



Course Outline 2017

BUSMGT 703: Professional Development Module 3 (7.5 POINTS)

Quarter 2 (1174)

Course Prescription

Engages the emerging manager in developing skills and capabilities that will enhance the ability to work effectively and manage others including cross-border contexts. Focuses on the application of tools and models through role plays and case studies.

Prerequisite: BUSMGT 702

Goals of the Course

There are four professional development modules delivered as a series and designed to build the skills graduates need to become principled professionals, capable of independent thought and action, who work well with others and are influential in their organisations.

This module is the third in the series and addresses the skills and attitudes associated with working with others. The module provides opportunities for students to appreciate diversity as a resource for business, to deal with conflict, stimulate creativity and collaboratively respond to business opportunities.

Learning Outcomes

By the end of this course it is expected that the student will be able to:

1. Evaluate ethical and sustainability issues in organisations using appropriate frameworks
2. Analyse leadership and teamwork in the rapidly changing workplace
3. Reflect on and critique their career and work options; and, demonstrate an awareness of essential coping strategies.

Content Outline

The structure of this course comprises:

- Weekly 1hr tutorial
- Fortnightly 3hr workshop

The weekly tutorials focus on a series of case studies and discussions on the main topics covered in the workshops. The content of the workshops are as follows:

Workshop 1	You as a future leader
Workshop 2	Teams and contemporary work
Workshop 3	Ethics and sustainability
Workshop 4	Career choices and organisations – what is best for me?

Learning and Teaching

Please note that students are expected to attend all tutorials and workshops, participate in discussion, and read required materials. Tutorials will be used for a combination of applied discussions of case studies and/or skill development and/or reflections on learning from workshops. The workshops will be used for a series of professional skill development practice and will be highly participative.

In addition to attending classes, students should be prepared to spend about another five hours per week on activities related to this course. These activities include carrying out the required readings, application and practice of professional skills, and preparing for assignments.

Teaching Staff

Teaching staff will be a team supplemented on occasion by professional facilitators:

- Mr. Jolyon Allen
Mob: 021 795101
jolyon.allen@auckland.ac.nz

Office Hours: Tuesday 3-4 pm
Wednesday 1- 3 pm

Learning Resources

All course materials may be found on the BUSMGT 703 Course Page, which can be accessed via CANVAS.

Assessment

Career Essay draft	5%
Career Essay	25%
Workshop scenario (2 x 15%)	30%
Group Presentation	40%

Total	100%
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The broad relationship between these assessments and the course learning outcomes is as follows:

Learning Outcome	Career Essay	PDP draft	Workshop Scenario	Group Presentation
1	X		X	X
2	x		X	X
3	X	X		X

Inclusive Learning

Students are urged to discuss privately any impairment-related requirements face- to-face and/or in written form with the course convenor/lecturer and/or tutor.

Student Feedback

This course has undergone a number of changes as a result of feedback and input from a number of staff as to the particular requirements needed to satisfy the criteria expected to be included by the accounting profession. There have also been personnel changes involving the staff responsible for teaching the course.

Feedback on the content of the course and its delivery are sought during the course by the teaching staff through the medium of fast feedback during the course. In addition formal course evaluations are carried out at the end of the course. As a result of feedback, some changes have been implemented this quarter. These include more contents on how contracts are administered and managed and how to comply with the law regarding misleading conduct.

Your feedback, both during the course and at its completion, is sought and encouraged. You can contact your class representatives to pass on your feedback to ensure your anonymity or you can contact the teaching or program staff direct.

Class representatives will be chosen in the first week of the course and their details posted on Canvas.

Academic Integrity

The University of Auckland will not tolerate cheating, or assisting others to cheat, and views cheating in coursework as a serious academic offence. The work that a student submits for grading must be the student's own work, reflecting his or her learning. Where work from other sources is used, it must be properly acknowledged and referenced. This requirement also applies to sources on the world-wide web. A student's assessed work may be reviewed against electronic source material using computerised detection mechanisms. Upon reasonable request, students may be required to provide an electronic version of their work for computerised review.

In the event of an unexpected disruption

We undertake to maintain the continuity and standard of teaching and learning in all your courses throughout the year. If there are unexpected disruptions, the University has contingency plans to ensure that access to your course continues and your assessment is fair, and not compromised. Some adjustments may need to be made in emergencies. In the event of a disruption, the University and your course coordinators will make every effort to provide you with up-to-date information via Canvas and the university website.