### **Module Name: Recruitment & Onboarding**

### **User Story 1: Job Postings**

**Acceptance Criteria:**

**Role: Recruiter**

* Create job posting  
  **Arguments:** title, description, requirements, location, department
* Edit job posting  
  **Arguments:** job ID, updated title, updated description, updated requirements

**Role: Candidate**

* View open positions  
  **Arguments:** filters (location, role, department)
* Apply for job  
  **Arguments:** job ID, resume, cover letter

### **User Story 2: Candidate Management**

**Acceptance Criteria:**

**Role: Recruiter**

* Track candidate  
  **Arguments:** candidate ID, recruitment stage
* Schedule interview  
  **Arguments:** candidate ID, date, time, interviewer
* Store feedback  
  **Arguments:** candidate ID, feedback, rating

**Role: Candidate**

* Track application status  
  **Arguments:** application ID

### **Module Name: Onboarding**

### **User Story 1: Onboarding Tasks**

**Acceptance Criteria:**

**Role: HR/Admin**

* Define onboarding checklist  
  **Arguments:** role, department, tasks
* Assign onboarding tasks  
  **Arguments:** employee ID, checklist ID

**Role: Employee**

* Complete onboarding tasks  
  **Arguments:** task ID, document uploads, acknowledgments

### **Module Name: Employee Management**

### **User Story 1: Employee Profile Management**

**Acceptance Criteria:**

**Role: HR/Admin**

* Create employee profile  
  **Arguments:** personal details, job role, location
* Update employee profile  
  **Arguments:** employee ID, updated details

**Role: Employee**

* View personal details  
  **Arguments:** employee ID
* Edit personal details  
  **Arguments:** employee ID, updated address, updated emergency contacts

### **Module Name: Attendance**

### **User Story 1: Attendance Tracking**

**Acceptance Criteria:**

**Role: HR/Admin**

* Configure working hours  
  **Arguments:** shift timings, break durations
* Approve attendance regularization  
  **Arguments:** request ID, comments

**Role: Employee**

* Check-in/Check-out  
  **Arguments:** date, time
* Regularize missed swipe  
  **Arguments:** date, justification

### **Module Name: Leave Management**

### **User Story 1: Leave Application**

**Acceptance Criteria:**

**Role: HR/Admin**

* Create leave type  
  **Arguments:** leave name, accrual rules
* Set leave approval workflow  
  **Arguments:** workflow type, approvers

**Role: Employee**

* Apply for leave  
  **Arguments:** leave type, start date, end date, reason
* Cancel leave request  
  **Arguments:** leave request ID

### **Module Name: Performance Management System (PMS)**

### **User Story 1: Performance Review**

**Acceptance Criteria:**

**Role: HR/Admin**

* Define performance cycle  
  **Arguments:** cycle type, start date, end date
* Assign reviewers  
  **Arguments:** employee ID, reviewer ID

**Role: Employee**

* Set personal goals  
  **Arguments:** goal description, KPI, deadline
* Submit self-assessment  
  **Arguments:** assessment ID, comments

### **Module Name: Assets Management**

### **User Story 1: Asset Assignment**

**Acceptance Criteria:**

**Role: HR/Admin**

* Assign asset to employee  
  **Arguments:** asset ID, employee ID
* Track asset return  
  **Arguments:** asset ID, return status

**Role: Employee**

* View assigned assets  
  **Arguments:** employee ID
* Request asset support  
  **Arguments:** asset ID, issue description

### **Module Name: Payroll Overview**

### **User Story 1: Payslip Management**

**Acceptance Criteria:**

**Role: HR/Admin**

* Upload payslips  
  **Arguments:** month, employee ID, payslip file
* Configure pay period  
  **Arguments:** start date, end date

**Role: Employee**

* View payslip  
  **Arguments:** month, year
* Download payslip  
  **Arguments:** payslip ID

### **Module Name: Offboarding**

### **User Story 1: Offboarding Process**

**Acceptance Criteria:**

**Role: HR/Admin**

* Initiate offboarding workflow  
  **Arguments:** employee ID, clearance checklist
* Schedule exit interview  
  **Arguments:** employee ID, date, time

**Role: Employee**

* Complete exit forms  
  **Arguments:** form ID, responses
* Return assets  
  **Arguments:** asset ID, return confirmation

### **Module Name: Helpdesk**

### **User Story 1: Ticket Management**

**Acceptance Criteria:**

**Role: HR/Admin**

* Define helpdesk categories  
  **Arguments:** category name, description
* Assign ticket  
  **Arguments:** ticket ID, HR personnel ID

**Role: Employee**

* Raise helpdesk ticket  
  **Arguments:** category, description, attachments
* Track ticket status  
  **Arguments:** ticket ID

This structured format provides a clear understanding of the functionalities, roles, and actions involved in each module of the HRMS.