

Amelia Memery

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Brisbane, QLD

0405310666

amelia92@hey.com

I'm an outgoing, friendly person who is self-sufficient, has a high attention to detail and is always ready for a challenge. I enjoy being creative and enjoy working as part of a team. I love learning and improving myself and have gained available people skills in my decade of retail experience.

Skills

- HTML
 - CSS
 - Designing
 - Work as part as a team
 - Multitasking
 - Engage with customers
 - Ability to take feedback
 - Note taking
 - Listening
 - Cash handling
 - Commitment to ongoing training
 - Time management
 - Ability to reach personal goals
 - Data input
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Experience

MECCA MAXIMA/ Makeup Specialist

2019 - 2022, North Lakes QLD

- Teaching other colleagues tips and tricks to help with basic makeup knowledge to use for customer focus.
- Curating personal one on one lessons for customers and guiding them through the process.
- Helping new employees adjust to the store.

MAC/ Sales Assistant/Makeup artist

2016 - 2019, Fortitude Valley QLD

- Hosting students at the store and showcasing what we can offer for them.
- Creating face charts to showcase work and design ability.
- Helping working professionals with their orders via email and phone.

Illamasqua / Counter Manager

2015 - 2016, Brisbane QLD

- Keeping up to date with the weekly and monthly paperwork.
- Managing the employees on counter
- Advertising masterclasses

Brennen Psychology / Receptionist/Personal Assistant

2013 - 2015, Sunnybank QLD

- Writing patient reports and basic data input.
- Answering phones, booking appointments and taking general questions.
- Communicating with patients in regards to appointments.

Chanel / Sales Assistant/Makeup artist

2014 - 2015, Brisbane QLD

- Engage with customers and introduce new customers to the brand.
- Stock recovery and cash handling
- Reaching personal daily targets

Makeup Store/ Counter Manager/Makeup artist

2012-2012, Brisbane QLD

- General organisation of the store
- Keeping track of paperwork
- Checking deliveries against

Education**CoderAcademy / Diploma of Information Technology**

Oct 2021- Aug 2022, Brisbane, QLD

Academy of Makeup / Diploma of specialist makeup services

July 2011 - May 2012, Brisbane, QLD

Albany Creek High School / Grade 12

2009, Albany Creek, QLD

Tafe / Certificate II in Tourism

2009, Brisbane, QLD

Tafe / Certificate II in Business and Communication Technology

2009, Brisbane, QLD

St James's Catholic High School / Grade 7-11

2003-2009, Manchester, UK

