Jessica Claire

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Summary

Highly motivated Sales Associate with extensive customer service and sales experience. Outgoing sales professional with track record of driving increased sales, improving buying experience and elevating company profile with target market.

Skills

- Health Assessments
- Preventive Care
- Verbal and Written Communication
- Patient Education
- History Evaluations
- HIPAA Compliance
- Explaining Complex Diagnoses
- Treatment Planning
- Determining and Prescribing Medication
- Documentation and Reporting
- Disease Prevention
- Infectious Disease Mitigation
- Relationship Building
- Symptom Assessment and Evaluation
- Lab Result Assessment
- Differential Diagnoses
- Preventative Care
- Patient Advocacy
- EMR Software
- First Aid and CPR
- Staff Management
- English Fluency
- Peer Reviews
- Regulatory Compliance
- Data Analysis
- Training and Development

Experience

Medical Doctor, 03/2018 to Current
Aledade â€“ Hampstead, NC,

- Assessments of mental health concerns using the DSM5 Criteria with appropriate psychological evaluation and providing therapy and counseling appropriately.
- Directed and coordinated patient care activities of nursing and support staff.
- Directed and delegated workflow of nurses and residents.
- Met with patients to determine specific medication, treatment and recovery needs.
- Advised patients and community members on topics concerning diet, activity and disease prevention.
- Referred patients to medical specialists, social services or other necessary resources.
- Ordered and interpreted results of laboratory tests and radiographs.
- Oversaw team of healthcare staff to keep operations in compliance with regulatory and care standards.
- Ordered laboratory tests and imaging scans to complete further investigations.
- Met with patients to discuss needs, conduct tests and evaluate clinical presentations.
- Explained potential prognoses of diseases or traumatic conditions.
- Maintained strict patient privacy and confidential patient information, taking care to meet HIPAA guidelines and statutes for data security.
- Managed ongoing care of patients with chronic issues of varying severity and treatment requirements.
- Collaborated with other healthcare professionals to provide comprehensive patient care.
- Improved patients' wellbeing by advising on medical and lifestyle issues impacting current health.
- Discussed histories and current symptoms or complaints with every patient.
- Explained procedures and discussed test results or prescribed treatments with patients.
- Maintained strict patient data procedures to comply with HIPAA laws and prevent information breaches.
- Evaluated effectiveness of current care methods and procedures to suggest additional improvements.
- Recorded patients' medical history, vital statistics and test results in electronic medical records.
- Monitored treatment regimens to determine efficacy and adjusted according to results achieved.
- Utilized superior interpersonal skills to establish rapport and place patients at ease in stressful situations.
- Analyzed records, exam data and test results to inform diagnoses.
- Worked with patients and families to design care plans.
- Diagnosed patients and administered medications on strict schedules.
- Reviewed patient history and conducted physical examinations to determine diagnosis and treatment plan.
- Assessed notes by nursing staff for accuracy, completion, services rendered and patient responses.
- Updated charts with latest information, test results and differential diagnoses.

Clinical Research Associate, 03/2022 to 06/2022
Ascension Health â€“ Apalachicola, FL,

- Communicated with vendors to deliver appropriate clinical supplies to key areas and meet ongoing operational

demands.

- Established and updated site monitoring schedule and served as project head for investigational sites.
- Attended investigator meetings to provide framework for successful research studies by establishing responsibilities.
- Evaluated proof of eligibility and consent for participants.
- Managed blood specimens for clinical trials and processed specimens for sample storage and assay.
- Monitored site activities and sent follow-up letters to participants.
- Participated in educational training, activities and professional development programs.
- Recruited and selected potential research subjects.
- Performed pre-study, closeout and interim visits to check on study activities.
- Achieved project objectives by working closely with teammates.
- Checked electronic data capturing systems for integrity and compliance.
- Achieved project-specific quality and performance standards and provided documentation and communication.
- Supported investigator selection and qualification process by offering professional input.
- Supported quality control program by scheduling site assessment visits for project and conducting monitoring visits.
- Presented reports from training sessions and workshops attended.
- Held weekend and evening sessions according to project specifications and workload.
- Reviewed site regulatory binder to check collection procedures and completeness of paperwork.
- Attended meetings and reported on activities and resolutions.
- Adhered to good clinical practices, operating procedures and regulatory requirements.
- Conducted all activities according to defined project-specific quality and performance standards.
- Maintained strict confidentiality to keep personal information and collected data private.
- Performed pre-study site evaluations, site initiations, interim monitoring and study close-out visits while collecting regulatory documentation.

Clinical Research Associate, 02/2017 to 01/2018
Ascension Health â€“ Barrington, IL,

- Spearheaded qualification, initiation, monitoring and close out visits by coordinating with project management team.
- Communicated with vendors to deliver appropriate clinical supplies to key areas and meet ongoing operational demands.
- Established and updated site monitoring schedule and served as project head for investigational sites.
- Attended investigator meetings to provide framework for successful research studies by establishing responsibilities.
- Evaluated proof of eligibility and consent for participants.
- Managed blood specimens for clinical trials and processed specimens for sample storage and assay.
- Monitored site activities and sent follow-up letters to participants.
- Checked electronic data capturing systems for integrity and compliance.
- Achieved project-specific quality and performance standards and provided documentation and communication.
- Reviewed site regulatory binder to check collection procedures and completeness of paperwork.
- Attended meetings and reported on activities and resolutions.
- Adhered to good clinical practices, operating procedures and regulatory requirements.
- Conducted all activities according to defined project-specific quality and performance standards.
- Developed extensive database to organize specimen collection, processing and storage and created efficient centralized records system.
- Maintained strict confidentiality to keep personal information and collected data private.
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Education and Training

CERTIFICATION : CLINICAL RESEARCH PROFESSIONAL , 03/2022
CLINICAL RESEARCH FAST TRACK - Arizona City, AZ,
GPA:

M.D.: Doctor of Medicine , 01/2022
ALL SAINT UNIVERSITY SCHOOL OF MEDICINE - Roseau, MN,
GPA:

Activities and Honors

Accomplishments

- Honors in Doctor of Medicine

- Consistently maintained high customer satisfaction ratings.
- Recognized as Employee of outstanding performance and team contributions.
- Created highly effective program that significantly impacted efficiency and improved operations.

Additional Information

- Certified psychiatry Intern
- Certified Clinical Research Neurology
- Certified Clinical Research Professional
- Scrum Master certified

Certifications

- Association for Project Management (APM) Doha, Qatar United Kingdom 2015

Skills

- Health Assessments
- Preventive Care
- Verbal and Written Communication
- Patient Education
- History Evaluations
- HIPAA Compliance
- Explaining Complex Diagnoses
- Treatment Planning
- Determining and Prescribing Medication
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- Disease Prevention
- Infectious Disease Mitigation
- Relationship Building
- Symptom Assessment and Evaluation
- Lab Result Assessment
- Differential Diagnoses
- Preventative Care
- Patient Advocacy
- EMR Software
- First Aid and CPR
- Staff Management
- English Fluency
- Peer Reviews
- Regulatory Compliance
- Data Analysis
- Training and Development

Work History

Medical Doctor, 03/2018 to Current
North Texas Behavioral Health â€“ Arlington, TX

- Assessments of mental health concerns using the DSM5 Criteria with appropriate psychological evaluation and providing therapy and counseling appropriately.
- Directed and coordinated patient care activities of nursing and support staff.
- Directed and delegated workflow of nurses and residents.
- Met with patients to determine specific medication, treatment and recovery needs.
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- Reviewed patient history and conducted physical examinations to determine diagnosis and treatment plan.
- Assessed notes by nursing staff for accuracy, completion, services rendered and patient responses.
- Updated charts with latest information, test results and differential diagnoses.

Clinical Research Associate, 03/2022 to 06/2022
Clinical Research FastTrack â€“ Arizona City, AZ

- Communicated with vendors to deliver appropriate clinical supplies to key areas and meet ongoing operational demands.
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- Maintained strict confidentiality to keep personal information and collected data private.
- Performed pre-study site evaluations, site initiations, interim monitoring and study close-out visits while collecting regulatory documentation.

Clinical Research Associate, 02/2017 to 01/2018
Medical City â€“ Atlanta, GA

- Spearheaded qualification, initiation, monitoring and close out visits by coordinating with project management team.
- Communicated with vendors to deliver appropriate clinical supplies to key areas and meet ongoing operational demands.
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