



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 22-6990

Agenda Date: 11/15/2022

Agenda #: 257.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 190205

Vendor/Entity Legal Name (if applicable): Kofile Technologies, Inc.

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Specialized, Technical, or Unique in Nature

Request Summary (Agenda Caption):

Request for approval of a renewal option with Kofile Technologies, Inc. for integrated land and personal records management system for the County Clerk's Office for the period of December 17, 2022 - December 16, 2023 at a cost of \$480,000 (190205), Justification for 0% MWDBE Participation Goal: 0% - Specialized, Technical, or Unique in Nature.

Background and Discussion:

Request by the County Clerk's Office for approval to renew and extend the existing contract agreement with Kofile Technologies, Inc., to continue providing Support and Maintenance Services for the Integrated Land and Personal Records Management System. Term December 16th, 2022, through December 17th, 2023, Purchasing Job #19/0205.

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s):

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding

Presented to Commissioners Court

November 15, 2022

Approve: E/G

☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
12/14/2021	231	Renewal 2 of 4

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name	19/0205 Contract Renewal extension		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$480,000.00	\$	\$
Total Incremental Expenditures	\$480,000.00	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: November 15, 2022**Anticipated Implementation Date (if different from Court date):****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Shane Holman, Chief Deputy of Courts, Harris County Clerk's Office
Jessica Barelas, Buyer, Purchasing

Attachments (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

October 25, 2022

Commissioners Court
Harris County, Texas

RE: Job No. 190205

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Integrated Land and Personal Records Management System for the Harris County Clerk's Office
Vendor(s): Kofile Technologies, Inc.
Term: 12/17/2022 - 12/16/2023
Renewal Options: 3 of 4
Amount: \$480,000
Bond(s): No
Reviewed By: • Harris County Purchasing • County Clerk's Office

Sincerely,

DeWight Dopslauf
Purchasing Agent

JB
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA NOVEMBER 15, 2022

