RNS INSTITUTE OF TECHNOLOGY

DEPARTMENT OF ISE

GUIDELINES FOR FS MINI PROJECT [15ISL68]
REPORT FORMAT

Date: 20/05/19

All the students are hereby informed to strictly follow the following guidelines for the FS lab Mini Project REPORT.

Project reports should be typed neatly only on one side of the paper with 1.5 or double line spacing on a A4 size bond paper (210 x 297 mm).

The margins should be: Left - 1.25", Right - 1", Top and Bottom - 0.75".

The total number of reports to be prepared is

- One copy to the Coordinator
- One copy to the candidate.(If two in a team ,then one more copy)

Before taking the final printout, the approval of the concerned guide(s) is mandatory and suggested corrections, if any, must be incorporated.

For making copies dry tone Xerox is suggested.

Every copy of the report must contain

- Inner title page (White)
- Outer title page
- Certificate in the format enclosed both from the college

An abstract (synopsis) not exceeding 100 words, indicating salient features

of the work.

The organization of the report should be as follows

1. Inner title page 2. Abstract or Synopsis 3. Acknowledgments 4. Table of Contents 5. List of figures & tables	Usually numbered in roman

- Chapters(to be numbered in Arabic) containing Introduction, which usually specifies the scope of work and its importance and relation to previous work and the present developments, Main body of the report divided appropriately into chapters, sections and subsections.
- Chapter titles are as follows: Introduction,System Analysis, System Design, Implementation, Conclusion and Future Enhancements.
- The chapters, sections and subsectionsmay be numbered in the decimal form for e.g. Chapter 2, sections as 2.1, 2.2 etc., and subsections as 2.2.3, 2.5.1 etc.
- The **chapter must be left or right justified** (**font size** 16). Followed by the **title of chapter centered** (**font size 18**), **section/subsection numbers along with their headings must be left justified** with **section number and its heading in font size** 16 and **subsection and its heading in font size** 14. The **body or the text** of the report should have font size 12.
- The figures and tables must be numbered chapter wise for e.g.: Fig. 2.1 Block diagram of a serial binary adder, Table 3.1 Primitive flow table, etc.
- The last chapter CONCLUSION should contain the summary of the work carried, contributions if any, their utility along with the scope for further work.

Reference OR Bibliography: The references should be **numbered serially** in the order of their occurrence in the text and their numbers should be indicated within square brackets for e.g. [3]. The section on references should list them in serial order in the following format.

TEXT BOOK

Michael .J. Folk, Bill Zoellick, Greg Riccardi: File Structures-An Object Oriented Approach with C++, 3rd Edition, Pearson Education, 1998.

WEBSITES REFERRED

[1] www.geeksforgeeks.com

[2] www.codebind.com

[3] www.includehelp.com

BINDING: Ask for spiral bind in Xerox.

Covering outside binding color should be CREAM.