



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-7469

Agenda Date: 12/19/2023

Agenda #: 257.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Carahsoft Technology Corporation

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request for approval of a State of Texas Department of Information Resources (DIR) Cooperative Contract renewal option with Carahsoft Technology Corporation for county-wide eSignature products and services for Harris County for the period of January 27, 2024 - January 26, 2025, at a cost of \$843,747, Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

Background and Discussion:

This is a renewal agreement for Job No. 19/0449 County-wide eSignature Products and services for the Harris County Toll Road Authority (HCTRA). This agreement with Carahsoft Technology Corporation, is for DocuSign Enterprise Pro for Gov. This service provides a start to end process of automating, signing, and managing sensitive documentation.

Expected Impact:

The approval of this renewal allows Harris County to provide electronic signatures to documents and agreements.

Alternative Options:

No recommended solution for this identified need.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation

Presented to Commissioners Court

December 19, 2023

Approve: G/E

- _ Flooding
- _ Environment
- _ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
5/19/2020	23.d.3a	Court approval of an award.
1/26/2021	20.d.5	Court approval of a modification.
10/12/2021	206	Court approval of a modification.
3/8/2022	200	Court approval of a renewal option with partial reimbursement to HCTRA.
1/31/2023	295	Court approval of a renewal option with partial reimbursement to HCTRA.

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	County-wide eSignature Products and Services		
	FY 24	FY 25	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$843,746.71	\$	\$
Total Incremental Expenditures	\$843,746.71	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Revenue - TRA	\$843,746.71	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$843,746.71	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$843,746.71	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-

Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: December 19, 2023

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Kendra Clark, HCTRA, Corey Douglas, Sourcing Manager - Purchasing Department

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

December 11, 2023

Commissioners Court
Harris County, Texas

RE: State of Texas Department of Information Resources (DIR) Cooperative Contract

Members of Commissioners Court:

Please approve the renewal for the following:

Description: County-wide eSignature Products and Services for Harris County

Vendor(s): Carahsoft Technology Corporation

Term: 01/27/2024 - 01/26/2025

Renewal Options: 4 of 4

Amount: \$843,747

Bond(s): No

Reviewed By: • Harris County Purchasing • Toll Road Authority

Sincerely,

DeWight Dopslauf
Purchasing Agent

CTD
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA DECEMBER 19, 2023

