vendor/Entity Legal Name (if applicable):** Novacoast, Inc.

**MWDBE Contracted Goal (if applicable):** N/A

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** 0% - Non-Divisible

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request that the County Judge execute an amendment to an agreement and a renewal option with Novacoast, Inc. in the amount of \$289,155 to increase funding for additional services for identity management consulting services for Universal Services - Technology for the period of November 10, 2023 - November 9, 2024 (200047), Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

#### Background and Discussion:

Job 20/0047 was awarded for identity management consulting services for Universal Services -Technology on November 10, 2020. This is the third of four one-year renewal options.

#### Expected Impact:

Renewal of this contract will allow the awarded supplier of this contract to continue providing identity management consulting services for current and future projects with the same level of quality of service already being provided.

#### Alternative Options:

Alternative option would be to not approve this renewal year which would impact current and future identity management consulting services provided under this contract.

#### Alignment with Goal(s):

Presented to Commissioners Court

- X\_ Justice and Safety
- \_ Economic Opportunity
- \_ Housing

August 29, 2023

Approve: G/R

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- \_ Public Health
- \_ Transportation
- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
11/10/2020	21 D 8 T	Award Approval
11/30/2021	185	Renewal 1 Approved
6/14/2022	226	Additional Funds Approved
11/29/2022	168	Renewal 2 Approved

**Location:**

Address (if applicable): N/A

Precinct(s): Countywide

**Fiscal and Personnel Summary**

Service Name			
	<b>FY 23</b>	<b>FY 24</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$	\$	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-

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<b>Total Personnel</b>	-	-	-
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**Anticipated Court Date:** 8/29/2023**Anticipated Implementation Date (if different from Court date):** 8/29/2023**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Karen Vasquez, Universal Services; Luke Herdrich, Buyer,  
Purchasing**Attachments** (if applicable): Letter, Amendment



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

August 3, 2023

Commissioners Court  
Harris County, Texas

**RE: Job No. 200047**

Members of Commissioners Court:

Please approve the attached Order authorizing the County Judge to execute the attached First Amendment to the Agreement and the third of four (4) renewal option(s) for the following:

**Description:** Identity Management Consulting Services for Harris County Universal Services - Technology

**Vendor:** Novacoast, Inc.

**Term:** 11/10/2023 – 11/9/2024

**Renewal Options:** 3 of 4

**Amount:** \$289,155

**Bond(s):** No

**Reviewed by:** X Harris County Purchasing X Universal Services - Technology

The First Amendment increases funding for additional services. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

*Paige McInnis for*

DeWight Dopslauf  
Purchasing Agent

LH  
Attachments(s)  
cc: Universal Services - Technology  
Vendor

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA AUGUST 29, 2023**

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN  
HARRIS COUNTY AND NOVACOAST, INC.**

THE STATE OF TEXAS     §  
                                      §  
COUNTY OF HARRIS     §

This Amendment to the Agreement is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through its Harris County Universal Services (“Department”), and Novacoast, Inc. (“Contractor”). The County and Contractor are referred to herein collectively as the “Parties” and individually as a “Party.”

***Recitals***

On November 10, 2020, the County entered into an agreement (the “Agreement”) with Contractor to provide identity management consulting services (the “Services”).

The Parties now desire to amend the Agreement for the purpose of exercising a renewal term and increasing the amount of funding available for the Services.

***Terms***

I.

The Parties agree to exercise the renewal term in accordance with rates provided in the “Project Change Order” attached hereto as Exhibit A.

II.

**LIMIT OF APPROPRIATION:** Contractor understands and agrees, said understanding and agreement also being of the absolute essence of this Amendment, that the total maximum compensation that Contractor may become entitled to for the Services performed under this Amendment during the renewal term, and the total maximum sum that the County shall become liable to pay to Contractor under this Amendment, shall not under any conditions, circumstances, or interpretations thereof exceed the sum of Two Hundred Eighty-Nine Thousand One Hundred Fifty-Five and No/Dollars (\$289,155.00) as certified available by the Harris County Auditor as evidenced by the issuance of a Purchase Order from the Harris County Purchasing Agent.

Contractor understands and agrees, said understanding and agreement also being of the absolute essence of this Amendment, that the total maximum compensation that Contractor may become entitled to hereunder, and the total maximum sum that the County shall become liable to pay to Contractor hereunder, shall not under any conditions, circumstances, or interpretations thereof exceed

the sum certified by the Purchase Order. Any Services performed or expenses incurred by the Contractor prior to the issuance of a Purchase Order are at the Contractor's own expense and are not reimbursable. Notwithstanding anything to the contrary, or that may be construed to the contrary, the County's liability under the terms and provisions of this Amendment is limited to the funds on the Purchase Order; and that when all the funds so certified are expended, Contractor's sole and exclusive remedy shall be to terminate this Amendment.

If the Services and charges to be provided for will equal or exceed the amount certified available, Contractor will notify the County immediately. If the amount certified is depleted prior to the end of the term of this Amendment, Contractor may terminate all Services hereunder upon the total depletion of the certified funds unless the County, at its sole option, certifies additional funds, as evidenced by a written amendment to this Agreement and the Purchase Order, in which event Contractor shall continue to provide the Services herein specified to the extent funds are available.

With regard to any renewal or extension of this Amendment, the County has not allocated any funds for any renewal or extension period beyond the current fiscal year. Therefore, if the County exercises any renewal option, the renewal is subject to the future allocation and certification of funds for the renewal period and in accordance with the terms and conditions of this Amendment. Failure to certify funds or to certify sufficient funding for any reason shall not be considered a breach of this Amendment.

All other terms and provisions of the Agreement shall remain in full force and effect as originally written.

### III.

It is expressly understood and agreed that the Agreement is incorporated herein by reference. In the event of any conflict between the terms and provisions of this Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Agreement, this Amendment shall control.

### IV.

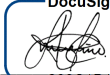
Multiple Counterparts: This Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this Amendment.

[SIGNATURE PAGE FOLLOWS]

NOVACOAST, INC.

By: Eron Howard  
Name: Eron Howard  
Title: COO  
Date: 08/08/2023

HARRIS COUNTY

By:  DocuSigned by:  
266C1B1FCB5A4DC...  
**LINA HIDALGO**  
**COUNTY JUDGE**

APPROVED AS TO FORM:  
CHRISTIAN D. MENEFEE  
COUNTY ATTORNEY

By: Cherelle Sims  
Cherelle Sims  
Assistant County Attorney  
C.A. File 23GEN1847

EXHIBIT A

“Project Change Order”

(follows behind)



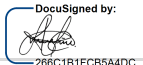
# Project Change Order

<b>Project Name:</b> Additional Identity Support Hours (November 2022-2023 renewal)				<b>Date of Request</b> August 7, 2023
<b>Type of Change</b>				<b>Change Order Number</b> 02
<b>Scope [ ]</b>	<b>Schedule [ X ]</b>	<b>Budget [ X ]</b>	<b>Other [ ]</b>	
<b>Change Requested By:</b> Patricia Turk				
<b>Project Engineers:</b> John Fields, Mark Baringer, Mohit Singh				

<b>Change Background Details:</b> Request for remaining amount of \$57,000.00 for 2022-2023 Identity Support extension.
<b>Reasons/Goals for Change:</b>  Providing additional support hours.
<b>Recommendations:</b>
<b>Impacts to Cost, Scope, Schedule, Quality:</b> Extend Support Hours: \$185.00 X 1,563 = \$289,155.00

All rates quoted in this Change Order are in US Dollars unless otherwise stated.

The undersigned acknowledge that they are authorized to enter into this SOW on behalf of their respective organizations. Signatures below will constitute acceptance of all terms contained in this change order and any supporting documents referenced throughout.

<b>HARRIS COUNTY</b>		<b>NOVACOAST</b>
 County Judge Lina Hidalgo	Signature	<i>Eron Howard</i>
	Printed Name	Eron Howard
August 29, 2023	Date	08/08/2023

**ORDER OF COMMISSIONERS COURT**  
 Authorizing execution of an Amendment to an Agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the 29<sup>th</sup> day of August, 2023 with all members present except Judge Hidalgo.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN AMENDMENT TO AN AGREEMENT  
 BETWEEN HARRIS COUNTY AND NOVACOAST, INC.**

Commissioner Garcia introduced an order and moved that Commissioners Court adopt the order. Commissioner Ramsey seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
<del>Judge Hidalgo</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Commissioner Ellis  
~~The County Judge~~ thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that County Judge Lina Hidalgo be, and she is hereby authorized to execute, for and on behalf of Harris County, an Amendment to the Agreement with Novacoast, Inc., for the purpose of exercising a renewal term at a modified rate, at an annual cost to the County not to exceed Two Hundred Eighty-Nine Thousand One Hundred Fifty-Five and No/Dollars (\$289,155.00). The Amendment and Agreement are incorporated as though fully set forth herein word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

Presented to Commissioners Court

August 29, 2023

Approve: **G/R**