



## Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 22-5318

Agenda Date: 9/13/2022

Agenda #: 264.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 190214

Vendor/Entity Legal Name (if applicable): Baker & Taylor, LLC (Primary); Brodart Co (Secondary)

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Comm. Tom S. Ramsey</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Comm. R. Jack Cagle</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request for approval of a renewal option with Baker & Taylor, LLC (Primary) and Brodart Co (Secondary) to provide library books, materials and associated services for the County Public Library for the period of October 29, 2022 - October 28, 2023, at a cost of \$1,684,000 (190214).

#### Background and Discussion:

This is a renewal for term contract Job. No. 190214-A, Provide Library Books, Materials, and Associated Services for Harris County. The original term contract award was approved in Commissioners' Court. The Harris County Public Library (HCPL) utilizes this term contract for purchasing books, audiobooks, other library materials, and associated services.

#### Expected Impact:

The approval of this renewal allows HCPL personnel to continue buying library materials at best possible prices for the County.

#### Alternative Options:

Other vendors exist but they were evaluated through the RFP process and this option is the cheapest for the County. The library must buy current books and materials to meet County needs.

#### Alignment with Goal(s):

Presented to Commissioners Court

September 13, 2022

- ☐ Justice and Safety
- ☒ Economic Opportunity
- ☐ Housing
- ☐ Public Health

Approve: G/E

- \_ Transportation
- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
10/29/19		Award
9/29/20		1st Renewal
10/26/21	234	2nd Renewal

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	1,684,400	1,684,400	5,053,200
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	<b>1,684,400</b>	<b>1,684,400</b>	<b>5,053,200</b>
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** September 13, 2022

**Anticipated Implementation Date (if different from Court date):** Ongoing

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Amber Seely, Division Director, Collections & Technical Services, County Library; Martha Sloan, Contracts Administrator, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

August 26, 2022

Commissioners Court  
Harris County, Texas

**RE: Job No. 190214**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Library books, materials and associated services for the Harris County Public Library  
**Vendor(s):** Baker & Taylor, LLC (Primary) ; Brodart Co (Secondary)  
**Term:** 10/29/2022 - 10/28/2023  
**Renewal Options:** 3 of 4  
**Amount:** \$1,684,000  
**Bond(s):** No  
**Reviewed By:** • Harris County Purchasing • Public Library

Sincerely,

DeWight Dopslauf  
Purchasing Agent

MS  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA SEPTEMBER 13, 2022**

