

Jessica Claire

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SUMMARY

Team-oriented retail sales associate who works well in a collaborative environment, yet thrives on personal sales achievements. Customer service and sales expert who identifies customer needs and delivers solutions to problems. Dedicated and on-time also a fast learner and can quickly incorporate and implement new procedures to maximize efficiency and productivity.

SKILLS

- Fast Learner
- Dedicated (Will not take "no" for an answer)
- Always on time
- Very good social skills
- Teamwork efficient
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EXPERIENCE

SALES

04/2014 to 07/2014

Ascena Retail Group | Little Rock, AR,

Described use and operation of merchandise to customers. Placed special merchandise orders for customers. Shared product knowledge with customers while making personal recommendations. Demonstrated that customers come first by serving them with a sense of urgency. Worked as a team member to provide the highest level of service to customers. Maintained friendly and professional customer interactions.

CORRECTIONAL OFFICER

07/2013 to 04/2014

Blue Earth County | Mankato, MN,

Monitored inmate behavior to prevent crime, escape attempts and other dangerous activities. Implemented defensive tactics and physical restraints to maintain the safety and security of personnel and the general public. Maintained records and logs of man hours, materials and equipment used. Supervised the meal distribution and observed inmates during meals. Maintained correct physical head count at all times. Supervised the activities of adolescents in a residential setting.

EDUCATION

| General Studies

2012

Muleshoe High School, Muleshoe, Tx

GPA:

Coursework in Human Resource Management and Business Administration