

SHIPPER'S LETTER OF INSTRUCTIONS													
Date:													
FedEx A/c No.		Invoice No.					IEC No.						
		Date						IEC Branch Serial No.					
FedEx AWB No.		EIN No.						AD Code No.					
Shipper		Contract Type (tick one)						PAN No.					
		FOB		Cost		C & F (breakup)		CIF (breakup)		C& I-			
		Ex-work						Cost					
						Insurance							
						Freight				Freight			
		Currency Code											
Tel No.		Type of Shipping Bill (whatever applicable)											
Email Address		Duty Drawback				NFEI							
Fax No.		Non Drawback				Jobbing				Repair & Return			
Consignee		Advance Authorization (AA)				Re-Export				MEIS (REWARD)		If MEIS box is ticked in type of shipping bill please mention on the Shipping Bill as under: "We intend to claim rewards under Merchandise Export From India Scheme (MEIS)"	
		(Drawback / ROSCTL)				Drawback+EPCG				Any Other			
Tel No.		EPCG(Concesnal or Zero duty)				EOU				Commercial Export - CSB V courier- Value=			
Email ID -													
Buyer (If other than Consignee)		Duty Drawback Details:											
		Bank Detail											
		Current A/c No.						IFSC Code					
		Description Of Goods											
		Any Additional Instruction -											
Tel No.		GSTN NO-						End use Code					
Email ID-		GSTIN State Code -											
Destination		No. of Packages		Payment Type -			LUT				Under IGST Paid		
				Detail of Preferential Agreements under which the goods are being exported wherever applicable (If the agreement applies to all the items in the invoice. Else attach the Item details in sheet Details Itemwise.)					Standard Unit Quantity Code (SQC) for that CTH as per the first schedule for the customs Tariff Act 1975. (If the SQC applies to all the items in the invoice. Else attach the Item details in sheet Details Itemwise.)				
Net Weight		Gross Weight		State of Origin of Goods . (If the State of origin applies to all the items in the invoice. Else attach the Item details in sheet Details Itemwise.)					District or Origin of goods (If the District of origin applies to all the items in the invoice. Else attach the Item details in sheet Details Itemwise.)				
Documents Enclosed (tick where applicable)						Mandatory if PSD / EP copy delivery address other than IEC Add.							
FedEx AWB (duly complete) Invoice (5 copies) Packing List (5 copies) GSP/Certificate of Origin Form Original, Duplicate Visa (with 2 copies) Bank Certificate ( GR Waiver) EVD (Export Value Declaration) SDF / FEMA declaration Annexure C1 (For 100% EOU shipments)						Post shipment document / EP delivery instructions							
						Contact person							
						Telephone / Mobile							
						Street Address 1							
						Street Address 2							
						City							
						PIN number							
						Any other instructions on Post shipment docs / EP delivery							
Advance Authorisation / EPCG Details													
Inv Item No		REG				Date				Advance Authorisation / EPCG FILE NO, LIC No & Date:			
No													
(If LIC prior to 2009)													
Other Handling Information													
Certificate of Origin?If YES - (It will be prepared by Jeena & Co.) GSP Type: Normal / Tatkal (Same Day) (Please tick any one)													
If NO - Please provide the GSP (if applicable).													
We hereby appoint M/s Jeena & Company / JFS Freight Services Pvt. Ltd/ Fedex Express Transportation Supply Chain Services (India) Pvt.Ltd / Sun Impex Clearing & Shipping Agency Pvt Ltd as our authorized Customs Broker to prepare documents on our behalf and getting our cargo cleared as per the documents and information provided to them by us. We hereby also declare that the information in the subject invoice is as per our knowledge, true and correct and if during custom examination anything found contradictory, objectionable in the shipment, neither Customs Broker nor the carrier would be held responsible.													
I/ We declare that the particulars given herein are true, correct and complete													
I/We undertake to abide by provisions of Foreign Exchange Management Act, 1999, as amended from time to time, including realization / repatriation of foreign exchange to / from India.													
Shipper Signature and Stamp													
Shipper Name & Designation								Contact Details:					