

## **Instructions for students' registration on BDSKILLS:**

- 1. BDSKILLS registration is required for student's certification and other benefits.
- 2. Go to this link- http://portal.bdskills.com/graduate
- **3.** Provide name on "Graduate Name" field. Provide first name and last name. Do not use dash (-) sign anywhere in your name.
- 4. Provide your mobile number.
- **5.** Select your gender and upload your photo.
- **6.** Select your present status as "Studying". Do not select "Passed Out".
- **7.** After selecting "Studying" you will get the options to choose the "Training Institution" and "Department". Please select these carefully
- 8. Provide your "Date of Birth" by clicking on the icon (
- 9. Provide your Landline (Land Phone) no. (if any).
- 10. Select Division and District (This is the division and district of your current university/college)
- **11.** Provide your National ID no. If you don't have, provide your Birth Certificate no. or Passport no. Please remember that it should be numeric only and at least 6 digits should be there.
- **12.** Provide your email address. Remember that this email address should be same as the email address included in your attendance sheets. If not, your account may not be verified. We will provide necessary information about our training program and certification in that email id.
- **13.** Provide a Password and Confirm it. Please preserve this for future reference.
- **14.** Provide your Present and Permanent address.
- **15.** Select Training Type. Please be sure about your training type before selecting it. Generally "Foundation Skills Training" is for non-science departments and "Top-up IT Training" is for science departments.
- **16.** Select your Religion
- **17.** Provide your Passport No. (if any)
- **18.** Provide your Reference Details.
- **19.** Provide your Qualification- select HSC Stream, provide College Name and select the Image/PDF of HSC Certificate or HSC Transcript. Provide your Graduation and Post-graduation details (if any).
- **20.** Rate your current skill. Please provide this rating on the basis of your knowledge (before joining this training) about that particular subject.
- 21. Click on Submit button.
- **22.** If you face any problem, please contact with Md. Kamrul Hasan, MIS Coordinator. His contact no. is +88 01737564445 and email address is k.hasan.ey@gmail.com