



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 22-4537

Agenda Date: 8/2/2022

Agenda #: 200.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 1901140

Vendor/Entity Legal Name (if applicable): OD's Printing; Arching Oaks Investments, Ltd DBA Reflection Printing

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program

Request Summary (Agenda Caption):

Request for approval of a renewal option with OD's Printing (Primary) and Arching Oaks Investments, Ltd DBA Reflection Printing (Secondary) for ballot by mail supplies for the Election Administrator's Office through July 31, 2023 at a cost of \$243,864 (190140).

Background and Discussion: Renewal of this contract will allow the awarded supplier to continue to support Elections Administration with ballot by mail supplies, services and related items for Harris County

Expected Impact: Continuing this contract will allow for election support to be continued for the next calendar year.

Alternative Options: N/A

Alignment with Goal(s):

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- X Governance and Customer Service

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioners Court

August 2, 2022

Approve: G/E

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
8/11/20		Award
7/20/21	337	Renewal

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$95,030		
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$95,030	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources			
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: August, 2, 2022**Anticipated Implementation Date (if different from Court date):****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Maureen J Fisbeck, Director of Administration, Elections Administrator's Office; Martha Sloan, Contracts Administrator, Harris County Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

July 21, 2022

Commissioners Court
Harris County, Texas

RE: Job No. 190140

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Ballot by mail supplies for the Harris County Election Administrator's Office

Vendor(s): OD's Printing (Primary) ; Arching Oaks Investments, Ltd DBA Reflection
Printing (Secondary)

Term: through 07/31/2023

**Renewal
Options:** 2 of 4

Amount: \$243,864

Bond(s): No

Reviewed By: • Harris County Purchasing • Election Administrator's Office

Sincerely,

DeWight Dopslauf
Purchasing Agent

MS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA AUGUST 02, 2022

