



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Request for Court Action

Commissioners Court

File #: 21-5858

Agenda Date: 10/26/2021

Agenda #: 244.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCAType of Request: Contract - Amendment

Project ID (if applicable):

Vendor/Entity Legal Name (if applicable):

MWDBE Participation (if applicable):

Request Summary (Agenda Caption):

Request for approval of a renewal option with Tetra Tech, Inc for disaster recovery program management for Harris County through October 28, 2022 at a cost of \$11,353,772 (190091).

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Background and Discussion:

Approval of Renewal Two (2) for a term of October 29, 2021 - October 28, 2022, out of four (4) one-year term renewal options of Agreement between Harris County and Tetra Tech, Inc. for Disaster Recovery Program Management services. This renewal facilitates the vendor's continued operations, implementation, and support of Disaster Recovery programs and projects. The vendor assists the Community Services Department in administering disaster recovery housing programs - the homeowner reimbursement, the homeowner assistance, the buyout programs with associated, management oversight, reporting, and regulatory compliance.

The associated budget request is \$11,353,771, which is inclusive of unused funds from previous years and does not increase the total approved award of 29,451,615 across 5 years. Multiple purchase orders are currently open (23595; 26060; 26254; 33562; 33824) to facilitate vendor activities.

Expected Impact: The renewal of this agreement is being requested to facilitate continued program management services and capacity without disruptions to the Disaster Recovery programs.

Alternative Options:

Not renewing the agreement for a one-year term with the vendor would cause disruption and loss of capacity to continue implementation operations of disaster recovery efforts jeopardizing delivery of assistance to eligible applicants, negatively impacting achievement of milestones issued by the Texas General Land Office, thus jeopardizing associated CDBG-DR grant funds for Harvey recovery efforts.

Alignment with Goal(s):

Presented to Commissioners Court

October 26 2021

Approve: G/R

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☒ Housing
- ☐ Public Health
- ☐ Transportation
- ☒ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
9/24/2019	Item 21 Fiscal Services & Purchasing, d. Purchasing, 8. 0.	Contract Awarded to Tetra Tech, Inc. Due to immediate need to continue recovery efforts a Purchase Order not to exceed \$50,000 was issued to the vendor. The award was subject to the execution of the agreement and approval by Commissioners Court. The Best and Final Offer (BAFO) approved was \$29,451,615 across five (5) years and subject to renewal.
10/25/2019	Supplemental Item 1	Commissioners Court approved the agreement with Tetra Tech, Inc., for Disaster Recovery Program Management for a one (1) year term (October 29, 2019, through October 28, 2020) with four (4) one-year renewal options. The amount approved was \$14,986.260 (out of \$29,451,615) due to an accelerated program delivery timeframe.
1/28/2020	Supplemental Item 1	Commissioners Court approved amendment to agreement to facilitate vendor processing of flood insurance premiums and processing fees for eligible applicants increasing the budget by \$1,000,000 to \$15,986,260 for year one activities with no impact to the approved BAFO.
10/27/2020	Item 20. d. Purchasing, 12. 2	Commissioners Court approved one-year term (October 29, 2020, through October 28, 2021) Renewal One (1) of four (4) one-year renewal options. The associated budget allocation was \$16,414,694 inclusive of unused funds of \$4,570,100 from year one contract term with no impact to the approved BAFO.

Location:

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name	Program Management for Disaster	FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
Labor Expenditures		-	-	-
Non-Labor Expenditures		\$11,373,771	\$11,373,771	-
Total Incremental Expenditures		\$11,353,771	11,353,771 -	-
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	Grant Funds-	11,353,771	11,353,771	
	-	-	-	-
	-	-	-	-
Total Current Budget		-	-	-
Additional Budget Requested	0-	0	0	0
	-	-	-	-
	-	-	-	-
Total Additional Budget Requested		0-	-	-
Total Funding Sources		11,353,771	11,353,771	-
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service		0-	0-	0-
Additional Positions Requested		0-	0-	0-
Total Personnel		0-	0-	0-

Anticipated Implementation Date: October 29, 2021, through October 28, 2022

Emergency/Disaster Recovery Note: Disaster Recovery related item

Contact(s) name, title, department: Judit Haracsek, Director, Community Services Department

Shelia Ward, Assistant Director, Community Services Department

Attachments (if applicable): Commissioners Court Letter and Approved Agreement



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

October 18, 2021

Commissioners Court
Harris County, Texas

RE: Job No. 190091

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Disaster recovery program management for Harris County

Vendor(s): Tetra Tech, Inc

Term: through 10/28/2022

**Renewal
Options:** 2 of 4

Amount: \$11,353,772

Bond(s): No

Reviewed By: • Harris County Purchasing • Community Services Department

Sincerely,

DeWight Dopslauf
Purchasing Agent

MO
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 26, 2021

