



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Request for Court Action

Commissioners Court

File #: 21-5732

Agenda Date: 10/26/2021

Agenda #: 234.

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 19/0214

Vendor/Entity Legal Name (if applicable):

MWDBE Participation (if applicable): N/A

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Request Summary (Agenda Caption):

Request for approval of a renewal option with Baker & Taylor, LLC (Primary) and Brodart Co (Secondary) to provide library books, materials and associated services for the County Public Library for the period of October 29, 2021 - October 28, 2022 at a cost of \$1,684,000 (190214).

Background and Discussion:

This is a renewal for term contract Job. No. 190214, Provide Library Books, Materials, and Associated Services for Harris County. The original term contract award was approved in Commissioners' Court. The Harris County Public Library (HCPL) utilizes this term contract for purchasing books, audiobooks, other library materials, and associated services.

Expected Impact:

The approval of this renewal allows HCPL personnel to continue buying library materials at best possible prices for the County.

Alternative Options:

Other vendors exist but they were evaluated through the RFP process and this option is the cheapest for the County. The library must buy current books and materials to meet County needs.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☒ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

Presented to Commissioners Court

October 26 2021

Approve: G/R

- _ Flooding
- _ Environment
- _ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
		Term Contract Award

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
Labor Expenditures		-	-	-
Non-Labor Expenditures		-	-	-
Total Incremental Expenditures		-	-	-
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	General Fund	1,684,000	1,684,000	1,684,000
		-	-	-
		-	-	-
Total Current Budget		-	-	-
Additional Budget Requested		-	-	-
		-	-	-
		-	-	-
Total Additional Budget Requested		-	-	-
Total Funding Sources		1,684,000	1,684,000	1,684,000
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service		-	-	-
Additional Positions Requested		-	-	-
Total Personnel		-	-	-

Anticipated Implementation Date: Ongoing- term contract**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Amber Seely, Division Director, Collections & Technical Services, County Library

Attachments (if applicable):

Purchasing Renewal Memorandum (submitted to Purchasing on October 4, 2021)

Vendor Performance Document (submitted to Purchasing on October 4, 2021)



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

October 18, 2021

Commissioners Court
Harris County, Texas

RE: Job No. 190214

Members of Commissioners Court:

Please approve the renewal for the following:

Description: Provide Library Books, Materials and Associated Services for Harris County Public Library
Vendor(s): Baker & Taylor, LLC (Primary) ; Brodart Co (Secondary)
Term: 10/29/2021 - 10/28/2022
Renewal Options: 2 of 4
Amount: \$1,684,000
Bond(s): No
Reviewed By: • Harris County Purchasing • Public Library

Sincerely,

DeWight Dopslauf
Purchasing Agent

MS
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA OCTOBER 26, 2021

