

# Amer Alyusuf

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## PROFESSIONAL EXPERIENCE

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### **FUTURE ARROW TECH. (LUGMETY) | FULL-TIME**

**RIYADH, SA**

#### **Project Management / iOS Development**

**Nov 2023 – Mar 2024**

- Managed and coordinated a portfolio of twenty projects for a seamless transition from the previous project manager, and initiated the launch of five new projects aligned with strategic organizational goals.
- Actively engaged with more than fifteen vendors and service providers to monitor and update project progress.
- Utilizing PRINCE2 methodology, introduced a new reporting format for enhancing data clarity and decision-making.
- Maintain, improve, and implement changes for three iOS Applications.

### **EASTERN PROVINCE CEMENT CO. (EPCCO) | FULL-TIME**

**DAMMAM, SA**

#### **IT Compliance Officer (GRC) / ISO 27001 Lead Implementer**

**Dec 2014 – Nov 2023**

- Primary contact for all NCA requirements and audits, managing annual audits and monthly follow ups.
- Led a team of five engineers in verifying NCA-ECC technical requirements across five cybersecurity domains, successfully documenting findings in provided forms and reports. Additionally, devised a correction plan for missing controls in coordination with upper management, ensuring compliance and enhancing security measures.
- ISO 27001 Lead Implementer, overseeing the creation of key documents such as policies, procedures, and standards, alongside the establishment and maintenance of the risk and asset registers.
- Led meetings with a consulting team to ensure the accurate implementation of controls and the alignment of documentation with ISO 27001 requirements, reinforcing security measures and operational integrity.
- Directed the ARAMCO-CCC implementation across two sites, overseeing the production of three audit reports and managing two renewal processes.

#### **Additional Roles and Responsibilities**

- Designed, Customized, and executed annual training plans for three-hundred users, gaining approval from relevant stakeholders. Initiated virtual training programs through a Learning Management System (LMS), reported progress to department managers, and regularly conducted phishing campaigns to monitor and enhance cybersecurity awareness.
- Main department contact for multiple projects, organizing meetings and setting automated workflows to streamline project management processes.
- Domain Controller architect configuring Group Policy and managing users and devices. Additionally, took an administrative role in managing security and patch management applications, implementing policies, monitoring for abnormalities, ensuring compliance, and generating comprehensive reports.
- Third-line support engineer, providing phone support, handling the configuration and troubleshooting of PCs and printers, ensuring efficient and effective user support.

## EDUCATION

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### **CALIFORNIA STATE UNIVERSITY, CHICO**

**USA, CA**

***Bachelor of Science in Computer Information Systems (CIS)***

***Full Minor in Business Administration (BA)***

## SKILLS

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- Development (XCode/Swift, Bootstrap Studio), Project Management (JIRA), Design (Adobe PS/AI/ID, Figma), LMS (KB4), Office Suite (MS Office)

## ADDITIONAL INFORMATION

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- **Certifications:** ITIL®4 Master - ISO27001 - Prince2® - (Apple) Swift Fundamentals
- **Languages:** Arabic; English.