Meeting Minutes

Date: 12/09/17 Day: Tuesday Time: 12pm – 1pm

|  |  |
| --- | --- |
| Team Member | Status |
| Maxim Koh | Present |
| Aarond Dino | Present |
| Alice McKellar | Present |
| Luke Tran | Away |

Progress on Tasks

|  |  |  |
| --- | --- | --- |
| Task | Assigned to | Status |
| Mock User Interface (Draft) | Max | Completed |
| Main page of website | Alice | Ongoing |
| Setting up database | Aarond | Ongoing |

Discussion Points

* Review of mock UI (Draft) with client (Cross checking potential features in Week 2)
* Ensure Sprint 1 plan to be done by week 9
* Identify classes for the class diagram

Assigned Tasks (Due Week 9)

|  |  |
| --- | --- |
| Task | Assigned to |
| Class Diagram for Smart City | Max |
| Updates on Burnout Chart | Luke |
| Continue with the website | Alice & Arrond |