

# Uttar Pradesh Medical Supplies Corporation Limited

Registered office: SUDA Bhawan, 7/23 Sec-7, Gomti Nagar Extension, Lucknow-226010  
Email Id: [gm.scm@upmsc.in](mailto:gm.scm@upmsc.in)

Website: [www.upmsc.in](http://www.upmsc.in)

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## UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LTD.

(A Government of Uttar Pradesh Undertaking)

### **Short term Tender Notice**

#### **TENDER FOR SUPPLY OF ENVELOPES AND LEAFLETS**

Tenders are invited from manufacturers for supply of Envelopes and Leaflets to UPMSCL. The details of tender, list and quantity of items, Specifications and Tender Documents are made available on website [www.upmsc.in](http://www.upmsc.in). Sealed tender documents for each item may be submitted in tender box at **UPMSCL Office**, SUDA Building, 7/23 Sec-7, Gomti Nagar Extension, Lucknow-226010 till **09 June, 2021 up to 15:00 Hrs**

Managing Director  
UPMSCL Lucknow, Uttar Pradesh

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## FORMAT FOR PROVIDING DETAILS

SN	Particulars	Value
1	Name of Item	
2	Name of Firm	
3	Address of Firm	
4	Manufacturing Unit Address	
5	Experience of similar works (in Years)	
6	Non Conviction/self Declaration certificate	
7	Committed Quantity as per Supply schedule	
8	Rate per unit (including all costs)	

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## **NOTICE INVITING TENDER (NIT)**

The Uttar Pradesh Medical Supplies Corporation Ltd-UPMSCL is a Government of Uttar Pradesh undertaking incorporated under Companies Act, 2013. It has been set up for providing timely and effective Health Care Services to the people of Uttar Pradesh. The key objective of the UPMSCL is to act as the central procurement agency for all essential and specialized drugs, medical equipments for the health care institutions at competitive rates.

The Managing Director, Uttar Pradesh Medical Supplies Corporation Ltd, SUDA Bhawan, 7/23, Sector-7, Gomti Nagar, Extension, Lucknow Lucknow-226010, invites short term tender supply Paper Based Printing of Envelopes with following terms and conditions. The last date of submission of NIT is 15:00 Hrs on 09.06.2021.

**Table-1: Envelopes- Quantity – 30,00,000 (Thirty Lakhs)**

SN	Category	Value
1	Type of Printing	Printing with Material
2	Mode of Printing	Offset
3	Single/ Double Sided	Double Sided (Both Sided – Front and Back)
4	Colour of Printing	Front Multi-color Back Multi-color
5	Printing Content	Text + Pictorial
6	Paper Material	Maplitho Paper
7	Standards of Paper	Conformity to Indian Standard IS 1848
8	Size of the Paper (in cm)	A4 (20.6 x 26.4)
9	Thickness of Paper in GSM	80 GSM
10	Number of languages of printing	Single
11	Language	Hindi
12	Envelope type	With flap

### **Terms and Conditions:**

1. Valid license to manufacture.
2. Two years of Experience in executing similar works in government department.
3. Firm has to submit certificate for non-conviction/self-declaration that it has not been convicted by court of law in India in last three years.
4. Performance security will be 5% of the value of the goods purchased as stated in the Purchase Order. Performance security may be furnished in form of an Account Payee BG/NEFT/RTGS from a nationalized/ scheduled bank approved by RBI. Performance security should remain valid for a period of 03 months from the date of completion of supply. Performance security has to be submitted by each successful manufacturer without any exception.

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5. The supplies have to be completed within 4 days of release of purchase order. Supplies can be received up to 10<sup>th</sup> day with 0.2% LD charge per day on value of the goods supplied with delay. On completion of 30 days penalty of flat 20% shall be levied on value of unexecuted portion. The PO is subject to be cancelled if not supplied within 40 days of its issuance.
6. The consignment has to be delivered to UPMSCL warehouse at Lucknow by the supplier.
7. The payments will be processed within 15 days of date of submission of bills to UPMSCL office, Lucknow. The bills will be processed only after confirmation of receiving of complete ordered quantity for the item.
8. Only Lucknow District based Manufactures will be allowed to participate in the tender.
9. Price quoted by bidders should be including all types of costs.
10. Bidders have to submit a committed quantity of supply in predefined timeline as mentioned above.
11. 50% of the quantity will be given to L1 bidders and rest 50% will be distributed equally to each of successful matching bidders up to L4.
12. Substantial changes in the total quantity may occur as per decision taken by UPMSCL.

Interested bidders qualifying for above conditions may submit their tender with the all necessary documents, in tender box at Suda Bhawan, 7/23, Sector -7, Gomti Nagar Vistar, UPMSCL Office, Lucknow 226010 as per timelines given above.