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| SPM Meeting minutes | |
| Location: | LKS Study Booth 4.1 |
| Date: | 15th October |
| Time: | 12pm |
| Facilitator: | Gordon, Rou Hui, Brian, Amey, Ian |

# Agenda Items

1. Prepare for Online review – schedule, slides, bug metrics
2. Update the current progress of project.
3. Deploy to AWS
4. JSON API debugging

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| Action Items | Owner(s) | Deadline | Status |
| Prepare for Online review – schedule, slides, bug metrics | Amey, Ian | 15th Oct | Complete |
| Update the current progress of project. | Everyone | 15th Oct | Complete |
| Deploy to AWS | Everyone | 15th Oct | Complete |
| JSON API debugging | Brian, Gordon | 15th Oct | Complete |
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The meeting was adjourned at 4pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Amey Rathi