

# Class Activity 3



## Good News Letters

Name: Khizar Ali

Roll No: 22P-9269

Teacher Name: Noreen Shah

Subject: Technical and Business Writing

Section: BAI-5A

National University of Computer and Emerging Sciences (FAST)



October 22, 2024

M.Hussain  
CEO, Nayatel  
Peshawar, Pakistan

Dear Hussain,

I hope this message reaches you well. On behalf of AK Technologies, We thank you for your excellent service. Nayatel's reliable high-speed Internet solutions are an important part of our operations. We were able to provide the best service to our customers without interruption.

Your commitment to quality and support has had a huge impact on our business, helping us achieve milestones and facilitating communication with our international partners. We value this collaboration and hope to continue it in the future.

We enclosed a small gift to show our appreciation, we hope it brings a smile to your team

.

Thanks again for your contribution to success.

Regards,

A handwritten signature in black ink, appearing to read 'Khizar Ali'.

**Khizar Ali**

CEO, AK Technologies



October 22, 2024

Ahmad  
AK Technologies  
Peshawar, Pakistan

Dear Ahmad,

I hope this information serves you well. I also want to take a moment to thank you for your incredible work that led to your promotion. Your commitment and hard work truly shine through, and this achievement reflects the positive impact you've made on our company.

Your ability to solve problems has allowed us to overcome difficult challenges, and your innovative thinking has helped us to stay ahead in a competitive market. In addition, your contribution to promote the image of AK Technologies in the industry is very positive, helping us to build strong relationships and expand our reach.

I look forward to your future work as you move into this new role. I am confident that you will continue to succeed and inspire those around you through your leadership and vision.

Once again, thank you for this great work, We look forward to seeing the positive impact it will have on AK Technologies in the future.

Sincerely,

A handwritten signature in black ink, reading 'Khizar Ali'.

**Khizar Ali**

CEO, AK Technologies