

MEETING REPORT

Team Name: 0 to Hero !

Date of Meeting: March 18, 2020

Start Time: 13:00 **End Time:** 14:30

Meeting Location: Discord app

Moderator: Amela Rahimi

Recorder: Sindi Kalo

Other Members Present: Xhavit Dushku, Panajota Bajaj

Mirel Bengu, Uilliam Hyseni

Members Absent: No one

Topics

Discussed:

- Establish online communication methods.
- Decide a time about team meetings.
- Discuss options, approaches, what will be involved with our project.
- Elect a team captain.
- Select roles and designate responsibilities for all team members.
- Develop a set of team process guidelines to include: team name, mission and objectives.

Decisions Made:

- Exchanged contact information and opened a whatsapp group only for the project development.
 - Meeting time: Wednesday & Friday
 - We have already discussed on possible ideas for the project, but we have come up to solve one business problem for this business. The description is as below.

Currently, this business has 170 children from 0 to 6 years old but also this business has a pre-elementary school. We will create a software application in order to solve business problem for a kindergarten

- **Team captain elected**-Amle Rahimi

- **Other members' duties:**

Sindi Kalo-Client Representative

Panajota Bajaj-Editor

Uilliam Hyseni- Tester

Xhavit Dushku- researcher

Mirel Bengu-Repo master

- **Team Name:** 0 to Hero!
- **Mission:** Solving inner problems of the business by using one software application

- **Objectives:**

To be able to present a full detailed project at the end of the term. To work and discuss with group members for the best results. To learn as much as possible for the software technologies. To be able to fulfill the needs of the market, an organization, an institution or a certain group of people using this project and the most important of all to have some fun while coding.

Time, Place, and Agenda for Next Meeting:

March 29- Discord Call

