
From: vivek kumar
Sent: 18 April 2022 19:03
To: Rashmi Tyagi
Cc: Pooja Chauhan; Amit Gahlawat; Mohd Salman; Geetanjali Gupta
Subject: Resignation Notice :- vivek kumar

Dear sir / madam

Please accept this email as notice of my Resignation at Velocis System Pvt Ltd Today 18-04-2022. I would like to tell you that I was recently offered a new opportunity with a company and I have decided to take their offer. I have enjoyed being a part of the team and I am thankful for the opportunities you have given me during my time here. I appreciate your support over the course of my employment at the Velocis System Pvt Ltd and Directorate General of Training (Ministry of Skill Development and Entrepreneurs New Delhi) that has really shaped my career thus far. I truly value the experience, training and knowledge I gained over there . It has been a pleasure working with you and Directorate General of Training team. I will do whatever necessary to ensure a smooth transition after I move on. I have several team members in mind who I believe would be strong candidates for a promotion to my position. I wish you all the best as the company continues to grow. If there are any areas in particular you would like me to focus on during my notice period, Please let me know. It is a humble request to you to please reduce my notice period.

Thank you for understanding, I hope that I can rely on you for a positive future reference.

Thank you

Regards,
Vivek kumar
Sr. Software Developer
Velocis System Pvt Ltd - DGT New Delhi

Sent from [Mail](#) for Windows

From: [Rashmi Tyagi](#)
Sent: 22 February 2022 10:06
To: vivek1253@outlook.in
Cc: [Pooja Chauhan](#); [Amit Gahlawat](#); [Mohd Salman](#); [Geetanjali Gupta](#)
Subject: Offer Letter- Velocis System Pvt Ltd

Hi,