



## Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 23-6226

Agenda Date: 10/31/2023

Agenda #: 264.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 190214

Vendor/Entity Legal Name (if applicable): Baker & Taylor, LLC (Primary); Brodart Co (Secondary)

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request for approval of a renewal option with Baker & Taylor, LLC (Primary) and Brodart Co (Secondary) for library books, materials and associated services for the Public Library through September 28, 2024 at a cost of \$1,388,873 (190214), Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

#### Background and Discussion:

This is a renewal for term contract Job. No. 190214-A, Provide Library Books, Materials, and Associated Services for Harris County. The original term contract award was approved in Commissioners' Court. The Harris County Public Library (HCPL) utilizes this term contract for purchasing books, audiobooks, other library materials, and associated services.

#### Expected Impact:

The approval of this renewal allows HCPL personnel to continue buying library materials at best possible prices for the County.

#### Alternative Options:

Other vendors exist but they were evaluated through the RFP process and this option is the cheapest for the County. The library must buy current books and materials to meet County needs.

#### Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

Presented to Commissioners Court

October 31, 2023

Approve: G/E

- ☐ Flooding  
☐ Environment  
☒ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
10/29/19		Award
9/29/20		1 <sup>st</sup> Renewal
10/26/21	234	2 <sup>nd</sup> Renewal
9/13/22	264	3 <sup>rd</sup> Renewal

**Location: Harris County wide**

Address (if applicable):

Precinct(s): Choose an item.

**Fiscal and Personnel Summary**

Service Name			
	FY 24	FY 25	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	\$1,684,400		
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$1,684,400	\$	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date: 10/31/23****Anticipated Implementation Date (if different from Court date): 10/31/23**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Amber Seely, Division Director, Collections & Technical Services, County Library; Martha Sloan, Contracts Administrator, Harris County Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

October 17, 2023

Commissioners Court  
Harris County, Texas

**RE: Job No. 190214**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Library Books, Materials and Associated Services for the Harris County Public Library  
**Vendor(s):** Baker & Taylor, LLC (Primary) ; Brodart Co (Secondary)  
**Term:** through 9/28/2024  
**Renewal Options:** 4 of 4  
**Amount:** \$1,388,873  
**Bond(s):** No  
**Reviewed By:** • Harris County Purchasing • Public Library

Sincerely,

DeWight Dopslauf  
Purchasing Agent

MJS  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 31, 2023**

