



# Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

## Commissioners Court

Request for Court Action

File #: 24-1047

Agenda Date: 2/27/2024

Agenda #: 294.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 200055

Vendor/Entity Legal Name (if applicable): Cadre Research Labs

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Request Summary (Agenda Caption):

Request for approval of a renewal option with Cadre Research Labs for firearm forensics imaging and analysis system for the Institute of Forensic Sciences for the period of May 1, 2024 - April 30, 2025 at a cost of \$12,500 (200055).

### Background and Discussion:

The Firearms Forensic Imaging and Analysis System assists with comparison analysis of ballistic evidence. Cadre Research Labs is the manufacturer of the system and the only company that can maintain the system. Additionally, the maintenance services also include fees for the unique software associated with the images.

Expected Impact: N/A

### Alternative Options:

There are no alternative options.

### Alignment with Goal(s):

- ☒ Justice and Safety
- ☐ Economic Opportunity

Presented to Commissioners Court

February 27, 2024

Approve: G/R

- \_ Housing
- \_ Public Health
- \_ Transportation
- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
05/19/2020	23.d.9.e	Award on the basis of only bid
04/27/2021	214	Renewal 1 of 4, approved
04/26/2022	196	Renewal 2 of 4, approved
01/31/2023	274	Renewal 3 of 4, approved

**Location:**

Address (if applicable): 1861 Old Spanish Trail, Houston, TX 77054

Precinct(s): Choose an item.

**Fiscal and Personnel Summary**

Service Name				
		Current Fiscal Year Cost		Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
<b>Funding Sources</b>				
<b>Existing Budget</b>				
1000 - General Fund	\$	\$12,500	\$12,500	\$12,500
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$12,500	\$12,500	\$12,500
<b>Additional Budget Request</b> ( <i>Requires Fiscal Review Request Form</i> )				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date:** 2/27/2024

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Cristina Juarez, IFS, Robert Williams, Buyer, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

February 14, 2024

Commissioners Court  
Harris County, Texas

**RE: Job No. 200055**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** Firearm Forensics Imaging and Analysis System for the Harris County Institute of Forensic Sciences  
**Vendor(s):** Cadre Research Labs  
**Term:** 05/01/2024 - 04/30/2025  
**Renewal Options:** 4 of 4  
**Amount:** \$12,500  
**Bond(s):** No  
**Reviewed By:** • Harris County Purchasing • Institute of Forensic Sciences

Sincerely,

DeWight Dopslauf  
Purchasing Agent

RW  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA FEBRUARY 27, 2024**

