



## Harris County, Texas

1001 Preston St., Suite 934  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 23-0574

Agenda Date: 1/31/2023

Agenda #: 295.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Carahsoft Technology Corporation

MWDBE Contracted Goal (if applicable): 0%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

#### Request Summary (Agenda Caption):

Request for approval of a State of Texas Department of Information Resources (DIR) Cooperative Contract renewal option with Carahsoft Technology Corporation for county-wide eSignature products and services for Harris County through January 26, 2024, at a cost of \$737,144, MWDBE Contracted Goal: 0% - Non-Divisible.

#### Background and Discussion:

This is a renewal agreement for Job No. 19/0449 County-wide eSignature Products and services for the Harris County Toll Road Authority (HCTRA). This agreement with Carahsoft Technology Corporation, is for DocuSign Enterprise Pro for Gov. This service provides a start to end process of automating, signing, and managing sensitive documentation.

The Toll Road Authority's rate of \$398,374.30 will apply to DocuSign Business Pro for Gov. service. HCTRA will be reimbursed the additional cost of DocuSign Enterprise Pro for Gov. service that is needed by other Harris County departments in the amount of \$338,769.48.

#### Expected Impact:

The approval of this renewal allows HCTRA to provide electronic signatures to documents and agreements.

#### Alternative Options:

No recommended solution for this identified need.

Presented to Commissioners Court

January 31, 2023

#### Alignment with Goal(s):

\_ Justice and Safety

Approve: G/E

- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
5/19/2020	23.d.3a	Court approval of an award.
1/26/2021	20.d.5	Court approval of a modification.
10/12/2021	206	Court approval of a modification.
3/8/2022	200	Court approval of a renewal option.

**Location:** N/A

Address (if applicable): N/A

Precinct(s): Countywide

**Fiscal and Personnel Summary**

Service Name	Executive Director's Office		
	<b>FY 23</b>	<b>FY 24</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$737,144	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$737,144</b>	<b>\$</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Revenue - TRA	\$737,144	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$737,144	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
<b>Total Funding Sources</b>	<b>\$737,144</b>	<b>\$</b>	<b>\$</b>
<b>Personnel</b> (Fill out section only if requesting new PCNs)			

Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** January 31, 2023

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Anil Mirmira, Deputy Director, Tolling Operations; Yocha L. Cole, Buyer, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

January 20, 2023

Commissioners Court  
Harris County, Texas

**RE: State of Texas Department of Information Resources (DIR) Cooperative Contract**

Members of Commissioners Court:

Please approve the renewal for the following:

**Description:** County-wide eSignature Products and Services for Harris County

**Vendor(s):** Carahsoft Technology Corporation

**Term:** through 01/26/2024

**Renewal Options:** 3 of 4

**Amount:** \$737,144

**Bond(s):** No

**Reviewed By:** • Harris County Purchasing • Toll Road Authority

Sincerely,

DeWight Dopslauf  
Purchasing Agent

YC  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA JANUARY 31, 2023**

