

**DOCUMENTARY REQUIREMENT AT THE TIME OF INTERVIEW FOR
WORK PERMIT (H-1/ L-1) VISA**

SL NO	DOCUMENTS	ADDITIONAL INFORMATION	RESPONSIBILITY
1.	Original H-1 / L-1 Petition	Blanket L petitions to be carried in Triplicate (one copy to be attached with DS forms and other two copies to be carried separately). Those appearing for either H1B or RL1 (Individual L1) visa interview need to carry photocopy of entire set of petition papers including original I797 at the time of interview	GIMS TEAM /EMPLOYEE if applied for I94 extension in the US and already holding extended petitions
2.	Demand Draft	Applicable only for Blanket L1 applicants	GIMS TEAM
3.	All Original Passports	Original passport in good condition with at least 3 blank pages If you had lost your previous passport, you need to carry photocopy of the lost passport with copy of FIR filed All previously held passports to be carried in originals along with the current passport	EMPLOYEE
4.	DS160 confirmation page	DS 160 confirmation page (CEAC confirmation sheet)	EMPLOYEE
5.	Appointment Confirmation Sheet	You can download this letter from the below mentioned path once your appointment has been booked by GIMS and after attending visa briefing session. Please ensure that all your personal details and DS 160 confirmation number in the visa interview letter is correct. Mywipro>>Travel>>IMS>>My applications>>App no>>Go to last screen>>Appointment confirmation	EMPLOYEE
6.	Original Degree Certificate	Bachelor's and Post graduate(if applicable) degree certificates	EMPLOYEE
7.	Work Experience Certificates	If applicable	EMPLOYEE
8.	Last 3 month's Salary Slips (for employees based in India)	If the employee has been with Wipro for less than 3 months then he/she will have to carry his/her Wipro appointment letter along with salary slips from the previous company if employed earlier	EMPLOYEE
9.	3 months Bank Statements and W-2(for employees previously based in US)	For employees who are on a vacation or who were based in the US earlier on either H1B or L1 status.	EMPLOYEE

DOCUMENTARY REQUIREMENT AT OFC FOR BIOMETRICS

SL NO	DOCUMENTS	ADDITIONAL INFORMATION	RESPONSIBILITY
1.	Appointment Confirmation Sheet	It is mandatory to carry interview/Biometrics confirmation letter Please download from Mywipro>>Travel>>IMS>>My applications>>App no>>Go to last screen>>Appointment confirmation	EMPLOYEE
2.	Original current Passport	Original current Passport	EMPLOYEE
3.	DS160 confirmation page	To be printed (CEAC confirmation sheet)	EMPLOYEE