

# Uttar Pradesh Medical Supplies Corporation Ltd.

Regd. Office: 7/23, sector-7, Gomti Nagar Extension, Lucknow-226010

Phone nos. 0522 2838102, e-mail:equipment@upmsc.in

Letter No.:1140/IT/UPMSCL/2022

Date: 15 Oct, 2022

## NOTICE INVITING QUOTATION

Sealed Quotation are hereby invited for Annual Maintenance Contract(AMC) for 56 port EPABX machine installed at UPMSCL. The detailed application form/ proposal format, critical dates and other necessary information are available on UPMSCL website.

Sealed quotation in an envelope may be drop in tender box at UPMSCL Headquarter. The last date for submission of quotation is 25<sup>th</sup> Oct 2022 til 05:00 P.M.

  
Manager IT  
(UPMSCL)

# Uttar Pradesh Medical Supplies Corporation Ltd.

Regd. Office: 7/23, sector-7, Gomti Nagar Extension, Lucknow-226010

Phone nos. 0522 2838102, e-mail:info@upmsc.in

## Notice Inviting Quotations

a.	Quotation Submission Start date	15 <sup>th</sup> Oct 2022
b.	Last Date and time of receipt of Quotation	25 <sup>th</sup> Oct 2022
c.	Date and time of opening of Quotation	To be notified soon.

Uttar Pradesh Medical Supplies Corporation Limited (UPMSCL), an undertaking of the Government of Uttar Pradesh established under Company's Act 2013, is a nodal agency for procurement of drugs, medical equipments and other healthcare commodities for various government health/ medical institutions/ facilities in the state. The procurement is to be done on the request of head of the departments (Director General Medical Health, Director General Medical Education, Director General Family Welfare) & for Project Directors.

### **1. GENERAL INSTRUCTIONS:**

- The sealed quotations shall be submitted in tender box at UPMSCL: superscription "No. 1140 /UPMSCL/2022 dated: 15 Oct 22 for the "Annual Maintenance Contract(AMC) for 56 port EPABX machine" installed at UPMSCL.
- Quotation shall be submitted in favour of "The Managing Director, Uttar Pradesh Medical Supplies Corporation Ltd, Lucknow". The last date and time of submission of Quotations shall be 25<sup>th</sup> Oct 2022, 05:00PM. The quotations obtained at the head office of the Corporation shall be opened at .....
- The quotation must remain valid for minimum 90 days (3 months) from the date of opening of quotation.
- UPMSCL, Lucknow reserve the right to accept or reject any/all quotation without assigning any reason whatsoever.

## **2. TERMS & CONDITIONS:**

- The Bidder must have successfully completed minimum three (3) years annual maintenance work of EPABX system in Gov. Organizations/ Private reputed firms. Copy of work order and/or completion certificate shall be attached.
- The bidder must have a support office with a help desk facility in their office.
- The bidder should be duly registered with the relevant tax authorities as a commercial organization and should have valid relevant certificate like GST, PAN, TIN etc. the copy of above applicable certificate should be submitted.

### **2.1 PRICE BID**

- The price shall be quoted in Indian Rupees only (both in numbers and words. In case of any discrepancies between numbers & words, value written in words will be considered valid.
- All taxes, duties, levies applicable etc. shall be clearly indicated.
- Prices quoted must be firm and shall remain constant throughout the period of validity of bid and shall not be subject to any upward modifications, whatsoever.

### **2.2 BID EVALUATIONS**

- During Eligibility Criteria Evaluation, bidder's details shall be evaluated with reference to the required Eligibility Criteria as mentioned in this tender document and subsequently the bids of only eligible bidders shall be considered for final evaluation.
- The price bids shall be evaluated as under:
  - The Technically qualified bidder whose evaluated price is found to be lowest (L-1), shall be considered for placement of Work Order for Annual Maintenance Contract (AMC) for 56 port EPABX machine installed at UPMSCL.
  - UPMSCL reserves the right to accept or reject any or all the proposals without assigning any reason thereof.

### **2.3 WORK PERIOD**

- Initially the work order will be issued for 1 year and shall be further extended upto 3 years on annual basis based on the satisfactory services and performance.
- In case of unsatisfactory performance UPMSCL may automatically terminate the AMC contract with a prior notice of 15 days. No representation can be accepted in that case.

### **2.4 PAYMENT TERMS**

- The Payment shall be made only after submitting the invoice after completion of the work and on quarterly basis.
- No advance payment shall be made.
- claim on account of any price variation / escalation shall not be entertained.
- Payment will be released after deduction of TDS and other statutory Tax, dues, levy's as applicable within 15 days after the receipt of bill. No claim for interest in case of delayed payment will be entertained by the UPMSCL.
- All payments under shall be made to the account of the Agency.
- In case of termination of contract the balance payment may be made only for the contracted period.

## Annexure-I

### Profile of the Bidder

S.No.	Particulars	
1.	Name of the Bidder	
4.	Detailed office address of the bidder with Office Telephone Number, Mobile Number and E-mail along with name of the contact person	
6.	PAN Number <i>(copy to be enclosed)</i>	
7.	GST Tax Registration No. <i>(copy to be enclosed)</i>	
8.	Copy of the PO for works carried out in Govt. as well as reputed private organizations	

Signature of the Authorized Signatory  
Name  
Designation  
Name of the Bidding Entity



## Annexure II

### Price Bid

Date:

To

The Managing Director  
Uttar Pradesh Medical Supplies Corporation Ltd,  
7/23, sector-7, Gomti Nagar Extension, Lucknow-226010  
Phone nos. 0522 2838102, e-mail:manager.it@upmsc.in

Sub: Notice Inviting Quotations for 'Annual Maintenance Contract(AMC) for 56 port EPABX machine installed at UPMSCL'.

Ref:

Sir,

We quote below our firm prices for conducting security audit of UPMSCL website as per terms and conditions in the aforementioned tender;

S. No.	Description	Duration	Total Price(One Year)(Inc. of GST)	Total Price(Three Years)(Inc. of GST)
1	Annual Maintenance Contract(AMC) for 56 port EPABX machine  Make: Cristal	3 years		
	Rupees in Words (One Year):			
	Rupees in Words (Three Years):			

1. Quoted rates valid for 90 days from the date of opening of bid.
2. I/We accept all the terms and conditions of your Bidding document referred to above.
3. I/ We understand you are not bound to accept any proposal you receive.

Signature of the Authorized Signatory  
Name  
Designation  
Name of the Bidding Entity