



Ref – S107/2019

07<sup>th</sup> Oct 2019

Ms. Sristi Rani

Noida sector 15, U.P 201301

Corporate Office  
B129, New Ashok Nagar  
New Delhi-110096  
Email-info@travoware.com

**Subject – Offer of Appointment as a Junior Programmer.**

Dear Sristi,

This Refers to your application and subsequent interviews with us. We are placed to offer you an appointment in our organization as a Junior Programmer, in this capacity, you will be reporting to Ms. Bawana Sharma.

We expect to receive the photocopies of following documents on the first day of your joining. Your cost to company will be Rs- 15560- per month, you are expected to join us on before 15/10/2019. Offer stands cancelled in case of any deviations in information or if you fail to report to me on or before pre-decided date. You will be on a probation period of six month.

1. Relieving letter or resignation Acceptance letter or Experience letter (If any).
2. PAN Card or Passport Copy
3. Aadhar card
4. All Educational Marks sheet and certificates
5. Salary slips of last 3 months (if any)
6. Certificate of Merit / Appreciations (if any)
7. Four photographs

Please sign the duplicate of this letter as a token of your acceptance and return the same to us. We are sure that our Working environment will be conducive to helping you grow professionally as well as personally. We welcome you to being a part of Coaxical Global Services family and also look forward to your valued contribution in taking Coaxical Global Services Pvt. Ltd. To greater heights.

Best wishes,

Bawana Sharma  
Director

Director

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