


# AMERA ASHRAF


*Fresh graduate*

## PROFILE


A highly motivated and determined person with speedy learning ability and good interpersonal skills. I'm seeking for working for a stable company that will encourage me in my growth and development to be the most efficient and effective employee I can be.

## CONTACT ME

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## ➤ EDUCATION

### **Bachelor of interior design**

*faculty of fine arts, Helwan university.  
from 2017 till 2022*

## ➤ LANGUAGE

- Native Arabic.
- intermidate English.

## ➤ SKILLS

- interpersonal communication skills
- negotiation skills
- Presentation skills
- Microsoft office
- computer skills
- Attention to detail
- Time management
- Flexibility and initiative
- Friendly Attitude
- Problem-Solving Skills

## ➤ VOLUNTEER EXPERIENCE

**marketive participant at SCCI** 2019 till 2020

**Human resource member at SCCI** 2020 till 2021

- Managing the human resources functions such as recruiting, interviewing, selecting, and planning. Analyzing Events, sessions, and meetings and reporting them.
- Keeping up with members' work and evaluating them and constantly giving them feedback.