



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-6587

Agenda Date: 11/14/2023

Agenda #: 223.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 170170

Vendor/Entity Legal Name (if applicable): Culinary Concessions, LLC d/b/a Luby's Culinary Services

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request for approval of a renewal option with Culinary Concessions, LLC d/b/a Luby's Culinary Services for food service management and cafeteria operation for Harris County for the period of December 19, 2023 - December 18, 2024, at no additional cost to the county (170170).

Background and Discussion:

This agreement provides labor and supplies required to operate a cafeteria within various, downtown Harris County facilities. Cafeteria operations consist of, food preparation, food stocking, order management, delivering food to various locations downtown. These services are performed during County days of operation for the convenience of County employees and members of the general public transacting business in the Civil Courthouse and the Criminal Justice Center. The volume is dependent on the needs of the tenants, visitors, and the time of year.

Expected Impact:

This agreement will extend the term to allow for uninterrupted concession service within the Civil Courthouse and Criminal Justice Center. This renewal will provide a revenue to the County.

Alternative Options:

The alternative option is to rent the space to another concession provider or to repurpose the space for another use.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health

Presented to Commissioners Court

November 14, 2023

Approve: G/E

- Transportation
- _ Flooding
- _ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
8/23/22	265	Assigned
2/21/23	511	Renewal No. 1

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 24	FY 25	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 11/14/23

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Rosalie Brockman, Senior Director, Building Resiliency & Sustainability Operationsl; Jeremy Woodard, Sourcing Manager, Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

October 30, 2023

Commissioners Court
Harris County, Texas

RE: Job No. 170170

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Food Service Management and Cafeteria Operation for Harris County

Vendor(s): Culinary Concessions, LLC d/b/a Luby's Culinary Services

Term: 12/19/2023 - 12/18/2024

**Renewal
Options:** 2 of 5

Amount: \$0 (revenue)

Bond(s): No

Reviewed By: • Harris County Purchasing • Building Operations Services

Sincerely,

DeWight Dopslauf
Purchasing Agent

JW
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA NOVEMBER 14, 2023

