



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Staff Report

File #: 21-4499

Agenda Date: 8/24/2021

Agenda #: 331.

		YES	NO	ABSTAIN
	Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
To:	Harris County Commissioners Court			
Through:	DeWight Dopslauf, Purchasing Agent, Purchasing Department			
Prepared By:	Maria I. Rodriguez, Purchasing Coordinator, Purchasing Department			

Subject: Supplemental Item - Confidential
Project ID (If applicable):

Purpose and Request:

Request by the Office of the Purchasing Agent for approval of an award on the basis of lowest priced proposal meeting requirements and that the County Judge execute an agreement with PayFactors Group, LLC for compensation study for Harris County for the period of August 24, 2021 - August 23, 2022 with four (4) one-year renewal options, subject to applicable bonds to be received (210013).

Background and Discussion:

[INSTRUCTIONS: In this section should concisely provide any background and analysis that the Commissioners Court needs to fully understand the action being requested. Please limit background to 3-4 sentences and include any reference to when this item was previously considered by Court. Background should include reference to study or order that led to this item or if the item is a result of compliance with any specific law or statutory requirements.]

Fiscal Impact:

[INSTRUCTIONS: A short description of the cost of the request and where you are requesting funding from. No more than 2 sentences. In addition please fill out the table below. This includes financial impact to the current fiscal year and subsequent fiscal years along with the source of funding (general fund, grant, etc.). If the amount is within the current budget, please indicate the amount from 'Existing Department Budget'. If all of or part of the request is a new expense, please indicate funding source in the space provided.]

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
Service Impacted: [Please specify division where expenditure is incurred]			
Existing Budget			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
Existing Department Budget			

Please Identify Funding Source Special Revenue, Grant, etc.			
[INSERT FUNDING SOURCE]			
Total Sources			

Alternatives:

[INSTRUCTIONS: In this section you should briefly discuss any viable alternatives, including the benefits and consequences of each. Include subtitles on the first line of each alternative to identify it. If appropriate, the financial impact of each alternative can be discussed. If taking no action is a viable alternative it should also be discussed, including any financial or other impacts that would result.]

Alignment with Strategic Objective:

[INSTRUCTIONS: Please write out the Department Strategic Objective impacted by this item.]

Attachments:

[INSTRUCTIONS: Please include a list of backup for this item with a short description of each if more than one.]

Presented to Commissioners Court

August 24, 2021

Approve: R/G



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

August 20, 2021

SUPPLEMENTAL ITEM

Commissioners Court
Harris County, Texas

RE: Job No. 210013

Members of Commissioners Court:

Please approve the following award on the basis of lowest priced proposal meeting requirements subject to applicable bond(s) to be received from the vendor, and for the County Judge to execute the Agreement for the following:

Description: Compensation Study for Harris County

Proposals Received: Two (2) on February 8, 2021 (see attached)

Vendor: PayFactors Group, LLC

Term/Renewals: August 24, 2021 through August 23, 2022 with four (4) one-year renewal options

Amount: See confidential attachment

Evaluated by: X Evaluation Committee X Harris County Purchasing

The County Attorney's Office is preparing an Agreement for these products and services. The purchase is subject to the execution of the Agreement. If vendor and Harris County are unable to agree to an executable contract, Harris County reserves the right to negotiate with other proposers. A purchase order will be issued upon Commissioners Court approval.

Sincerely,

DeWight Dopslauf

DeWight Dopslauf
Purchasing Agent

JG
Attachment
cc: Budget Management
Vendors w/o attachments

FOR INCLUSION ON COMMISSIONERS COURT AGENDA AUGUST 24, 2021