School of Mechanical Engineering IT Support
Work Request Form

Advisor Name: _____

Contact Name: _____   Phone: _____

GA Tech Email: _____   ME Tag #: _____

PC Location (Building, Room number): _____

Computer Name: _____   ME Ticket: _____

☐ Install / Update Operating System

☐ Check box for permission to FORMAT HARD DRIVE. This cannot be undone. All data on the drive will be erased. Make sure any data that you need from this drive is backed up before checking the box.

☐ Windows 10 Enterprise is the default installaion. Check the box to request another OS.
   Requested OS: _____

These software packages are available. Please check any that you need.

☐	7-Zip	☐	Dell / Lenovo Tools	☐	Microsoft Teams
☐	Adobe Acrobat CC	☐	Endnote	☐	Mozilla Firefox
☐	BlueJeans Desktop App	☐	Google Chrome	☐	Notepad++
☐	Bomgar	☐	MATLAB	☐	Putty
☐	Citrix Receiver	☐	ME Branding	☐	Qualys
☐	Code42	☐	Microsoft OneDrive	☐	WinSCP
☐	Cortex XDR	☐	Microsoft SCCM (Software Center)	☐	Zoom

Additional Software   ☐ NX

☐	Abaqus	☐	COMSOL	☐	Origin
☐	ANSYS	☐	EES	☐	SolidEdge
☐	Aspen	☐	LabView	☐	SolidWorks
☐	AutoCAD	☐	MathType	☐	TechPlot

☐ Other: _____

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