



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-2786

Agenda Date: 5/16/2023

Agenda #: 249.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project ID (if applicable): 210102

Vendor/Entity Legal Name (if applicable): Dahill Office Technology Corporation dba Xerox Business Solution Southwest

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

Request Summary (Agenda Caption):

Request for approval of a renewal option with Dahill Office Technology Corporation dba Xerox Business Solution Southwest for high speed and color photocopiers services and related items for Harris County and the Flood Control District for the period of June 1, 2023 - May 31, 2024 at a cost of \$448,174 (210102),
Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

Background and Discussion: Lease of color copiers for the various locations throughout the County for the term of June 1, 2023 through May 31, 2024.

Expected Impact: Photocopier services for producing material necessary for the various divisions through-out the County.

Alternative Options:

N/A

Alignment with Goal(s):

Presented to Commissioners Court

May 16, 2023

Approve: G/E

- x_ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- X_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
6/8/21	239	Award
5/24/22	202	1 st Renewal

Location:

Address (if applicable): County Wide

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name	Hi Speed and Color Photocopier Services and Related Items		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$	\$139k	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$139k	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$139k	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 5/16/23**Anticipated Implementation Date (if different from Court date): 6/1/23****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Michael Lanham, Director of Finance, Sheriff's Office ; Karen Vasquez,

Director of Business Operations, Universal Services; Richard Woods, Court Administrator, Administrative Office of the District Courts; Martha Sloan, Contracts Administrator, Harris County Purchasing

Attachments (if applicable): Letter



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

May 05, 2023

Commissioners Court
Harris County, Texas

RE: Job No. 210102

Members of Commissioners Court:

Please approve the renewal for the following:

Description: High Speed and Color Photocopiers Services and Related Items for Harris County and the Harris County Flood Control District

Vendor(s): Dahill Office Technology Corporation dba Xerox Business Solution Southwest

Term: 06/01/2023 - 05/31/2024

Renewal Options: 2 of 4

Amount: \$448,174

Bond(s): No

Reviewed By: • Harris County Purchasing • Sheriff's Office
• Universal Services - Technology • Administrative Office of the District Courts

Sincerely,

DeWight Dopslauf
Purchasing Agent

MS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA MAY 16, 2023

