**December 26, 2018**

Dear Mr/Mrs.President,

Greetings!

I am Dexter D. Amigo, a graduate of Bachelor of Science in Information Technology (BSIT) at Bukidnon State University(BuKSU) last April 4, 2018. With the degree which I obtained. I am much willing to apply for auto cad operator.

Attached here with my resume.

Hoping for your favorable action to my application.

Thank you and God Bless.

Sincerely,

**Mr. Dexter D. Amigo**

(Applicant)