

April 14, 2023

Amey Bhilegaonkar
amey.bhilegaonkar@asu.edu
1130 E Orange St, Tempe, Arizona, 85281, USA

Respected Hiring Committee,

I am excited to apply for the position you have advertised, which combines the opportunity to work with data visualization, reporting, testing, and business analysis. As someone with experience in these areas, I believe that I am an ideal candidate for this role.

In my previous roles, I developed a deep understanding of data visualization and reporting, and I have worked extensively with tools like Tableau to create new visualizations and update existing dashboards. Additionally, I have experience with project management tools like Jira or Monday, which has helped me to keep projects organized and on track.

I am known for my creative thinking, which has enabled me to develop new solutions, ideas, relationships, systems, and products in my previous roles. I have strong attention to detail and organizational skills, which have helped me to communicate program data clearly and securely, and to develop effective testing plans for mobile apps and websites. My effective written and verbal communication skills have enabled me to address learner support tickets and provide clear and accurate communication to learners.

I am excited about the opportunity to contribute my skills and experience to your team and to learn from your team members as well. I am eager to dig deep into solving user problems and meet deadlines, while also adapting to change as necessary.

Thank you for considering my application. I look forward to discussing my qualifications further in an interview.

I am available to join at the end of the current fall semester throughout Summer.

Thank you for your time and consideration.

Day of the Week	Availability of Time Slot in Summers
Monday	10 AM - 6PM
Tuesday	10 AM - 6PM
Wednesday	10 AM - 6PM
Thursday	10 AM - 6PM
Friday	10 AM - 6PM

Sincerely,

Amey Bhilegaonkar
