Minutes of February 20, 2022 Meeting

David L Passmore · Last updated 1:26pm

Technology Committee Meeting
Minutes recorded by Gerry LaVan

I. Meeting Call to Order at 7:10 pm

Present: Dona Albert, Gil Citro, Raymond Hsieh, Gerry LaVan, David Passmore, Dusica Vujanovic
Absent: Aaron Marks, Mitch Fogelson, Alec Sun

II. David Passmore agreed to be Chair of the committee and Gerry LaVan agreed to temporarily be Secretary for the next few months.

III. New Business

1. **Overview of [Technology Projects](#)**: Gil Citro gave a brief overview of a number of technology updates that he implemented over the course of the last two years. Among other things this included rewiring the building's communication network, installing new equipment, creating a website, expanding the use of email to all unit owners, designing a way for owners to vote online, etc.
While these upgrades are a long overdue and a welcome change, some discussion took place regarding the need to create a technology handbook with a record of instructions that describes what actually was done to ensure that if malfunctions occur they can be speedily repaired.

2. **Technology Purchases**: Based on the 2K budgeted for the year, a few of the proposed purchases the committee discussed as possibilities included the four listed below. Any comments for or against recommending these purchases should be made on Basecamp by Wednesday, February 23rd.

-Laptops for maintenance ([HP Chromebook x360 14a](#) vs. other)
-UPS for network room ([APC UPS 1500VA](#) vs. other)
-[Raven Pro](#) scanner vs. other
-Network attached storage ([QNAP TS-231P3-4G](#) + 2x [4TB WD Red Plus](#))

3. Website
The website is a work in progress which will continue to be populated with additional amenities some of which are ready to turn-on.

-New owner [form](#) which prompts new owners to subscribe to email, read the
 rules, and upload their insurance information.
-Guest / party room reservations (Using [Calendly](#) and [Stripe](#))
-Vaccine List
-Content & maintenance

4. Email
Efforts are ongoing to improve communications with residents by connecting with as many unit owners as possible

-Email to paper gateway (Using [HP ePrint](#) and [Mailman](#)). This is a new feature which prints out a paper version of a notice/message sent to residents by unit number for those residents whom we do not have email address (approximately 30 units).

-Getting staff on ambersontowers.org email ([Zoho](#) vs other)

5. **[Basecamp](#)** - how best to use / opening to all

-A brief discussion took place regarding the pros and cons of opening up Basecamp to all residents. First is the challenge of successfully introducing this type of project to all residents and then of course ensuring that it not be abused with "fake" hearsay information. It was agreed that further talks regarding benefits vs. pitfalls should continue among committee members on Basecamp.

6. **Next Meeting**: There was agreement that the Next Meeting would be held (third Sunday of each month, if needed)

7. **Adjournment**: Meeting ended at 8:40 PM

Secretary, Gerry LaVan

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David L Passmore, Owner
TY, Gerry

🔗 David L Passmore **turned on** public link sharing for this document