

FORMS & TEMPLATES

Standard bid request template for industrial maintenance and repair work

CLIENT / OWNER

FACILITY NAME

FACILITY LOCATION

PROJECT / WORK ORDER NO.

TARGET START DATE / DURATION

Duration:

CLIENT CONTACT NAME

CONTACT PHONE / EMAIL

Describe the full scope of work below. Attach drawings, P&IDs, or inspection reports as applicable. MAC Industrial will base its proposal on the information provided — incomplete scope definitions may result in qualifications or exclusions.

WORK DESCRIPTION

UNIT / SYSTEM

AFFECTED EQUIPMENT TAGS

- ☐ Client safety orientation required — duration:

 hours
- ☐ Drug & alcohol test required — type:

- ☐ Background check required
- ☐ TWIC card required

- ☐ Confined space entry anticipated
- ☐ Hot work permit required
- ☐ Fall protection — max working height: _____
- ☐ Radiation work permit (nuclear sites)

PROPOSAL DUE DATE

SUBMIT TO

PREFERRED FORMAT

☐ Lump Sum ☐ Unit Rate ☐ T&M; Not-to-Exceed

REQUIRED ATTACHMENTS

Safety metrics (TRIR/DART/EMR), COI, Qualifications