**Josephine L. Yorpo-Lane**

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**RELEVANT WORK EXPERIENCE**

**Academic Lecturer,** September 2017 – May 31, 2018

Math & Science, K7

EMG Education

Ho Chi Minh City, Vietnam

* Taught Math & Science courses to K7 classes,
* Covered Math & Science courses to K9 classes
* Attended skills training & development courses and regular staff meetings
* Other administrative tasks as called for.

**US Immigration Court Interpreter,** October 2015 – to present

SOS International, Reston ,VA

* Interpreted English to the target language and vice versa in a court room setting,
* Interpreted English to the target language & vice versa through telephony & video call conference,
* Evaluated Linguist candidates & or upgrading of language skills of Linguists.

**US Immigration Court Interpreter**, June 2009 –Dec 2015

**Lionbridge**, Washington, DC

* Interpreted English to the target language and vice versa in a court room setting,
* Interpreted English to the target language & vice versa through telephony & video call conference,
* Evaluated Linguist candidates & or upgrading of language skills of Linguists.

**Chemistry Tutor**, Jan 2009 – Present

**Self-Employed**, Chicago, IL

* Tutored high school and college students in the areas of General & Organic Chemistry,
* Was a mentor in Math & General Science in an after-school program (elementary).

**General Science & Math Tutor,** Dec 2008- June 2009

**Moos Elementary School**, Chicago, IL

* Tutored Math & Science classes
* Participated in in-house training & development courses
* Other administrative duties as called for

**Language Instructor**, July 2007 - Dec 2008

**Foreign Language Center - Defense Language Institute**, Monterey, CA

* Assisted in the development & design of a foreign language curriculum,
* Volunteered in the mentoring of special students under remedial class program,
* Participated in evaluation & assessment of skills of a Linguist,
* Limited data due to classified information.

**Assistant VP to Research & Curriculum Development and Student Services**, April 2005 - March 2006

Northwestern Institute of Health and Technology, Chicago, IL

* Researched, drafted, planned, designed in the development of a vocational allied health curriculum

under the supervision of the Director/VP Research & Curriculum Development,

* Taught Math for Health Care professionals (P/T),
* Entered students’ data into the system

**Activity and Recreation Therapy Director**, March 2004 - March 2005

**Central Nursing Home,** Chicago, IL

* Surveyed, assessed, planned, executed, evaluated activities of daily living to residents in a long-term

health care facility as per standard set by the state,

* Supervised three (3) other staff in the department,
* Other administrative duties as called for.

**Psycho-Social Therapist**, August 2002 – Feb 2004

**Central Nursing Home**, Chicago, IL

* Implemented activities: one on one and group sessions under the supervision of a Department Head,
* Planned & executed therapeutic programming designed for residents in a health care setting,

**Chemistry Instructor,** June 1984 - October 2000

Velez College, Cebu City, Philippines

* Conducted Organic & Inorganic Chemistry lecture & laboratory classes to college freshmen & sophomore

Paramedical students,

* Other administrative tasks as called for.

**ADDITIONAL WORK EXPERIENCE**

**Deli Customer Service Rep/Sales Clerk**, May 2006 - July 2007

**Jewel-Osco**, Chicago, IL

**Marketing Manager,** January 1988 - September 2000

**Ran-jo Marketing**, Cebu City, Philippines

**Soup Kitchen Volunteer**, January 2009 – January 2016

**Fraternite Notre Dame,** Chicago, IL

**SKILLS**

* Skilled at managing people of all ages – both in the classroom and clinic settings
* Excellent teaching and teaching assistance
* Proficient in English, Tagalog, and Cebuano; conversational in Spanish

**EDUCATION**

**Foreign Language Certification Course**, 2008

**DLIFLC, Monterey, CA**

**Activity and Recreation Therapy Director Course,** 2004

**Triton College**, River Grove, IL

**MA in Science Education**, 1987

**Cebu Normal University** (previously Cebu State College), Cebu City, Philippines

**BS in Chemistry**, 1982

**University of San Carlos**, Cebu City, Philippines

**REFERENCES:**

**1) Alice M. Rabor**

**Ret. Biology Teacher**

**Carpentersville, IL**

**773- 865-3399**

**2) Antonia D. Darang**

**Ret. Bookkeeper**

**Sheridan Rd, Chicago, IL**

**773-837-5703**

**3) Pablo Fortuna**

**IT Professional**

**Chicago, IL**

**630-605-0875**