



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-5892

Agenda Date: 10/10/2023

Agenda #: 260.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 210284

Vendor/Entity Legal Name (if applicable): Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper

MWDBE Contracted Goal (if applicable): 16%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal is not 0% and is listed above

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request for approval of a renewal option with Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper for plastic liner (poly) bags and related items for Harris County for the period of November 1, 2023 - October 31, 2024 at a cost of \$327,521 (210284), MWDBE Contracted Goal: 16%.

Background and Discussion:

Request approval of second of four one-year renewal options of the term contract for Plastic Liner (Poly) Bags and Related Items for Harris County. Job No. 21/0284 was awarded to Imperial Bag & Paper Co. LLC DBA Great Southwest Paper Co. Inc. on October 26, 2021.

Expected Impact:

Renewal of this contract will allow the awarded supplier for this contract to continue providing Plastic Liner (Poly) Bags and Related Items for Harris County with the same level and quality of service already being Provided.

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding

Presented to Commissioners Court

October 10, 2023

Approve: E/G

- _ Environment
- _ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
10/26/2021	269	Award
9/13/2022	260	Renewal No. 1

Location:

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	Plastic Liner (Poly) Bags		
	FY 24	FY 25	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$327,521	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$327,521	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$327,521	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: October 10, 2023**Anticipated Implementation Date (if different from Court date): N/A****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Derek Phillips, AP Manager, Precinct 1; Martha Alvarez, Procurement Specialist, Precinct 4; Kandy Buntyn, Purchasing Manager, Sheriff's Office; Margaret Obot, Senior Buyer, Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

October 03, 2023

Commissioners Court
Harris County, Texas

RE: Job No. 210284

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Plastic Liner (Poly) Bags and Related Items for Harris County

Vendor(s): Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper

Term: 11/01/2023 - 10/31/2024

**Renewal
Options:** 2 of 4

Amount: \$327,521

Bond(s): No

Reviewed By:

- Harris County Purchasing
- Precinct 1
- Precinct 4
- Sheriff's Office
- Building Operations Services

Sincerely,

DeWight Dopslauf
Purchasing Agent

MO
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 10, 2023

