



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-1369

Agenda Date: 2/21/2023

Agenda #: 511.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Supplemental RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 170170

Vendor/Entity Legal Name (if applicable): Culinary Concessions, LLC d/b/a Luby's Culinary Services

MWDBE Contracted Goal (if applicable): 0%

MWDBE Current Participation (if applicable): 0%

Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request by the Office of the Purchasing Agent for approval of a renewal option with Culinary Concessions, LLC d/b/a Luby's Culinary Services for food service management and cafeteria operation for Harris County through December 18, 2023, at no additional cost to the county (170170), MWDBE Contracted Goal: 0% - Minimal MWDBE Availability.

Background and Discussion:

This agreement provides labor and supplies required to operate a cafeteria within various, downtown Harris County facilities. Cafeteria operations consist of, food preparation, food stocking, order management, delivering food to various locations downtown. These services are performed during County days of operation for the convenience of County employees and members of the general public transacting business in the Civil Courthouse. The volume is dependent on the needs of the tenants, visitors, and the time of year.

Expected Impact:

This agreement will extend the term to allow for uninterrupted concession service within the Civil Courthouse. The extension will provide a revenue to the County.

Alternative Options:

The alternative option is to rent the space to another concession provider or to repurpose the space for another use.

Presented to Commissioners Court

Alignment with Goal(s):

February 21, 2023

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing

Approve: G/E

- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
9/26/2017	22.d.9.h	RFP Awarded
12/19/2017	II.2	Agreement executed
8/23/2022	265	Approved Reassignment of Contract

Location: Civil Courthouse

Address (if applicable): 201 Caroline St., Houston, TX 77002, 1001 Preston St., Houston, TX 77002, 1201 Congress St., Houston, TX 77002, 1201 Franklin St., Houston, TX 77002, 1019 Congress St., Houston, TX 77002
 Precinct(s): Precinct 1

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-

Total Personnel	-	-	-
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Anticipated Court Date: February 21, 2023

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Cinthia Lora, Contract Services Manager, BOS

Robert Brown, Senior Buyer, Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

February 16, 2023

SUPPLEMENTAL ITEM

Commissioners Court
Harris County, Texas

RE: Job No. 170170

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Food Service Management and Cafeteria Operation for Harris County

Vendor(s): Culinary Concessions, LLC d/b/a Luby's Culinary Services

Term: through 12/18/2023

Renewal Options: 1 of 5

Amount: \$0 (revenue)

Bond(s): No

Reviewed by: X Building Operations Services X Harris County Purchasing

Sincerely,

DeWight Dopslauf

DeWight Dopslauf
Purchasing Agent

RB
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA FEBRUARY 21, 2023