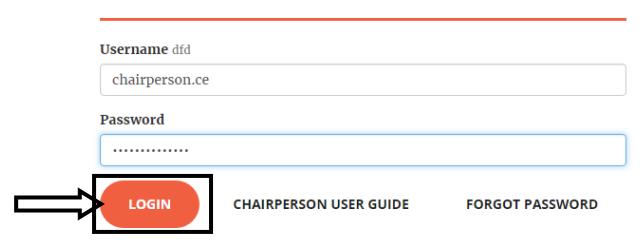
Procedure for Online Approval of Students Requests by Chairpersons

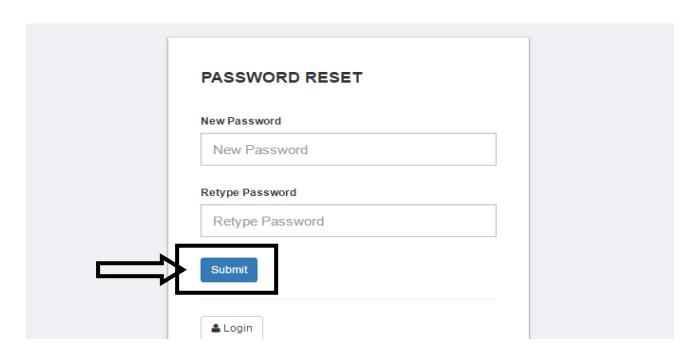
1. Chairpersons need to login with their registered username (i.e. your institutional Email ID) and password at URL "myamu.ac.in" or 172. 16.1.88.

(E.g. if your email id is chairperson.ce@amu.ac.in then use the username as chairperson.ce and password same as username for the first login).

CHAIRPERSON LOGIN



2. On the First login it will take you to the Password reset page where you need to reset your password.



AMU SELF SERVICE INTRANET PORTAL

- 2. (i) Students pending requests pertaining to your Department will be displayed for your perusal and approval.
 - (ii) Action from Chairperson is needed for online Approval.

| 7 | • | MD MARZOOQ UR RAHMAN | gj6463 | 16PEB126 | B.Tech. (Comp |
|--------------------------|---|----------------------|--------|------------|---------------|
| 8 | • | Daksh Pathak | gj6558 | 16PEB429 | B.Tech. (Comp |
| 9 | • | ISHAN SINGH | gj6419 | 16PEB024 | B.Tech. (Comp |
| 10 | • | MANSI AGRAWAL | gi2058 | 16PEB055 | B.Tech. (Comp |
| 11 | • | Sameena firdos | gi9335 | 15peb107 | B.Tech. (Comp |
| 12 | • | MOHAMMAD MUDASSIR | gj6455 | 16PEB108 | B.Tech. (Comp |
| 13 | • | Vaibhav Singh Jadon | gj6498 | 16 PEB 269 | B.Tech. (Comp |
| 14 | • | Nomaan qaiser | gj6440 | 16 PEB 043 | B.Tech. (Comp |
| 15 | • | Md Shahbuddin | gf1091 | 15peb228 | B.Tech. (Comp |
| Verify Activate Windows | | | | | |

3. Upon approval, the request will be automatically forwarded to concerned team of Computer Centre for further necessary action.

Note: In Case of any Assistance Please do call:

- a. Mr. Aaqib Saleem Khan Technical Consultant, Computer Center +91-9997008244
- b. Mr. Mohammad Amir
 Input-Output Assistant Gr-I, Computer Center
 +91-7417082446