

JENNIFER T. DAIGO

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CAREER OBJECTIVE

To take challenging and high performance oriented roles in the field of Computer Engineering and implement the expertise and experience gained in this field to develop projects with efficiency and quality.

EDUCATION

Course: Bachelor of Science in Computer Engineering
School: Informatics College of Quezon City – Diliman (2008-2012)
Scholarship: HB (Mayor Herbert Bautista) Quezon City residence scholar (2008-2012)
Awards: Academic Excellence Award recipient and Synermaxx Gold Medal Award recipient for Outstanding Thesis.
Eligibility: Passed ECT (Electronics Technician) Licensure Examination, PRC ECT License # 1349

SUMMARY OF QUALIFICATIONS

- With excellent communication skills to present points precisely and clearly.
- Has an adept analytic skill in solving problems efficiently.
- A good team player with talented interaction skills to coordinate and work with different people.
- With competent technical skills. (see Technical Skills section)
- Practiced in planning, execution and evaluation of work load.
- Noted for the ability to manage multiple tasks, work under pressure and meet deadlines without losing efficiency.
- Adaptable to changing situations and willing to travel in line with work.

TECHNICAL SKILLS

- Knowledgeable in Computer aided design (CAD) Software– SketchUp, Autocad and Solidworks
- Literate in various software - CadSoft Eagle for PCB Designs, Microsoft Visio for network designs, Google Earth
- Electronic Circuits Prototyping
- SWITCH activation (NGN-UTS and HUAWEI)
- Computer Troubleshooting / Formatting (WINDOWS OS)
- Proficient in Microsoft Office applications
- Experienced in Arduino microcontrollers

CAREER ACCOMPLISHMENTS

Project Planning and Management Group Technical Admin (Oct '16 to April '16)

Philippine Global Communications, Inc. (PhilCom), 8755 PhilCom Building Paseo de Roxas, Makati City 1200

- Service Order creation of projects – Enterprise, SM Tenants and SM Affiliates.
- PhilCom facility feasibility analysis of client sites using Google Earth (tabletop) and requesting for feasibility study with Last mile partners – PLDT, Radius, Cablelink, Comclark and PT&T.
- Network diagram designer using Microsoft Visio.
- Equipment monitoring and generation of Capital Expenditure Request for non stocked equipments for Engineering Department.
- Schedule, coordination and monitoring of PPM Pre-sales Engineer and PPM Technical Project Engineers activity for project implementation.
- Monitoring and maintenance of EPAR (Engineering and Planning Assessment Report), SAR (Service Activity Report), CIS/SO tracking and Engineering equipment's stocks.

Research and Development Engineer (Jan '13 to Mar '16)

Cycfi Research Inc., 27 Benito Street BF Homes, Holy Spirit, Quezon City, Philippines

- Developing and prototyping 21st Century electronic modules for Modern Electric guitars.
- Researcher for the materials and parts suitable in new and ongoing R&D projects.
- Product design development using CAD Software such as SketchUp, Autocad, and Solidworks for 2D and 3D design of mechanical parts and PCB Designer using CadSoft Eagle software.
- Handles Product testing and Quality assurance.
- Overseas Logistics management and create timeline for the implementation of design projects.
- Assists in technical product documentation and specification.
- Manage and monitoring of manufacturing Cycfi products.

Project CISOM (Customer Installation Service Order Management) Assistant

Philippine Long Distance Telephone Co. (PLDT), 3/F New Building (NSOB) – España Sampaloc, Manila, Philippines

- Finished 300 hours On-the-Job Training (Jun '12 to Jul '12) and was absorbed as interns (Jul '12 to Sept '12)
- Handles AOR of SWITCH Activation of NGN-UTS, HUAWEI, ECI, and NOKIA (NKAG/NKIP).
- Assists in the handling txt.so and demands from contractors to reconfigure and troubleshoot software problems of Telephone and DSL lines.
- Assists in deactivation of accounts on CLARITY/ICMS (Integrated Customer Management System) and KENAN.
- Coordinates with concerned groups in handling CISOM e-mails of Returned Service Order (RSO).
- Accesses features of SO (Service Order) accounts on CLARITY.

ORGANIZATIONS

- **Institute of Electronics Engineers of the Philippines (IECEP)**, May '12 to present
- **Informatics Diliman Alumni Association**, May '12 to present
- **Institute of Computer Engineers of the Philippines Student Edition (ICPEP SE)**, Apr '11 to May '12
- **Computer Engineering Organization of Informatics College of Quezon City (CEOI)**, Jun '09 to present
- **Informatics Computer Enthusiasts Commitment to Universal Brotherhood and Excellence (ICE CUBE)**
 - Associated with ICPEP SE and CEOI
 - External Vice President, Nov '10 to Nov '11
- **Pedya Kamp Inc. - formerly known as God's Special Children Inc.**, Feb '16 to present
- **Saint Francis Xavier Parish – Young Adult Ministry (YAM)**, Nov '16 to present

TRAININGS AND SEMINARS

- **International Electronics Conference & Exposition Philippines and 64th IECEP Annual General Membership meeting.** Nov '14, SMX Convention Center, Taguig City.
- **International Electronics Conference & Exposition Philippines and 63rd IECEP Annual General Membership meeting.** Nov '13, SMX Convention Center, Taguig City.

CHARACTER REFERENCE

Professional and personal references are available upon request.