

AMBERSON TOWERS CONDOMINIUM COUNCIL

TECHNOLOGY COMMITTEE REPORT

9 MAY 2022

MISSION & AIM

The Council established a Technology Committee to be “Comprised of various unit owners who make recommendations to Council regarding the adoption of technology, and, at the direction of Council, participate in implementation and maintenance of technology projects.” The Committee aims to leverage appropriate and affordable technology to promote the effectiveness and efficiency of Amberson Towers Condominium operations critical to owners.

PROCESS

The Committee established a process for identifying, proposing, monitoring, and closing technology projects. Projects that require the use of capital from the Association are proposed to the Council for approval. The Committee also encourages owners to propose their own “homegrown” technology solutions. The Committee reviews these solutions for workability and sustainability before requesting Council approval for implementation.

SOME CURRENT ACCOMPLISHMENTS

Updated email addresses for building office personnel.
Purchased and installed scanner to archive documents on cloud service.
Coded Association bylaws for online availability.
Purchased and configured Chromebook computers for maintenance staff.
Implemented *Basecamp* to support Council communication, documentation, and discussion.
Developed *GitHub* repositories for official versions of Association documents.

Purchased and distributed Amberson-only cellphones for selected office and maintenance staff.
Critical passwords archived in BitWarden.
Purchased and installed Uninterruptible Power Supply for network room.
Implemented software solution for email and paper distribution of communications to owners/residents.
Continued expansion of ambersontowers.org Google Site web presence.

SOME PROJECTS IN DEVELOPMENT OR UNDER CONSIDERATION

Configure Airtable online directory of owners/residents.
Creation of an Amberson Towers Technology Manual.
Scanning of Amberson paper archival documents.
Expand use of *Basecamp* to include owner/resident participation.
Add email voting to voting system with Governance Committee.
Switch to *Quickbooks* online with Finance Committee.
Enable use of SMART health cards with the Health and Safety Committee.
Configure the party room for hybrid meetings.

Establish a ticketing system for handling resident issues/maintenance.
Updated front door/entry system.
Investigate installing an Amazon Hub in the building.
Consider system for parking optimization.
Establish building-wide managed Wi-Fi.
Update security cameras.
Consider workshop/maker space for 3P level of parking garage.

CURRENT COMMITTEE MEMBERS

David Passmore (Unit 403; dlp@DavidPassmore.net), chair; Aaron Marks; Alec Sun; Dusica Vujanovic; Gerry LaVan (Council President); Gil Citro; Mitchell Fogelson; Raymond Hsieh.

JOIN THE COMMITTEE

Contact Passmore if you wish to become a member of the Technology Committee. Technology expertise is not required, mainly because vetting technology projects for practicality and usefulness to owners is critical in project development and implementation. The Committee meets using *Zoom* videoconferencing monthly, as needed, at 7:00 pm on the third Sunday of each month. The Committee uses *Basecamp* for documentation and discussion.