



## Harris County, Texas

1001 Preston St., 1st Floor  
Houston, Texas 77002

### Commissioners Court

#### Request for Court Action

**File #:** 24-4226

**Agenda Date:** 7/15/2024

**Agenda #:** 241.

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID** (if applicable): 180388

**Vendor/Entity Legal Name** (if applicable): CivilTech Engineering, Inc. (assignor); Woolpert, Inc. (assignee)

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Request Summary (Agenda Caption):

Request that the County Judge execute an amendment to an agreement with CivilTech Engineering, Inc. (assignor) to Woolpert, Inc. (assignee) for design services for the development and implementation of various Hurricane Harvey recovery drainage infrastructure improvement projects for the Office of the County Engineer for the extended period of July 30, 2024 - July 29, 2025, with no additional funds (180388).

#### Background and Discussion:

The Office of the County Engineer continues to deliver projects to that aim to improve subdivision drainage facilities, reduce flooding within subdivisions, improve mobility, and provide community improvement projects. The CivilTech Engineering, Inc. agreement for On-Call Professional Architecture and Engineering Services provides design services for the development and implementation of various Hurricane Harvey recovery drainage infrastructure improvement projects for Harris County. This is a request for a one year extension and an Order of Assignment to Woolpert Engineering.

#### Expected Impact:

Successful completion of the projects will aim to reduce flooding and strengthen resiliency in Harris County by assisting in the alleviation of structural flood damage to homes in the community. The consultant is the engineer of record for grant funded projects and will continue to provide services through completion of the project. No additional funds are requested.

#### Alternative Options:

If the contract is not extended, the consultant will not be able continue services supporting the completion of the project. The time required to procure a new consultant to provide engineering services will delay the completion of the project. Adjusting project schedules could potentially impact grant and partnership funding.

#### Alignment with Goal(s):

File #: 24-4226

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- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation
- ☒ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Presented to Commissioners Court

July 15, 2024

Approve: G/E

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
7/30/2019	22.d.9	Approval of Agreement

**Location:**

Address (if applicable): Harris County

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name	On-Call Professional Architecture and Engineering Services			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
<b>Funding Sources</b>				
<b>Existing Budget</b>				
1080 - Infrastructure Fund	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
<b>Additional Budget Request</b> ( <i>Requires Fiscal Review Request Form</i> )				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

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**Anticipated Court Date:** July 15, 2024

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Erwin Burden, P.E., CFM, Senior Director of Capital Project Infrastructure, Harris County Engineering Department; Melissa McCord, Purchasing

**Attachments** (if applicable): Agreement



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

July 1, 2024

Commissioners Court  
Harris County, Texas

**RE: 180388**

Members of Commissioners Court:

Please approve the attached Order authorizing the County Judge to execute the attached First Amendment to the Agreement and Assignment for the following:

**Description:** Design Services for the Development and Implementation of Various Hurricane Harvey Recovery Drainage Infrastructure Improvement Projects for the Office of the Harris County Engineer

**Vendor:** CivilTech Engineering, Inc. (assignor)  
Woolpert, Inc. (assignee)

**Amount:** \$500,000 previously approved funds for the term 7/30/23 – 7/29/24  
\_\_\_\_\_ 0 additional funds for the term 7/30/24 – 7/29/25  
\$500,000

**Reviewed by:**   X   Office of the County Engineer   X   Harris County Purchasing

The Amendment extends the term of the Agreement with no additional funds.

Sincerely,

*Paige McInnis for*

DeWight Dopslauf  
Purchasing Agent

MAM

Attachments

cc: Office of the County Engineer  
Vendor

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA JULY 15, 2024**

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN HARRIS COUNTY AND  
WOOLPERT, INC.**

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF HARRIS     §

This First Amendment to the Agreement for Professional Architectural and Engineering Services is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas and acting by and through Harris County Engineering Department (“Department”), and Woolpert, Inc. (“Contractor”), a corporation doing business under the laws of the State of Texas. County and Contractor are known individually as “Party” and collectively as “Parties.”

***Recitals***

On July 30, 2019, the County entered into an agreement with Contractor to provide On-Call Professional Architecture and Engineering Services for design services for the development and implementation of various Hurricane Harvey recovery drainage infrastructure improvement projects for Harris County (the “Master Agreement”).

The County and Contractor now desire to amend the Master Agreement for the first time (“First Amendment”) for the purpose of extending the term of the Master Agreement.

Contractor warrants and represents that it is willing and capable of providing the services.

***Terms***

**1)     CONTRACT CONSTRUCTION**

This First Amendment shall be governed by the Master Agreement, which are incorporated by reference as though fully set forth word for word.

**2)     TERM**

The term of the Master Agreement is hereby amended to extend until July 29, 2025.

**3)     ORDER OF PRECEDENCE**

In the event of any conflict between the terms and provisions of this First Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Master Agreement, this First Amendment shall control.

All other terms and provisions of the Master Agreement shall remain in full force and effect as originally written and subsequently amended.

#### 4) EXECUTION, MULTIPLE COUNTERPARTS

This First Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this First Amendment.

CIVILTECH ENGINEERING, INC.

By 

Name: Sam Talje, PE

Title: Vice President

Date: 06/28/2024

HARRIS COUNTY

By: 

LINA HIDALGO  
COUNTY JUDGE

APPROVED AS TO FORM:

Christian D. Menefee

COUNTY ATTORNEY

By: Stanley Sun

Stanley Sun

Assistant County Attorney

C.A. File 24GEN1501

ORDER OF COMMISSIONERS COURT  
Authorizing execution of a first amendment to an agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the 15th day of July, 2024 with all members present except none.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF FIRST AMENDMENT TO AGREEMENT  
WITH CIVILTECH ENGINEERING, INC.

Commissioner Garcia introduced an order and moved that Commissioners Court adopt the order. Commissioner Ellis seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that County Judge Lina Hidalgo be, and she is hereby authorized to execute, for and on behalf of Harris County, the First Amendment to extend the term of the Master Agreement. The First Amendment is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

Presented to Commissioners Court

July 15, 2024

Approve: G/E

ORDER OF COMMISSIONERS COURT  
Authorizing assignment of an agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of the Court at the Harris County Administration Building in the City of Houston, Texas, on the 15 day of July, 2024 with all members present except none.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING ASSIGNMENT OF THE AGREEMENT BETWEEN HARRIS COUNTY AND CIVILTECH ENGINEERING, INC.**

Commissioner Garcia introduced an order and made a motion that the same be adopted. Commissioner Ellis seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey P.E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and law-fully adopted. The order thus adopted follows:

***Recitals:***

1. Harris County entered into an agreement (the “Contract”) with CivilTech Engineering, Inc. to provide On-Call Professional Architecture and Engineering Services for design services for the development and implementation of various Hurricane Harvey recovery drainage infrastructure improvement projects for Harris County. CivilTech Engineering, Inc. now desires to assign the remainder of the Contract to Woolpert, Inc.
2. Woolpert, Inc. is a separate company from CivilTech Engineering, Inc. as evidenced by Notice of Acquisition dated as of August 24, 2023.
3. The assignment shall begin upon approval by Commissioners Court and remain in effect until completion of the services.

**IT IS ORDERED** that:

1. The recitals set forth in this Order are true and correct.
2. The Harris County Commissioners Court authorizes the assignment of the rights, duties and privileges under the Contract from CivilTech Engineering, Inc. to Woolpert, Inc.



3. All correspondence under the Agreement will now be sent to the following address:

Woolpert, Inc.  
11750 Katy Freeway  
Houston, TX 77043

4. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Presented to Commissioners Court

July 15, 2024

Approve: G/E