

# JESSICA CLAIRE

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☎ (555) 432-1000,

📍 Montgomery Street, San  
Francisco, CA 94105



## SUMMARY

Passionate and dedicated Theater Arts Teacher with expertise in secondary curriculum development, classroom management, relationship building, continued professional development and management of a successful Theater Arts program for over six years.

## HIGHLIGHTS

- Valid and Current Teaching Certification in Texas
- Strong communication skill
- Talented public speaker
- Talented mediator
- Self-motivated
- Results-oriented

## EDUCATION

**University of Texas at Arlington**  
Arlington, TX • 1998 –

**Bachelor of Arts in Theater Arts**  
Theater Arts - GPA: 3.74  
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**Tarrant County Community College**  
Hurst, Texas • 1995 –

**Associate of Arts:**  
Liberal Arts - GPA: 3.83  
Phi Theta Kappa  
Member, PHI TAU Chapter

**Mabank High School**  
Mabank, Tx • –

**Honor Graduate:**  
Liberal Arts - GPA: National Honor Society - Top 15  
Student Council Officer and Member  
Drill Team Dance Team  
Key Club Member  
Key Speaker and President of Business Office Professionals  
French Club  
Latin Club  
Orvil Pirtle Memorial Scholarship  
Rotary Club of Athens, Texas  
TVCC Social Sciences Scholarship  
Work Study Program: Social Sciences Division Department Chairman

## ACCOMPLISHMENTS

- Dallas Theater Center & Project Discovery Partner & Grant Recipient
- Local School Council Committee Member
- Freshman Class Sponsor
- High School U.I.L. One Act Play Director
- Middle School U.I.L. One Act Play Director
- U.I.L. Theatrical Design Sponsor and Coach
- U.I.L. Young Film Makers Sponsor
- U.I.L. Prose and Poetry Judge
- U.I.L. Young Film Makers Judge
- Texas Educational Theatre Association Member
- Teacher of the Month
- Partner with Student Council activities
- Emergency Relocation Team Member
- Drama Club Sponsor
- Musical Theater Productions
- Booster Club Member
- Junior Class Prom Sponsor

## EXPERIENCE

**Eustace High School - Theater Arts Teacher & Program Director**  
City, STATE, • • 07/2008 - Current

- Theater Arts 1-4, Technical Theater and Theater Arts Production to grades 9-12.
- U.I.L. One Act Play Director
- U.I.L. Film Festival Contest Sponsor & Judge
- Direct Fall Play Production or Musical
- Maintain professional and student memberships, auditions, travel and workshops
- Drama Club Sponsor
- Maintain Drama Club Activity Funds and club activities
- Account Management
- Supervisor to Theater Arts Co-Sponsor
- Continue Professional Developmental Courses
- Administrate Eustace High School Facebook and EHS Theater Arts Twitter pages
- Draft and publish Eustace ISD "The Yard" for Theater Arts

**Mabank High School - Secondary English III & TAAS Language Arts Teacher**  
City, STATE, • • 06/2000 - 07/2002

- Secondary English & Literature; TAAS Language Arts 9th-11th
- Preparatory and Remediation TAAS Language Arts Tutoring
- TAAS Testing Administrator
- Set and communicated ground rules for the classroom based on respect and personal responsibility.
- Scheduled and held parent-teacher conferences to keep parents up-to-date on children's academic performance.
- Mentored and counseled students with adjustment and academic problems.
- Created lesson plans in accordance with state curriculum and school-wide curriculum standards.
- Established positive relationships with students, parents, colleagues and administrators.
- Coached students and reviewed test material in preparation for Texas state-wide standardized tests.
- Integrated technology into the curriculum to develop students' word processing and research skills.

**South Grand Prairie High School - Secondary English III & Theater Arts I Teacher**  
City, STATE, • • 05/1998 - 06/2000

- English III and Beginning Theater Arts Teacher for grades 9-12.
- CO-Sponsored Thespians
- Children's Show Production Director
- English Department textbook adoption .

**Student Teaching - South Grand Prairie High School - Secondary Student Teacher**  
*City, STATE, • • 1998 - 03/1998*

- Secondary Student Teacher for Theater Arts I and English.III
- Classroom management
- Co-director of class plays
- Assisted with UIL one act play competition

**CATS - Creative Arts Theater And School - Acting and Creative Dramatics Theater Teacher**  
*City, STATE, • • 09/1997 - 1998*

- Teaching Artist: Acting III and Musical Theater.
- Implemented lesson plans in creative dramatic projects, singing, dancing, and voice.
- Conducted activities, instructed small groups, and provided whole class instruction.
- Leader of all group performances and exercises.

**Performance Unlimited - Acting Teacher**  
*City, STATE, • • 05/1997 - 07/1997*

- Elementary Creative Dramatics teaching artist for Children's Courtyard Daycare Centers.
- Children's Summer Plays
- Whole class instruction and lead all group performances and exercises.

**Residency - Nichols Jr. High School - Secondary Teaching Residency**  
*City, STATE, • • 1997 - 04/1997*

- Mentor for Speech and English students
- Instruction of small groups, whole class instruction
- General Grading Rubrics and Assessment

**Residency - Hutcheson Jr. High School - Secondary Teaching Internship**  
*City, STATE, • • 1997 - 04/1997*

- One on one instruction, instructing small groups, and providing whole class instruction.

**SKILLS**

Team Building  
Program Development  
Management  
Goal Setting and Implementation