



## Harris County, Texas

1001 Preston St., 1st Floor  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

File #: 24-4770

Agenda Date: 8/6/2024

Agenda #: 250.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 200200

Vendor/Entity Legal Name (if applicable): Prime Trees Inc.

MWDBE Contracted Goal (if applicable): 10%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal is not 0% and is listed above

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request for approval of an extension to Prime Trees Inc. for tree and tree limb removal services for Harris County for the period of October 1, 2024 - October 31, 2024, or until a new contract is in place, with no increase in pricing (200200), MWDBE Contracted Goal: 10%.

Background and Discussion: Tree and Tree Limb Removal Services for Harris County

Expected Impact:

Alternative Options:

Presented to Commissioners Court

Alignment with Goal(s):

August 6, 2024

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☒ Environment

Approve: G/R

X Governance and Customer Service**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
09/29/2020	N/A	Award approved for term 10/01/2020 - 09/30/2021
08/10/2021	331	Renewal 1 approved for term 10/01/2021 - 09/30/2022
07/19/2022	210	Renewal 2 approved for term 10/01/2022 - 09/30/2023
08/08/2023	234	Renewal 3 approved for term 10/01/2023 - 09/30/2024

**Location:**

Address (if applicable):

Precinct(s): Countywide

**Fiscal and Personnel Summary**

Service Name	Tree and Tree Limb Removal Services for Harris County			
	<b>Current Fiscal Year Cost</b>			<b>Annual Fiscal Cost</b>
	<b>Labor</b>	<b>Non-Labor</b>	<b>Total</b>	<b>Recurring Expenses</b>

**Funding Sources****Existing Budget**

1000 - General Fund Precinct 2	\$0.00	\$	\$	\$
1000 - General Fund Precinct 3	\$0.00	\$	\$	\$
1000 - General Fund Precinct 4	\$0.00	\$	\$	\$
Total Current Budget	\$	\$	\$	\$

**Additional Budget Request** (*Requires Fiscal Review Request Form*)

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$

**Personnel** (Fill out section only if requesting new PCNs)

Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date: 08/06/2024****Anticipated Implementation Date (if different from Court date): 10/01/2024****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Juan Hernandez, Deputy Director of Public Works, Precinct 2; Mike True, Asst. Director of Parks, Precinct 2; Kelly T. Campbell, Warehouse Coordinator, Precinct 3; Jonathan Castrejon, Manager of Finance Operations, Precinct 4; Lyndsey Bars, Senior Buyer, Purchasing

**Attachments** (if applicable): Letter



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

July 25, 2024

Commissioners Court  
Harris County, Texas

**RE: Job No. 200200**

Members of Commissioners Court:

Please approve an extension for the following contract:

**Description:** Tree and Tree Limb Removal Services for Harris County  
**Vendor(s):** Prime Trees Inc.  
**Term:** 10/01/24 - 10/31/24 or until a new contract is in place (extended term)  
10/01/23 - 09/30/24 (as approved)  
**Reviewed By:** • Harris County Purchasing • Precinct 2  
• Precinct 3 • Precinct 4

The vendor(s) has agreed to extend under the same terms and conditions as set forth in the awarded contract, with no increase in pricing.

Sincerely,

DeWight Dopslauf  
Purchasing Agent

LB  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA AUGUST 06, 2024**

