



Harris County, Texas

1001 Preston St., 1st Floor
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 24-6865

Agenda Date: 10/29/2024

Agenda #: 303.

Department: Purchasing

Department Head/Elected Official: Paige McInnis

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 200207

Vendor/Entity Legal Name (if applicable): Sheffield Supply & Equipment of Texas, LLC

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Drop Shipped

Request Summary (Agenda Caption):

Request for approval of a renewal option with Sheffield Supply & Equipment of Texas, LLC for safety supplies and related items for Harris County for the period of December 1, 2024 - November 30, 2025 at a cost of \$231,443 (200207), Justification for 0% MWDBE Participation Goal: 0% - Drop Shipped.

Background and Discussion:

Safety Supplies and Related Items for Harris County

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s): N/A

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- _ Governance and Customer Service

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioners Court

October 29, 2024

Approve: G/E

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
12/01/2020		Award
11/30/2021	190	Renewal 1
11/15/2022	259	Renewal 2
10/10/2023		Renewal 3

Location: N/A

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary				
Service Name				
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expe
Funding Sources				
Existing Budget				
Choose an item.	\$	\$	\$231,443	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$231,443	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Servic	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: 10-29-2024**Anticipated Implementation Date (if different from Court date): N/A****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Jacque Darbonne, Safety Manager, Human Resources and Risk Management, Teresa Browder, Senior Buyer, Purchasing

Attachments (if applicable): Letter



Paige McInnis
Harris County Purchasing Agent

October 18, 2024

Commissioners Court
Harris County, Texas

RE: Job No. 200207

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Safety Supplies and Related Items for Harris County
Vendor(s): Sheffield Supply & Equipment of Texas, LLC
Term: 12/01/2024 - 11/30/2025
Renewal Options: 4 of 4
Amount: \$231,443
Bond(s): No
Reviewed By: • Harris County Purchasing • Human Resources and Risk Management
Justification: Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

Paige McInnis

Paige McInnis
Purchasing Agent

TYB
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 29, 2024

