

## Administrative Office of the United States Courts

Thurgood Marshall Federal Judiciary Building, One Columbus Circle, NE, Washington, DC 20544  
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 Tel: (202) 502-1271 (Job Opportunity Recording)  
 Tel: (202) 502-3800 (Personnel Office)  
 Tel: (202) 502-4369 (Post Judgement Interest Rate Recording)  
 Tel: (202) 502-1441 (Statistical Information)  
 Tel: (202) 502-2225 (Accounting Operations/Billing Inquiries)  
 Fax: (202) 502-1155  
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Created by an Act of Congress in 1939, the Administrative Office of the United States Courts provides management and program support and administrative services to the federal courts. It implements the policies of the Judicial Conference of the United States and provides staff support and legal counsel to the Judicial Conference's committees. The services provided by the Administrative Office include program, legal and administrative assistance to Article III, bankruptcy and magistrate judges and court employees. It also handles coordination between and among the judicial branch, the legislative branch, the executive branch and state courts. The Administrative Office is responsible for collecting and reporting judiciary statistics and supports program activity in the areas of court administration, defender services, and probation and pretrial services. Appointment of the Administrative Office Director is made by the Chief Justice of the United States, in consultation with the Judicial Conference of the United States.

### Office of the Director

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 Education: Kentucky 1975 BA;  
 Georgetown 1981 JD  
 Deputy Director **Jill C. Sayenga** ..... (202) 502-3015  
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### Office of Court Administration

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### Office of Court Administration *continued*

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### Office of Defender Services

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### Office of Facilities and Security

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### Office of Probation and Pretrial Services

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