

**Procedure for Online Approval of Students Requests by Chairpersons**

- Chairpersons need to login with their registered username (i.e. your institutional Email ID) and password at URL "myamu.ac.in" or 172. 16.1.88.  
(E.g. if your email id is [chairperson.ce@amu.ac.in](mailto:chairperson.ce@amu.ac.in) then use the username as chairperson.ce and password same as username for the first login).

## CHAIRPERSON LOGIN

Username dfd

Password

**LOGIN**[CHAIRPERSON USER GUIDE](#)[FORGOT PASSWORD](#)

- On the First login it will take you to the Password reset page where you need to reset your password.

### PASSWORD RESET

New Password

Retype Password

**Submit**[Login](#)

2. (i) Students pending requests pertaining to your Department will be displayed for your perusal and approval.

(ii) Action from Chairperson is needed for online Approval.

7		MD MARZOOQ UR RAHMAN	gj6463	16PEB126	B.Tech. (Comp
8		Daksh Pathak	gj6558	16PEB429	B.Tech. (Comp
9		ISHAN SINGH	gj6419	16PEB024	B.Tech. (Comp
10		MANSI AGRAWAL	gi2058	16PEB055	B.Tech. (Comp
11		Sameena firdos	gi9335	15peb107	B.Tech. (Comp
12		MOHAMMAD MUDASSIR	gj6455	16PEB108	B.Tech. (Comp
13		Vaibhav Singh Jadon	gj6498	16 PEB 269	B.Tech. (Comp
14		Nomaan qaiser	gj6440	16 PEB 043	B.Tech. (Comp
15		Md Shahbuddin	gf1091	15peb228	B.Tech. (Comp



Activate Windows  
Go to Settings to activate Windows.

3. Upon approval, the request will be automatically forwarded to concerned team of Computer Centre for further necessary action.

**Note: In Case of any Assistance Please do call:**

a. **Mr. Aaqib Saleem Khan**  
**Technical Consultant, Computer Center**  
**+91-9997008244**

b. **Mr. Mohammad Amir**  
**Input-Output Assistant Gr-I, Computer Center**  
**+91-7417082446**