

Name: Faiyaz Muhammad

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Skills Summary:

- Ability to give strong attention to detail, while being a team player with organizational skills.
- Great written English communication and interpersonal skills.
- Experience with Microsoft Office (Word, Excel, PowerPoint, etc.)
- Work well in teams or independently, with great verbal and listening communication skill.
- Communication Skills (Multilingual): Fluent in English, Bengali and Hindi (Basic)

Education Qualification:

- International GCSE from AG Church School, Dhaka in 2019
- International Advanced Level from Cephalon International School in 2021
- Ontario College Advanced Diploma from Centennial College: Software Engineering Technology-Artificial Intelligence (January 2022-present)

Work Experience:

Aarong, Dhaka(2021):

Sales associate:

- Answered telephones and used a factor of sale device to procedure orders revamped the phone

- Greeted new and current clients preventing with the aid of using the top workplace and helped them area orders immediately or determined income reps to paintings with them
- Unpack products received count, weigh, or sort items
- Stock shelves to keep stock clean and in order.

Eminence Center, Dhaka (2020-2021):

Cashier:

- Issue receipts, refunds, change or tickets
- Strong communication and time management skills
- Maintain clean and tidy checkout areas
- Familiarity with electronic equipment, like cash register and POS
- Good math skills

Meena Bazaar, Dhaka (2020):

Sales associate:

- Welcoming customers to the store and answering their queries
- Remain knowledgeable on products offered and discuss available options
- Provide engaging and helpful customer service
- Work with the team on your shift to maintain stock and beautiful and neatly organized store.

Volunteer at Local Mosque:

- Completing all duties assigned by the supervisor and reporting any issues immediately.
- Delivering presentations or reports if necessary.
- Unpack products received count, weigh, or sort items
- Use barcode scanning equipment to record incoming stock, verify and maintain computerized stock inventory
- Stock shelves to keep stock clean and in order.