



## Harris County, Texas

1001 Preston St., 1st Floor  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 24-2145

Agenda Date: 4/23/2024

Agenda #: 285.

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Renewal

**Project ID** (if applicable): 210086

**Vendor/Entity Legal Name** (if applicable): Kevin G. Smith, Ph.D. and Associates, P.C.

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** 0% - Minimal MWDBE Availability

#### Request Summary (Agenda Caption):

Request for approval of a renewal option with Kevin G. Smith, Ph.D. and Associates, P.C. for psychologist and/or psychiatrist examinations for the Sheriff's Office for the period of September 14, 2024 - September 13, 2025 at a cost of \$300,000 (210086), Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability.

#### Background and Discussion:

Psychologist and/or Psychiatrist Examination for the Harris County Sheriff's Office.

#### Expected Impact:

To perform required examinations (L-3) for personnel.

#### Alternative Options:

N/A

#### Alignment with Goal(s):

- X\_ Justice and Safety
- \_ Economic Opportunity
- \_ Housing
- \_ Public Health
- \_ Transportation
- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioners Court

April 23, 2024

Approve: G/E

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
4/13/2021	158	Project Advertisement Approved
9/14/2021	287	Contract Awarded
9/13/2022	272	1st Renewal term approved
9/19/2023	290	2nd Renewal term approved
3/26/2024	429	1 <sup>st</sup> Amendment

**Location: N/A**

Address (if applicable): N/A

Precinct(s): Countywide

**Fiscal and Personnel Summary**

Service Name	Psychologist and/or Psychiatrist Examination for the Sheriff's Office			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses

**Funding Sources****Existing Budget**

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$

**Additional Budget Request** (*Requires Fiscal Review Request Form*)

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$

**Personnel** (Fill out section only if requesting new PCNs)

Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date:** 4/23/2024**Anticipated Implementation Date (if different from Court date):** 4/23/2024**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Michael Lanham, Director of Finance, Sheriff's Office; Luke Herdrich, Senior Buyer, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

April 09, 2024

Commissioners Court  
Harris County, Texas

**RE: Job No. 210086**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Psychologist and/or Psychiatrist Examinations for the Harris County Sheriff's Office  
**Vendor(s):** Kevin G. Smith, Ph.D. and Associates, P.C.  
**Term:** 09/14/2024 - 09/13/2025  
**Renewal Options:** 3 of 4  
**Amount:** \$300,000  
**Bond(s):** No  
**Reviewed By:** • Harris County Purchasing • Sheriff's Office

Sincerely,

DeWight Dopslauf  
Purchasing Agent

LH  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 23, 2024**

