

Amie Rae Cawley



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870 S 200 E Centennial Park

I have attended two different schools in my life including Masada Charter School and Centennial Academy. During my last years at Masada Charter School, I participated on the Student Body Council multiple times. I volunteered and dedicated much of my time and effort in managing and planning activities, using personal recourses, and representing my peers and classmates. I am currently attending Centennial Academy and I continue to make efforts to be involved with my peers and classmates following the rules and procedures to prevent the spread of Covid-19 to the best of my ability. However, I do miss the old ways of life, such as socializing and being involved with the school community, but it has given me the opportunity to focus more on my afterschool job, which has greatly improved my work ethic and time management skills.

EDUCATION

- | Highschool
Centennial Academy
2019 – Present
- | Elementary - Jr. Highschool
Masada Charter School
2009 - 2019

SKILLS

- | Professionalism
- Group Skills
- Team Leadership
- Communication
- Organized
- Planning
- Detail-Oriented
- Data Entry
- Account Verification
- Legal Compliance

WORK EXPERIENCE

Quality Control
Plusone Company, Hildale Utah / 2020-Present

Plusone Company is the leading direct response inbound/outbound sales call center industry. The Quality Control position at Plusone Company is to monitor recorded phone calls for legal compliance.

- Listening to agent's recorded calls, giving feedback on if agents followed company scripts, collected necessary customer information, and read legal lettering and confirmations.
- Reporting agent data and progress to Plusone Company.
- Ensuring Quality Control requirements for clients and business partners.

Barista / Waiter / Dishwasher
Mama Cecile's Barista & Café, Colorado City Arizona / 2019-2020

The purpose of a Barista / Waiter / Dishwasher position at Mama Cecile's Barista & Café is to be responsible for creating an enjoyable experience for customers in accordance with current applicable federal, state, and local standards, guidelines and regulations, with the established policies and procedures to assure that quality service is provided at all times.

- Responsible for taking orders and serving food and beverages efficiently in a courteous manner.
- To ensure that the service of the restaurant is at a good quality at all times.
- To complete all cleaning, including dishes, and preparation to ensure a smooth service.