

# Amber Ellsworth

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## EDUCATION:

August 2016- Present

**University of Texas at Austin**

Austin, Texas

- Pursuing Human Biology B.S.
- Current GPA: 3.4

## WORK EXPERIENCE:

March 2015- June 2017

**Round Rock Restoration** (Round Rock, Texas)

15 hrs/ week

*Office Manager*

I oversaw the job sites of clients, as well as called and emailed clients to set up appointments and gather information about their projects. I reconciled company credit card bills and processed supplier invoices. I maintained and updated subcontractor insurance records. I coordinated the ordering and picking up of company and project materials. I also wrote the company newsletter, as well as created and maintained the company's social media pages.

May 2015-Present

**HEB** (Austin, Texas)

15 hrs/ week

*Pharmacy Care Representative*

I ring up customers for their prescriptions, and contact patients regarding their prescription status. I answer questions customers have about the status of their prescriptions, including answering questions about insurance information. I fax doctors' offices regarding patient prescription renewals. I also process the prescriptions that customers drop off into the pharmacy's computer system. Additionally, as a Certified Screener, I can administer A1C, Glucose, and Blood Pressure tests to patients.

June 2019 – Aug 2019

**Run Lab Sports Medicine Clinic** (Austin, Texas)

20 hrs/ week

*Intern*

I was responsible for doing paperwork and other administrative tasks for about an hour of each day I worked there. The rest of my time was spent shadowing the doctors. I helped take physical therapy patients through a dynamic warm up, I filmed patients who were undergoing gait analysis, and I observed and participated in the physical examinations and physical therapy sessions conducted by the doctors.

Aug 2019 – Present

**Dell Children's Trauma & Injury Prevention Research Center** (Austin, Texas)

4 hrs/ week

*Research Intern*

I work under Dr. Lawson as a research assistant for a multi-hospital observational study regarding blunt cerebrovascular injuries in children with head/neck trauma. This includes mostly data entry, data quality assurance, and looking at hospital records to gather additional data for the study.

## ACTIVITIES AND VOLUNTEERING:

Aug 2017-Aug 2018	<b>Texas Running Club</b> I attended group runs, competed, and participated in fundraisers.	3 hrs/ week
Jan 2018 – Dec 2018	<b>Peer Led Undergraduate Studies</b> <i>Facilitator</i> I guided collaborative study groups for my Biochemistry course in Spring 18 and my Genetics course in Fall 18. My responsibilities were to attend a weekly planning meeting with the professor and other coordinators, and to guide and plan for one study session per week.	3.5 hrs/ week
June 2019 – Sep 2019	<b>Ronald McDonald House</b> <i>House Volunteer</i> I was responsible for cleaning the kitchen after meals, prepping recently vacated rooms for new families, helping families check out, answering the phone, giving House tours, answering questions at the front desk, and any other miscellaneous chores the House Manager needed done.	3 hrs/ week
June 2019 – Sep 2019	<b>We Are Blood</b> <i>Office Volunteer</i> I helped with administrative office tasks.	2 hrs/ week
Mar 2017 - Present	<b>Trail Racing Over Texas</b> <i>Ambassador</i> I train for races every day and compete in races about once per month.	10 hrs/ week

## HONORS & AWARDS: 2018

### **TROT CUP Winner**

*Division: Female, Age Group: 0-29*

The winner of the TROT Cup is the member of the organization with the most accumulated points by the end of the year. Points are earned by completing races, and more points are earned when placing higher in races

### **Mission Tejas 50K – 1<sup>st</sup> Place Female**

I came in first place female for this race of 50 kilometers, with a time of 5 hours and 34 minutes. My win was featured in UltraRunning Magazine in a piece that featured youngest race winners.

2019

### **Colorado Crossing 50K – 1<sup>st</sup> Place Female**

I came in first place female for this race of 50 kilometers, with a time of 5 hours and 13 minutes.

## PROFICIENCIES:

- R Studio
- Excel
- Python