

EMAMI/HRD/246

May, 218, 2018

Mr. Amartya Sanyal,

St. Xavier's Collegiate School, Kolkata

Sub: Summer Training

Dear Mr. Sanyal,

We refer to your request for Summer Training sent by your college.

As desired therein, we are pleased to engage you for eight weeks' summer training in our organization commencing from 14^{th} May, 2018 to 14^{th} July, 2018 in Marketing department.

The project brief and salient objectives will be handed over to you at the time of commencement of your training.

Kindly report for the training to our Marketing Department. You may also contact us for any kind of assistance.

Please acknowledge.

With best wishes,

For Emami Ltd.

Kaushik Ghosh

General Manager-HR