



## Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 22-5242

Agenda Date: 9/13/2022

Agenda #: 260.

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Renewal

**Project ID** (if applicable): 210284

**Vendor/Entity Legal Name** (if applicable): Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - project was awarded prior to launch of County's M/WBE Program

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Comm. Tom S. Ramsey</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Comm. R. Jack Cagle</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request for approval of a renewal option with Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper for plastic liner (poly) bags and related items for Harris County for the period of November 1, 2022 - October 31, 2023, at a cost of \$327,521 (210284).

#### Background and Discussion:

Request approval of first of four one-year renewal options of the term contract for Plastic Liner (Poly) Bags and Related Items for Harris County. Job No. 21/0284 was awarded to Imperial Bag & Paper Co. LLC DBA Great Southwest Paper Co. Inc. on October 26, 2021.

#### Expected Impact:

Renewal of this contract will allow the awarded supplier for this contract to continue providing Plastic Liner (Poly) Bags and Related Items for Harris County with the same level and quality of service already being provided.

#### Alternative Options:

N/A

#### Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

Presented to Commissioners Court

September 13, 2022

Approve: G/E

- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
10/26/21	269	Contract awarded in CC

**Location:**

Address (if applicable): N/A

Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>			
Service Name	Plastic Liner (Poly) Bags		
	<b>SFY 22</b>	<b>FY 23</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	\$327,521	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$327,521	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$327,521	\$	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** September 13, 2022**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Amber Seastrunk - Manager, Business Services - FPM, Derek Phillips - Account Manager, Pct-1, Martha Alvarez, Procurement Specialist - Pct-4 Kandy Buntyn - HCSO, Corey Douglas, Sr. Buyer, Purchasing Department

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO  
Harris County Purchasing Agent**

August 22, 2022

Commissioners Court  
Harris County, Texas

**RE: Job No. 210284**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Plastic Liner (Poly) Bags and Related Items for Harris County

**Vendor(s):** Imperial Bag & Paper Co. LLC, DBA Great Southwest Paper

**Term:** 11/01/2022 - 10/31/2023

**Renewal  
Options:** 1 of 4

**Amount:** \$327,521

**Bond(s):** No

**Reviewed By:** • Harris County Purchasing • Facilities & Property Maintenance  
• Sheriff's Office • Precinct 1  
• Precinct 4

Sincerely,

A handwritten signature in cursive script, appearing to read "DeWight Dopslauf".

DeWight Dopslauf  
Purchasing Agent

CTD  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA SEPTEMBER 13, 2022**

