



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-1108

Agenda Date: 2/21/2023

Agenda #: 356.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Financial Authorization

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Creative Solutions Software

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: Exempt - Sole Source

Request Summary (Agenda Caption):

Request for approval of a sole source exemption from the competitive bid requirements and a renewal option with Creative Solutions Software for electronic fare and data collection system for the period of March 1, 2023 - February 28, 2024, Justification for 0% MWDBE Participation Goal: Exempt - Sole Source.

Background and Discussion:

Request by Community Services Department for the approval of a sole source exemption to Creative Software Solutions, LLC for Electronic Fare and Data Collection System for the period of March 1, 2023, to February 31, 2024.

Expected Impact: N/A

Alternative Options: N/A

Alignment with Goal(s): N/A

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding

Presented to Commissioners Court

February 21, 2023

Approve: G/E

- _ Environment
 _ Governance and Customer Service

Prior Court Action (if any): N/A

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 2/21/23

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department:

Vernon Chambers / Assistant Director / Community Services Department

Connor Mitchell / Buyer / Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

February 9, 2023

Commissioners Court
Harris County, Texas

RE: Sole Source Exemption – Local Government Code § 262.024 (a)(7)

Members of Commissioners Court:

Please approve a sole source exemption from the competitive bid requirements and the second of four (4) renewal options for the following:

Description: Electronic Fare and Data Collection System

Vendor: Creative Solutions Software

Term: March 1, 2023 through February 28, 2024

Reviewed by: • Harris County Purchasing • Community Services Department

The Office of the Harris County Purchasing Agent has confirmed the sole source exemption. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

DeWight Dopslauf

DeWight Dopslauf
Purchasing Agent

CBM
Cc: Vendor

FOR INCLUSION ON COMMISSIONERS COURT AGENDA FEBRUARY 21, 2023