Access the text version by selecting the following link: <u>Text Version: Helpful Tips for Course Completion.</u>

1 of 3 6/14/25, 03:57

HELPFUL TIPS for COURSE COMPLETION



1. FAMILIARIZE YOURSELF WITH THE COURSE CONTENT

- · Browse module overviews and objectives
- Understand topics and associated assets
- · Familiarize yourself with the content order
- · Identify upcoming topics
- Connect ideas to create a completion plan for the course

2. FORM YOUR PLAN AND MAKE A ROUGH TIMELINE FOR COURSE COMPLETION

- Review completion time estimates for module assets
- · Set reasonable time goal for each module
- Determine course completion deadline
- · Schedule daily study time





3. ACTIVELY MANAGE YOUR LEARNING

Complete your independent tasks:

- · Take notes during the course
- · Download transcripts for reference
- Highlight important parts in transcripts
- · Complete all labs
- · Review terms using glossaries

Get support:

· Actively participate in discussion forums

Pass your quizzes:

Review study notes

2 of 3 6/14/25, 03:57

- · Complete practice quizzes, keview reedback
- Complete graded quizzes
- Review related videos or readings for incorrect answers
- Review video/transcript/reading for correct answers
- Retake quizzes until you pass them

4. TALK WITH YOUR FRIENDS AND FAMILY ABOUT THE COURSE

- Stay accountable, commit to the course
- · Talk to friends and family about it
- Engage in conversations about interesting topics
- Seek beneficial perspectives from others





5. FOLLOW YOUR PLAN

- · Stay motivated with your plan
- Set achievable goals in step 2
- Reward yourself upon achieving the goals





3 of 3 6/14/25, 03:57