

Interview schedule

Name of client: Walter Samplunios

Date of interview: 21 November 2024

Time of interview: 10:30

Opening:

Introduction:

Goal of the interview:

*Receiving Feedback from client about the project plan

*setting up a deadline for handing the 2nd iteration of the project plan.

Interview duration:

30 minutes

Main part:

- Topic : First iteration of the project plan
 - Which chapters of the project plan is sufficient and approved ?
 - Which chapters need to be changed and what about them need to be changed ?
 - Is there any new wishes from client that need to be implement in the project plan ?
- Topic: second iteration of the project plan
 - When is the deadline of handing the project plan to clients?
 - When would be the next meeting ?

Ending the interview

Remaining questions, comments?

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Final remarks:

Showing sense of appreciation to the client for giving us their time.

