

# Amber

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## Experience

### Junior Data Analyst, DiDi Mobility, Melbourne

Sep 2021-Present

- Utilized SQL to retrieve data to support team for ride-sharing operation, financial budgeting and safety & government administration.
- Tracked and analyzed monthly/weekly driver/rider's index; dashboard management
- Visualized data and conducted constructive insights by tableau, excel;
- Delivered and presented reports in weekly business meeting;
- Worked across-functionally with other non-tech stakeholders to ensure the efficiency of operation.

### Oceania IT Intern, Nestlé, Sydney

Jul 2020-Nov 2020

- Produced Power BI exploratory data visualizations to support the Team;
- Delivered IT audits in remote locations to reconcile and update databases;
- Processed weekly tickets within ServiceNow system to support clients;
- Designed, promoted, and delivered a series of 30-minute pivot table training sessions for internal Nestle employees, attracting over 70 participants.

### Consultant Assistant, Frost & Sullivan, Shanghai

Mar 2019-Jul 2019

- Conducted over 50 cold calls weekly and expert interviews per week for primary market research;
- Undertook secondary research via scanning in-house reports, third-party published sources and publication;
- Conducted macro-economic data analysis through Wind, data clean-up, visualized data with Excel;
- Assisted in writing company analyst for IPO, revised feedback from the investment bank and lawyer agency.

### Business Development Intern, Capgemini Consulting, Shanghai

Jun 2018-Sep 2018

- Supported the delivery of team building activities for project members and clients by liaising with different agencies;
- Managed daily client cold calls and shared potential leads to line managers;
- Operated the Official Account with thousands of active participants and wrote post-team building articles.

## Extracurricular Activities

### Postgraduate Peer Mentor, The University of Sydney, Sydney

Feb 2020-Oct 2020

- Provided ad-hoc assistance to mentees such as course selection advice, familiarized themselves with the campus;
- Created specific goals; measure of progress, and meeting schedules with mentees.

### JA Campus Leader Assistant, Junior Achievement, Shanghai

Jul 2016-Jul 2018

*Recipient of 2018 JA Program Leader Excellence Award*

- Managed 12 project members in launching campus promotion events, attracting over 160 student participants;
- Closely liaised with the JA Shanghai management team;
- Managed a team of 6 project members in establishing a series of Career workshops, successfully attracting over 300 participants.

## Education

Master of Commerce, Big Data in Business and Finance, The University of Sydney (Distinction)

2019-2021

Bachelor of Science, Event Management, The University of Shanghai for Science and Technology

2015-2019

**Hard skills:** Skilled in SQL, Tableau, Python, Wind and MS Excel (advanced)

**Certificate:** CFA level I passed (9A1B)