

FROM:

TO:

## RENEWAL LEASE NOTICE

Premises:

Apt/Unit No.

Current Lease Expires:

Current Rent: \$

Dear

According to our records your lease expires as indicated above. WE are offering to renew your lease for the rental term and rates as indicated below, it is on the same terms and conditions as the existing lease dated \_\_\_\_\_ except as modified. If you desire to renew your lease, check YES below. If you will be moving and not renewing your lease, check the NO box. PLEASE SIGN AND RETURN THE FORM TO OUR OFFICE.

NEW MONTHLY RENT FOR LEASE RENEWAL: \$

\_\_\_ YES. PLEASE RENEW MY LEASE AT THE NEW RENT ABOVE.

\_\_\_ NO. DO NOT RENEW MY LEASE. I WILL VACATE THE APT ON \_\_\_\_  
\*Must notify management 30 days or more prior and give access to our broker\*

Very truly yours,

Tenant 1 \_\_\_\_\_

Tenant 2 \_\_\_\_\_

Landlord \_\_\_\_\_

Dated:

Preferential Lease Provision Extended through

If the apartment or any other part of the leased premises do not contain a maintained and operable sprinkler system:

- ☒ **PLEASE TAKE NOTICE PURSUANT TO SECTION 231-A OF THE NEW YORK REAL PROPERTY LAW THAT THE APARTMENT YOU ARE LEASING DOES NOT CONTAIN A MAINTAINED AND OPERATIVE SPRINKLER SYSTEM.**

If the apartment or any other part of the leased premises do contain a maintained and operative sprinkler system:

- ☐ **PLEASE TAKE NOTICE PURSUANT TO SECTION 231-A OF THE NEW YORK REAL PROPERTY LAW THAT THE APARTMENT YOU ARE LEASING CONTAINS A MAINTAINED AND OPERATIONAL SPRINKLER SYSTEM. THE LAST MAINTENANCE DATE FOR THE SPRINKLER SYSTEM WAS \_\_\_\_\_ AND IT WAS LAST INSPECTED ON \_\_\_\_\_.**

## **Rider**

I acknowledge that when I move out in the future

- 1- I will give the owner 60 days' notice that I will not renew my lease.
- 2- I will give the super access to repair any visible damages to the apartment by either making myself available or leaving a key for super.
- 3- I understand brokers will be in contact with me and I will allow them access to show the apartment for future tenants.
- 4- I will discard any garbage properly not causing the landlord to get fined by the city (If I failed and the owner gets fined, I understand it will be deducted from my deposit)
- 5- I will contact the super to provide him with apartment keys once I have moved out.

I understand that if I do not comply with the above, I forfeit my security deposit and/or deductions will be made.

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