

Alexander M. Bertrand

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www.linkedin.com/in/alex-bertrand/ | GitHub: <https://github.com/ambertrand>

Aspiring Full-stack web developer with event management experience looking to build applications and software to create stunning user experiences. Committed to creating responsive and mobile-first web applications by collaborative teams. Known for my strong work ethic and ability to learn quickly to help create solutions to modern technological problems.

SKILLS

Technical Skills: HTML, CSS, JavaScript, Bootstrap, Materialize, jQuery, Node.js, GitHub

Business Skills: Microsoft Office Suite, Cvent, Salesforce, ON24, Adobe Creative Cloud, Sitefinity, GetFeedBack

EDUCATION

UNH Coding Boot Camp, Certificate of Completion June – Dec 2020
University of New Hampshire, Professional Development & Training, Remote

Bachelor of Science, Recreation Management & Policy Class of 2015
Program & Event Management Option
Minor: Business Administration
University of New Hampshire, Durham, NH

PROJECTS

My Covid Tracker

This application provides all the relevant news and data for Covid-19 in each country. It allows the user to see all the data related to Covid-19 in their country. In this group project, I served as a front-end developer.

Tools Used: HTML, CSS, JavaScript, jQuery, Materialize, NY Times & Coronavirus COVID-19 APIs

View Deployment: <https://cjlaflamme1.github.io/MyCovidTracker/>

See Code: <https://github.com/cjlaflamme1/MyCovidTracker>

Weather Dashboard

This weather dashboard application allows users to search for cities and view the current and 5-day forecast with data from the OpenWeather API.

Tools Used: HTML, CSS, JavaScript, Bootstrap, jQuery, Moment JS, OpenWeather API

View Deployment: <https://ambertrand.github.io/06-Weather-Dashboard/>

See Code: <https://github.com/ambertrand/06-Weather-Dashboard>

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Password Generator

This random password generator application allows users to input desired length and character criteria to generate a random password that is displayed in the generated password box.

Tools Used: HTML, CSS, JavaScript, Bootstrap,

View Deployment: <https://ambertrand.github.io/03-Password-Generator/>

See Code: <https://github.com/ambertrand/03-Password-Generator>

WORK EXPERIENCE

Events Manager

February 2019 - Present

IANS, Boston, MA

- Researched, planned & produced 50+ small- & large-scale Information Security events
- Worked within event budgets to negotiate contracts with venues & vendors
- Oversee on-site event management including food & beverage services, A/V vendors & hotel room blocks
- Consistently evaluating and analyzing feedback to provide elevated attendee experience by incorporating new ideas

Events Coordinator

March 2018 – February 2019

IANS, Boston, MA

- Main point of contact for all sponsor logistics for 50+ sponsoring companies
- Manage registration platform (Cvent)
- Source and contract multiple Client Advisory Board Meetings throughout the year
- Plan all connector and sponsorship dinner events
- Manage attendee communication emails
- Design event landing pages for all events
- On-site event set up and registration management

Events Specialist

March 2016 – March 2018

IANS, Boston, MA

- Assisted with event planning and implementation of events
- Facilitated on-site event set up and registration management for IANS Forums
- Prepared nametags, materials, packages, registration lists for IANS events
- Printed all event materials for symposiums, workshops and Forums
- Closed out all events as required – survey data entry, certificates of completion, slide share, etc.
- Managed all shipping logistics for IANS event schedule

REFERENCES

Can be provided upon request