

Human and Institutional Capacity Development Advisor

Official Position Title: Agricultural Development Officer, Backstop 10, FL-0401-03

Functional Title: Human and Institutional Capacity Development Advisor

Location of Position: U.S. Agency for International Development, Bureau for Food Security, Office of Agriculture Research and Policy, Division on Human and Institutional Capacity Development, Board for International Food and Agricultural Development

Position Grade: FSL-03

Salary Range: \$84,095 to \$123,497

Position Closing Date: December 27, 2016; 11:59 PM EST

Description of the Bureau: The USAID Bureau for Food Security (BFS) leads coordination and implementation of Feed the Future, the U.S. Government's global hunger and food security initiative. BFS brings together programmatic, technical, and regional expertise from throughout USAID to assist 19 Feed the Future focus countries and additional aligned countries and regional programs with strategic design, implementation and monitoring and evaluation. BFS coordinates Feed the Future's 10 additional U.S. Government partner agencies and departments, most recently on development and implementation of the new U.S. Government [Global Food Security Strategy](#). This strategy, delivered to Congress as a requirement of the Global Food Security Act of 2016, charts how U.S. Government partners will support developing countries over the next five years to achieve lasting progress in food security and nutrition.

Description of Office or Team: The Office of Agricultural Research and Policy (BFS/ARP) provides guidance and technical support in the design and implementation of programs in agricultural research, and capacity development and policy. These programs aim to improve agricultural productivity, increase incomes and enhance household nutrition through focused research on the development and dissemination of improved agricultural technologies and best practices, the implementation of enhanced agricultural policies, and targeted human and institutional capacity building. BFS/ARP engages and leverages research, technologies and knowledge from U.S. universities, international research centers, the private sector and host-country agricultural research and educational institutions. The Human and Institutional Capacity Development Division (HICD BIFAD) Division in ARP implements human and capacity development programming and serves as the secretariat for the presidentially appointed Board for International Food and Agricultural Development, an advisory committee to USAID required by statute under Title XII of the Foreign Assistance Act, as amended.

Description of Position:

The Human and Institutional Capacity Development (HICD) Advisor will serve as a Bureau expert in research and education system strengthening, providing leadership, expertise and professional judgment in the development of relevant HICD support strategies, the selection of interventions and subsequent programming, budgeting, implementation and evaluation of HICD activities. S/he will be responsible for managing and monitoring agricultural education and

research capacity development activities in close coordination with BFS offices, external partners, and USAID Missions and supporting the Board for International Food and Agricultural Development. The position reports to the BFS/ARP HICD BIFAD Division Chief.

Description of Key Duties:

- Lead development of a cohesive portfolio of research and education capacity development activities.
- Engage in a broad array of relationships with external and internal partners to coordinate efforts and leverage resources for capacity development programming.
- Guide and support a strategic program of work for the Board for International Food and Agricultural Development.
- Design, manage, monitor, and evaluate HICD activities in collaboration with other BFS offices and USAID Mission counterparts, developing technically and legally sound agreements and managing technical, fiscal, and policy aspects to ensure success.
- Provide technical leadership and advice to BFS/ARP and the Agency at large on issues, progress, and opportunities related to human and institutional capacity development, identifying the relevance and value of HICD in priority setting in partner countries.
- Represent USAID at governmental, intergovernmental, private sector, and joint meetings concerning human and institutional capacity development.

Qualifications Required:

- Educational requirement:
 - A. **Degree:** biological sciences, agriculture, natural resource management, chemistry, or related disciplines appropriate to the position; OR
 - B. **Combination of education and experience:** Courses equivalent to a major, as shown in A above, plus appropriate experience or additional education.
- Technical expertise and experience designing, implementing, monitoring, and evaluating human and institutional capacity development projects in developing country settings.
- Mastery knowledge of advanced theories, concepts, principles, and practices of human and institutional capacity development
- Skill in technical and program management to effectively implement and oversee USAID resources through implementing partners.
- Advanced communication skills to convey complex, appropriate information to multi-cultural, non-technical and technical audiences with diverse views; identify common ground; and perform sound analysis on complex issues to inform decision making and build partnerships.
- Mastery knowledge of the USAID and USG decision-making process for establishing positions and policy for capacity development projects.
- Ability to monitor and evaluate program and make course corrections.
- Skill in leading teams and engaging with experts to advance program planning and implementation.

Eligibility: Only U.S. Citizens may apply.

Veteran's Preference: BFS will consider veteran's preference eligibility as a positive factor in making FSL selections. Applicants eligible for veteran's preference must include that information in their cover letter and should attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions.

Application Instructions: Please send detailed CV, cover letter and any supporting documentation to bfsjobs@usaid.gov with the position's official and functional titles in the e-mail subject line, by the position closing date listed above.

In your cover letter, please also:

1. indicate your U.S. citizenship status
2. indicate your veteran's status, if any, and
3. include contact information (name, title, e-mail and telephone) for three references, one of which must be a current or former supervisor.

For more information: <https://feedthefuture.gov/lp/opportunities-join-feed-future-team>