

Task	Notes	Start Date	Due Date	Duration
Schedule Kick off Meeting				3 days
Milestone: Tablet research, purchase and delivery				
Tablet implementation research				3 days
Generate quotes and review costs				1 day
Create contracts and statements of work for vendors				1 day
Tablet delivery				15 days
Milestone: Pilot test preparation				
Schedule an electrician				3 days
Install tablets in the bar areas at the Downtown and North restaurant locations				3 days
Milestone: Tablet Menu Design				
Connect the Sauce & Spoon marketing team with Terrific Tablets for branding				3 days
Source vendor for tablet menu interface				14 days
Tablet Menu Mockups and Designs creation				5 days
Approval for final menu design				10 days
Coding the application by vendor				3 days
Testing the menu in tablets				2 days
Milestone: Training Staff				
Conduct training in-house				15 days

Train the staff to update the menu				1 day
Conduct a test run before launch				1 day
Milestone: Pilot Launch				
Create a launch day plan: staffing, troubleshooting, etc.				5 days
Milestone:Pilot Feedback				
Implement a post-dining survey to assess customer satisfaction				10 days
Milestone: Data Analysis and Summary				
Analyse the surveys for project evaluation				7 days
Prepare draft summary for presentation				3 days