



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 22-2567

Agenda Date: 4/26/2022

Agenda #: 188.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: RegularType of Request: Contract - Renewal

Project ID (if applicable): 180045

Vendor/Entity Legal Name (if applicable): Dahill Office Technology Corporation

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program

Request Summary (Agenda Caption):

Request for approval of a renewal option with Dahill Office Technology Corporation for photocopiers services and related items for Harris County and the Flood Control District for the period of May 1, 2022- April 30, 2023 at a cost of \$754,167 (180045).

Background and Discussion:

Fourth and final renewal of Job 180045 Photocopier Services and Related Items for Harris County and the Harris County Flood Control District

Expected Impact: N/A

Alternative Options: N/A

Presented to Commissioners Court

Alignment with Goal(s):

April 26, 2022

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment

Approve: G/E

X_Governance and Customer Service

Prior Court Action (if any): N/A

Date	Agenda Item #	Action Taken
3/30/21	292	3 rd renewal passed in Commissioners Court

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund		\$	\$
Choose an item.	754K\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	754K\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	754K	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Implementation Date: 5/1/22

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Josie Garcia, Procurement Manager, Harris County Tax Assessor Collector;

Michael Lanham, Director of Finance, Sheriff's Office; Ally Cruz, Purchasing Coordinator, District Courts;
Martha Sloan, Contracts Administrator, Harris County Purchasing

Attachments (if applicable):



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

April 11, 2022

Commissioners Court
Harris County, Texas

RE: Job No. 180045

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Photocopiers services and related items for Harris County and the Harris County Flood Control District

Vendor(s): Dahill Office Technology Corporation

Term: 05/01/2022 - 04/30/2023

Renewal Options: 4 of 4

Amount: \$754,167

Bond(s): No

Reviewed By:

- Harris County Purchasing
- Precinct 2
- Sheriff's Office
- Administrative Office of the District Courts
- Precinct 3
- Tax Assessor-Collector

Sincerely,

DeWight Dopslauf
Purchasing Agent

MS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 26, 2022

