



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-4581

Agenda Date: 8/8/2023

Agenda #: 250.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project ID (if applicable): 190140

Vendor/Entity Legal Name (if applicable): OD's Printing (Primary); Arching Oaks Investments, Ltd DBA
Reflection Printing (Secondary)

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's
M/WBE Program

Request Summary (Agenda Caption):

Request for approval of a renewal option with OD's Printing (Primary); and Arching Oaks Investments, Ltd DBA
Reflection Printing (Secondary) for ballot by mail supplies, services and related items for the Elections
Administrator's Office through July 31, 2024, at a cost of \$126,738 (190140), Justification for 0% MWDBE
Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program.

Background and Discussion: Renewal of this contract will allow the awarded supplier to continue to support
Elections Administration with ballot by mail supplies, services and related items for Harris County

Expected Impact: Continuing this contract will allow for election support to be continued for the next calendar
year.

Alternative Options: N/A

Alignment with Goal(s):

Presented to Commissioners Court

August 8, 2023

Approve: G/R

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
8/11/20		Award
7/20/21	337	1 st Renewal
8/2/22	200	2 nd Renewal

Location:

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$126738	\$126738	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$126738	\$126738	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$126738	\$126738	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: August 8, 2023**Anticipated Implementation Date (if different from Court date): August 8, 2023****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Maureen J Fisbeck, Director of Administration, Elections Division ; Martha Sloan, Contracts Administrator, Harris County Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

August 01, 2023

Commissioners Court
Harris County, Texas

RE: Job No. 190140

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Ballot By Mail Supplies, Services and Related Items for the Harris County Elections Administrator's Office

Vendor(s): OD's Printing (Primary) ; Arching Oaks Investments, Ltd DBA Reflection Printing (Secondary)

Term: through 07/31/2024

Renewal Options: 3 of 4

Amount: \$126,738

Bond(s): No

Reviewed By: • Harris County Purchasing • Elections Administrator's Office

Sincerely,

DeWight Dopslauf
Purchasing Agent

MJS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA AUGUST 08, 2023

