



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-6219

Agenda Date: 10/31/2023

Agenda #: 261.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 190091

Vendor/Entity Legal Name (if applicable): Tetra Tech, Inc.

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MWDBE Contracted Goal (if applicable): 0%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability

Request Summary (Agenda Caption):

Request for approval of a renewal option with Tetra Tech, Inc. for disaster recovery program management for Harris County through October 28, 2024 at a cost of \$20,275,139 (190091), Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability.

Background and Discussion:

Approval of Renewal Four (4) for a term of October 29, 2023 - October 28, 2024, out of four (4) one-year Term renewal options of Agreement between Harris County and Tetra Tech, Inc. for Disaster Recovery Program Management services. This renewal facilitates the vendor's continued operations, implementation, and support of Disaster Recovery programs and projects. The vendor assists the Community Services Department in administering disaster recovery housing programs - the homeowner reimbursement, the homeowner assistance, the buyout programs with associated, management oversight, reporting, and regulatory compliance.

Expected Impact:

The renewal of this agreement is being requested to facilitate continued program management services and capacity without disruptions to the Disaster Recovery programs.

Alternative Options:

Not renewing the agreement for a one-year term with the vendor would cause disruption and loss of capacity to continue implementation operations of disaster recovery efforts jeopardizing delivery of assistance to eligible applicants, negatively impacting achievement of milestones issued by the Texas General Land Office, thus, jeopardizing associated CDBG-DR grant funds for Harvey recovery efforts.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☒ Housing
- ☐ Public Health
- ☐ Transportation
- ☒ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Presented to Commissioners Court

October 31, 2023

Approve: G/E

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
9/24/2019	21.d.8	Contract Awarded to Tetra Tech, Inc. Due to immediate need to continue recovery efforts a Purchase Order not to exceed \$50,000 was issued to the vendor. The award was subject to the execution of the agreement and approval by Commissioners Court. The Best and Final Offer (BAFO) approved was \$29,451,615 across five (5) years and subject to renewal
10/25/2019	Supplemental Item 1	Commissioners Court approved the agreement with Tetra Tech, Inc., for Disaster Recovery Program Management for a one (1) year term (October 29, 2019, through October 28, 2020) with four (4) one-year renewal options. The amount approved was \$14,986,260 (out of \$29,451,615) due to an accelerated program delivery timeframe.
1/28/2020	Supplemental Item 1	Commissioners Court approved amendment to agreement to facilitate vendor processing of flood insurance premiums and processing fees for eligible applicants increasing the budget by \$1,000,000 to \$15,986,260 for year one activities with no impact to the approved BAFO
10/27/2020	20.d.12.2	Commissioners Court approved one-year term (October 29, 2020, through October 28, 2021) Renewal One (1) of four (4) one-year renewal options. The associated budget allocation was \$16,414,694 inclusive of unused funds of \$4,570,100 from year one contract term with no impact to the approved BAFO
10/26/2021	244	Commissioners Court approved the agreement with Tetra Tech, Inc., for Disaster Recovery Program Management for a one (1) year term (October 29, 2021, through October 28, 2022) with four (4) one-year renewal options. The associated budget requested was \$11,353,771, which was inclusive of unused funds from previous years and does not increase the total approved award of 29,451,615 across 5 years.
10/25/2022	176	Third Renewal and Second Amendment Approved

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 24	FY 25	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Grant	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 10/31/2023

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Disaster Recovery related item

Contact(s) name, title, department: Thao Costis, Executive Director, Community Services Department;
Matthew McGarrity, Senior Buyer, Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

October 17, 2023

Commissioners Court
Harris County, Texas

RE: Job No. 190091

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Disaster Recovery Program Management for Harris County

Vendor(s): Tetra Tech, Inc.

Term: through 10/28/2024

**Renewal
Options:** 4 of 4

Amount: \$20,275,139

Bond(s): No

Reviewed By: • Harris County Purchasing • Community Services Department

Sincerely,

DeWight Dopslauf
Purchasing Agent

MTM
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 31, 2023

