

June 28, 2019

Emp Code: 2981

Name: T Amarnath

Department: PDT-1

Sub: Letter of Grade Elevation & Increment

Dear T Amarnath,

This is to inform you that looking at your performance, management has decided to elevate your grade and enhance your salary with effect from **April 01, 2019**.

Current Designation: Associate Software Engineer	New Designation: Software Engineer
Current Grade: 4a	New Grade: 4b

Your new salary break-up is as follows:

Salary Components	Value Per Month	Value Annually
Basic	19250	231000
HRA	7700	92400
Special Allowance	9250	111000
C&C Allowance	500	6000
Child Education Allowance	0	0
LTA	0	0
Food Coupon	0	0
Employer's Contribution to PF	1800	21600
Fixed CTC	38500	462000
Night Shift Allowance	0	0
Total Fixed CTC	38500	462000
Variable Compensation [which will be paid to you as per your performance]	-	0
TOTAL CTC	38500	462000

With Regards,
HCM Team

Note: This is an e-copy and does not require signature. The letter is deemed to be accepted.