



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 21-6861

Agenda Date: 12/14/2021

Agenda #: 231.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable):

Vendor/Entity Legal Name (if applicable): Kofile Technologies, Inc.

MWDBE Participation (if applicable): N/A

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request for approval of a renewal option with Kofile Technologies, Inc. for an integrated land and personal records management system for the County Clerk's Office for the period of December 17, 2021 - December 16, 2022 at a cost of \$480,000 (190205).

Background and Discussion:

Request by the County Clerk's Office for approval to renew and extend the existing contract agreement with Kofile Technologies, Inc., to continue providing Support and Maintenance Services for the Integrated Land and Personal Records Management System. Term December 16th, 2021 through December 17th, 2022, Purchasing Job #19/0205

Expected Impact:

Alternative Options:

Alignment with Goal(s):

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- _ Governance and Customer Service

Presented to Commissioners Court

December 14, 2021

Approve: G/R

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name	19/0205 Contract Renewal Extension		
	FY 21-22	FY 22	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	480,000.00	\$	\$
Total Incremental Expenditures	480,000.00	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Implementation Date: 12/14/2021**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Shane Holman, County Clerk's Office

Attachments (if applicable):



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

December 07, 2021

Commissioners Court
Harris County, Texas

RE: Job No. 190205

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Integrated Land and Personal Records Management System for the Harris County Clerk's Office
Vendor(s): Kofile Technologies, Inc.
Term: 12/17/2021 - 12/16/2022
Renewal Options: 2 of 4
Amount: \$480,000
Bond(s): No
Reviewed By: • Harris County Purchasing • County Attorney's Office

Sincerely,

DeWight Dopslauf
Purchasing Agent

DS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA DECEMBER 14, 2021

