

Administrative Office of the United States Courts

Thurgood Marshall Federal Judiciary Building, One Columbus Circle, NE,
Washington, DC 20544

Tel: (202) 502-2600 Tel: (202) 502-3800 (Employee Locator)

Tel: (202) 502-1271 (Job Opportunity Recording)

Tel: (202) 502-3800 (Personnel Office)

Tel: (202) 502-4369 (Post Judgement Interest Rate Recording)

Tel: (202) 502-1441 (Statistical Information)

Tel: (202) 502-2225 (Accounting Operations/Billing Inquiries)

Internet: www.uscourts.gov

Created by an Act of Congress in 1939, the Administrative Office of the United States Courts provides management and program support and administrative services to the federal courts. It implements the policies of the Judicial Conference of the United States and provides staff support and legal counsel to the Judicial Conference's committees. The services provided by the Administrative Office include program, legal and administrative assistance to Article III, bankruptcy and magistrate judges and court employees. It also handles coordination between and among the judicial branch, the legislative branch, the executive branch and state courts. The Administrative Office is responsible for collecting and reporting judiciary statistics and supports program activity in the areas of court administration, defender services, and probation and pretrial services. Appointment of the Administrative Office Director is made by the Chief Justice of the United States, in consultation with the Judicial Conference of the United States.

Staff

Director **James C. Duff** (202) 502-3000
Education: Kentucky 1975 BA;
Georgetown 1981 JD
Deputy Director **Jill C. Sayenga** (202) 502-3015
Suite 7100
Education: Fordham 1976 BA; Georgetown 1979 JD
Office of Management, Planning and Assessment
Deputy Associate Director **Cathy A. McCarthy** (202) 502-1300
Long-Range Planning Officer **Brian Lynch** (202) 502-1300
Office of Audit Chief **Jeffrey J. Larioni** (202) 502-1000
Associate Director and General Counsel
William R. Burchill, Jr. (202) 502-1100
Deputy General Counsel **Robert K. Loesche** (202) 502-1100
Office of Judicial Conference Executive Secretariat
Assistant Director **Laura C. Minor** (202) 502-2400
Office of Judicial Conference Executive Secretariat
Deputy Assistant Director **Jeffrey A. Hennemuth** (202) 502-1817
Office of Judicial Conference Executive Secretariat
Deputy Assistant Director **Wendy Jennis** (202) 502-2400
Office of Legislative Affairs Assistant Director
Cordia A. Strom (202) 502-1700
Office of Legislative Affairs Deputy Assistant Director
Daniel A. Cunningham (202) 502-1700
Judicial Impact Officer **Richard A. Jaffe** (202) 502-1700
Office of Court Administration Assistant Director
Noel J. Augustyn (202) 502-1500
Office of Court Administration Deputy Assistant
Director **Glen K. Palman** (202) 502-1500
Appellate Court and Circuit Administration Division
Chief **Gary A. Bowden** (202) 502-1520
Bankruptcy Court Administration Division Chief
Glen K. Palman (202) 502-1540
Court Administration Policy Staff Chief
Abel J. Mattos (202) 502-1560
District Court Administration Division Chief
Robert Lowney (202) 502-1570
Electronic Public Access Program Office
Mary M. Stickney (202) 502-1500
Technology Division Chief **Gary L. Bockwig** (202) 502-2500
Office of Defender Services Assistant Director
Theodore J. Lidz (202) 502-3030
Office of Defender Services Deputy Assistant Director
Steven G. Asin (202) 502-3030

Office of Facilities and Security Assistant Director
Ross Eisenman (202) 502-1200
Office of Facilities and Security Deputy Assistant
Director **William J. Lehman** (202) 502-1200
Information Technology Division Chief
George M. Drakulich (202) 502-3030
Legal, Policy and Training Division Chief
Richard A. Wolff (202) 502-3030
Program, Budget, Operations and Assessment
Division Chief (Acting) **Steven G. Asin** (202) 502-3030
Court Security Office Chief **Edward M. Templeman** (202) 502-1280
Judiciary Emergency Preparedness Office Chief
William J. Lehman (202) 502-1200
Security and Facilities Policy Staff Chief
Melanie Gilbert (202) 502-1200
Space and Facilities Division Chief **Debra L. Worley** (202) 502-1340
Office of Finance and Budget Assistant Director
George H. Schafer (202) 502-2000
Office of Finance and Budget Deputy Assistant
Director **(Vacant)** (202) 502-2000
Accounting and Financial Systems Division Chief
(Acting) **Linda King Friedman** (202) 502-2200
Budget Division Chief **James R. Baugher** (202) 502-2100
Financial Liaison and Analysis Office Chief
Penny Jacobs Fleming (202) 502-2028
Office of Human Resources Assistant Director
Charlotte G. Peddicord (202) 502-1170
Office of Human Resources Deputy Assistant Director
Nancy E. Ward (202) 502-1170
Benefits Division Chief **Cynthia A. Roth** (202) 502-1160
Business Technology Optimization Division Chief
Christopher D. Mays (202) 502-3210
Court Personnel Management Division Chief (Acting)
Nancy E. Ward (202) 502-3100
Fair Employment Practices Office Chief
Trudi M. Morrison (202) 502-1380
Judges Compensation and Retirement Services Office
Chief **Carol S. Sefren** (202) 502-1880
Policy and Strategic Initiatives Office Chief
H. Allen Brown (202) 502-3185
Office of Information Technology Assistant Director
Howard J. Grandier (202) 502-2300
Office of Information Technology Deputy Assistant
Director **Joe Peters** (202) 502-2300
Chief Technology Officer **Richard D. Fennell** (202) 502-2300
IT Applications Development Office Chief
Wendy R. Fite (202) 502-2730
IT Infrastructure Management Division Chief
Craig W. Jenkins (202) 502-2640
IT Policy Staff Chief **Terry A. Cain** (202) 502-3300
IT Project Coordination Office Chief
Robert D. Morse (202) 502-2377
IT Security Office Chief **Robert N. Sinsheimer** (202) 502-2350
IT Systems Deployment and Support Division Chief
(Acting) **Henry L. Weeks** (210) 502-2700
Office of Internal Services Assistant Director
Doreen G.B. Bydume (202) 502-4200
Administrative Office Administrative Services Division
Chief **Iris Guerra** (202) 502-1200
Administrative Office Information and Technology
Services Division Chief **John C. Chang** (202) 502-2830
Administrative Office Personnel Division Chief
Cheri Thompson Reid (202) 502-3800
Procurement Management Division Chief
William A. Roeder (202) 502-1330
Office of Judges Programs Assistant Director
Peter G. McCabe (202) 502-1800
Office of Judges Programs Deputy Assistant Director
R. Townsend Robinson (202) 502-1800
Article III Judges Division Chief **Margaret A. Irving** (202) 502-1860
Bankruptcy Judges Division Chief
Francis F. Szczebak (202) 502-1900
Magistrate Judges Division Chief
Thomas C. Hnatowski (202) 502-1830
Rules Committee Support Office Chief
John K. Rabiej (202) 502-1820
Statistics Division Chief **Steven R. Schlesinger** (202) 502-1440

Office of Probation and Pretrial Services Assistant
Director **John M. Hughes** (202) 502-1600
Office of Probation and Pretrial Services Deputy
Assistant Director **Matthew G. Rowland** (202) 502-1600
Criminal Law Policy Staff Chief **James C. Oleson** (202) 502-1600
Program Administration Division Chief
Nancy Beatty Gregoire (202) 502-1600
Special Projects Office Chief **Nancy Lee Bradshaw** (202) 502-1600
Technology Division Chief **Nicholas Sabatino** (202) 502-1600
Office of Public Affairs Assistant Director
David A. Sellers (202) 502-2600