

Continuous Assessments

IT4070-Preparing for Professional World**Semester 1, 2025****1. Quiz - 20%**

The quiz will be conducted on netexam.sliit.lk where you will be assessed for the Lectures held for Language skills.

Content tested will be informed in lectures.

2. Portfolio – 50%

Prepare a Portfolio including the following content

1. Introduction to yourself
2. Reflective Journal about what you learned in PPW
3. Your Career Development Plan
4. Your Curriculum Vitae
5. Include a certificate you have obtained for any technical or soft skill that you have improved through an online or physical course you have participated within the last year.

A pdf version of the Portfolio should be submitted to the link provided in the courseweb

Marking Criteria	Marks
Introduction	10
Reflective Journals	20
Career Development Plan	20
Curriculum Vitae	10
Evidence of a course you have followed to improve a skill	10
Presentation / Structure	20
Originality / Creativity	10
Total	100

Continuous Assessments**IT4070-Preparing for Professional World****Semester 1, 2025****3. Interview - 30 %****Task**

The students are expected to participate in a mock interview prepared and organized by the students by themselves.

It is a group activity and should be done in groups of 4 members.

Each group there are 4 members (Please check the list of Groups published with this assessment and if your name is not listed in any of the groups please send a mail to bhagyanie.c@sliit.lk, immediately after publishing the group list)

Two members of the group can be interviewers while the other two can be the candidates.

The group members should conduct the interviews among themselves within the given time period.

You can also specially focus on the aspect of facing an interview online.

Time Duration : 15 Minutes per group

Venue : SLIIT Malabe / SLIIT Metro

Dates : will be informed

Marking Criteria

Criteria	Marks
Language	10
Attire	5
Facial Expressions	5
Use of proper Questions and Answers	5
Creativity	5
Total	30