CDW

Inside the VA Intranet (via GFE with VPN connection, or Citrix/CAG access), Use the Internet Explorer Browser, go to the “EPAS” access request site, https://epas.r02.med.va.gov/submit.cfm

Note: In these screenshots, the web browser said the website was “Not secure” because there was something wrong with the SSL certificate. Given that this means traffic between your browser and the server is not encrypted properly, it is up to you whether you want to submit your information without proper encryption.

To Request Access

1. Select the Form

Select “VHA NDS Access Form for Health Operations” and click “Create Document”.

Graphical user interface, text, application, email

Description automatically generated

2. Fill Out the Form

2.1 The “Request” Tab

Enter these values (selections that are obvious are not listed here):

* **Work Telephone Number:** Aaron entered his cell phone
* **Employee Agency:** Note that there’s a typo in the drop down list. It says “Veterans Business Administration”. Select this, because we assume it is supposed to read “Veterans Benefits Administration”.
* **Contractor Name:** Your company name. If you work for Amida, the official name is “Amida Technology Solutions, Inc”
* **Contractor Business Phone Number:** If you work for Amida, it should be 202-735-1790
* **Station Number:** 101 - VA Central Office
* **Supervisor:** Use the “Lookup Supervisor…” button to lookup and Select Paul Shute ([Paul.Shute@va.gov](mailto:Paul.Shute@va.gov))
* **Purpose of Use:** Aaron wrote (and this worked for him) “This access is for my work on VBA’s Modern Claims Processing contract. The contract specifies that the contractor (who I work for) must provide reports to VBA for benefits adjudicators to properly determine hospitalization, convalescence, and aid & attendance benefits for Veterans.
* **Data Sources:** Check “Corporate Data Warehouse (CDW)”. This will cause a new tab called “Corporate Data Warehouse (CDW)” to appear.

Graphical user interface

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2.2 The “Corporate Data Warehouse (CDW)” Tab

Select

* CDW SQL Datasets
  + Basic Read Access (CDW\_Full)
  + Privileged Read Patient Access (CDW\_SPatient)

Graphical user interface, text

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