Peter Amezquita, CPA
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SUMMARY

Strategic and analytical accounting professional with 9+ years of success in financial reporting, analysis, and general ledger accounting. Consistently meets deadlines, resolves discrepancies, and increases value for the company through efficiency and analysis.

PROFESSIONAL EXPERIENCE

Loumidis Foods, Lyndhurst, NJ
Chief Accounting Officer, *July 2016 – Present*
- Supports leadership's strategic decision making by ensuring informative management reports and analysis are created and disseminated on a routine basis
- Oversees and prepares monthly, quarterly, annual financial status reports for department-wide operations, indirect cost models, projects, groups within UMP, senior leadership and the Board of Directors
- Staffs the Board Audit Committee and supports the CEO in engaging the Committee around issues and trends in financial operating models and delivery
- Oversees preparation of all financial reports and analysis for all levels of management while ensuring the proper accounting/internal controls and analytical systems and approaches are in place
- Responsible for directing the treasury services for the organizations, including weekly cash forecasting
- Creates and implements financial policies and procedures to identify, resolve and document accounting issues in addition to creating procedures to make the close and reporting process more efficient and accurate
- Safeguards assets and assures accurate and timely recording of all transactions by implementing disciplines of internal audits, controls and checks across all departments

UAS, Kissimmee, FL
Controller, *January 2013 – July 2016*
- Responsible for creating monthly, quarterly, and annual Financial Statements
- Maintained time and attendance records, entered new hires into the payroll system, posted changes in pay and tax status, and miscellaneous changes.
- Created journal entries for all company transactions
- Responsible for cash management, accounts payables, and accounts receivable
- Reconciled bank accounts on a monthly basis
- Posted customer payments by recording cash, checks, and credit card transactions.
- Reviewed all invoices for appropriate documentation and approved prior to payment. Audited and processed credit card bills.
- Used qualitative and quantitative forecasting methods to predict the future health of the business
- Planned, Studied, and collected data to determine costs of business activity such as inventory and labor. Recorded cost information for use in controlling expenditures. Analyzed the inventory turnover.
- Analyzed different products in the market that yielded the highest ROI (Return on Investment) in the fastest amount of time while keeping the debt to total asset ratio down.
- Managed the company's eBay store and monitored all internet sales, which brought in over $500,000 in revenue.
- Prepared tax returns for the employees and clients of the company

Toys R Us (through Artech Information Systems), Wayne, NJ
Operations Accountant, *April 2012 – January 2013*
- Analyzed the high problem accounts by researching the invoices by location and purchase order number
- Reconciled and Processed a very high volume of invoices for payment
- Created Journal Entries for Account Payables transactions
- Ensured all vendor rebates and cash discounts are accounted for and applied appropriately
- Analyzed merchandise receipts to minimize discrepancies with the received products
- Responsible for all aspects of vendor relations from self-starter projects to completion
- Communicated with TRU stores and other departments regarding merchandise receiving discrepancies
- Confirmed vendor terms are met within the agreed upon deadlines to ensure positive credit ratings

Avis Budget Group, Parsippany, NJ
Accountant, *July 2009 – April 2012*
- Assisted in preparation of quarterly reporting requirements, i.e. Flux Analysis
- Assisted in SOX, making sure the different accounts follow GAAP standards
- Assisted the airport accountants with preparing and updating concession support schedules and schedules of concessionable revenue at airport year ends
- Performed monthly close functions, such as journal entries and P&L analysis
- Compiled data for airport audits for the company brands
- Performed detailed monthly account analysis of various general ledger accounts
- Completed SCR's (Schedule of Concessionable Revenue) - an audit that determines if Avis or Budget owes money to the airport or vice versa.
- Utilized Blue Zone (IMS and Info Pac), for printing out Business Adjustment Reports, uploading journal entries, and for researching purposes.
- Utilized Oracle Application Navigator when generating AP Queries, Minimum Adjusted Gross reports, Company Account Balances, Detailed Transaction Account Analysis, and AP Distribution Report by Vendor Number.
- Completed journal entries for Avis and Budget accounts in excel.

Intern, Corporate / RAC Accounting, *October 2008 – June 2009 (40 hours/week)*
Intern, Revenue Processing, *May 2007 – October 2008 (40 hours/week)*
- Reconciled Avis One-Way Commercial Bank Accounts (20-25 accounts per month)
- Researched/Investigated open items on bank reconciliations (missing cash, unidentified deposits, G/L differences, etc.)
- Assisted in creating spreadsheets utilized in reconciliation process (beginning/ending account balances, wire transfers, bank transfers, bank activities per month, etc.)
- Created journal entries that clear misc. cash discrepancies, bank service charges, write-offs
- Filed/Recorded cash adjustment responses from Avis locations

EDUCATION

William Paterson University (2005-2009)
B.A. in Accounting (May 2009)

Certified Public Accountant – *State of New Jersey*

Rutgers University (March 2019) – Coding Bootcamp

RELEVANT SKILLS

Fluent in Spanish; Advanced in Excel, Outlook, Word, PowerPoint, Access; Oracle, Accountmate, Mobius, Blue Zone, Pay Chex, Solomon, Real Time, Legacy, Vendor Extranet, Drake, Quickbooks, HTML, CSS, Javascript, Node