



Government of Rajasthan Raj NOC Management system (RajNOC) Department of College Education

User Manual Introduction

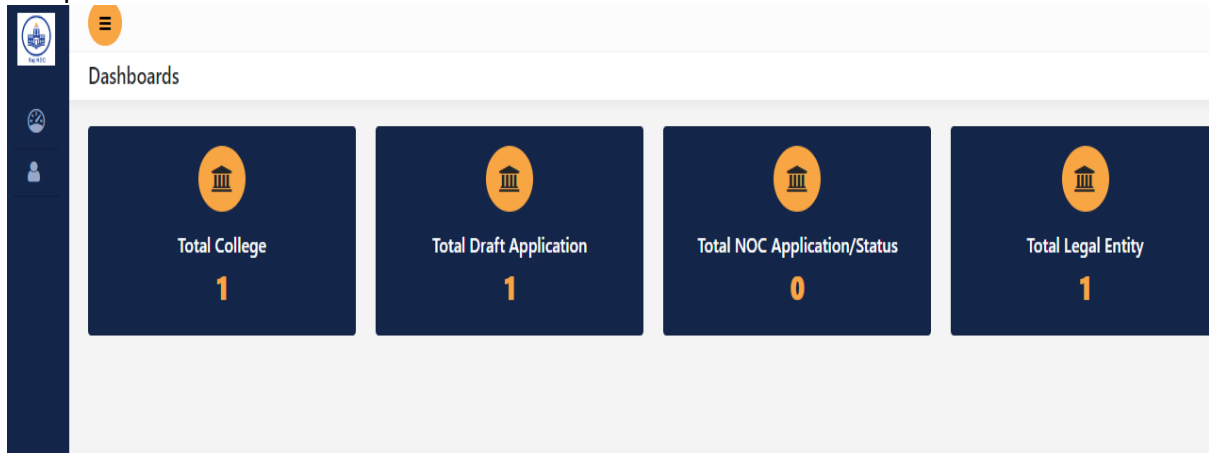
1. To get a New NOC, any college will have to follow the same process which is as follows
First of all enter the mapped SSO ID of the college. On this page you have to login by feeding your SSO ID, password and capture.

2. You have to go to the RajNoc icon and click on it.

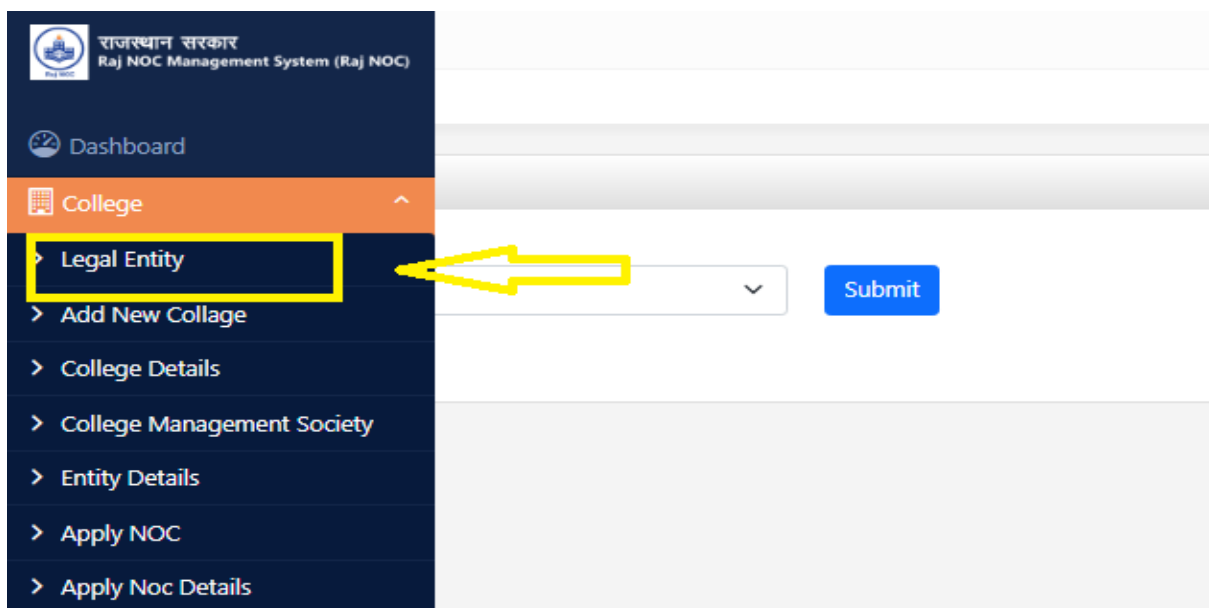


3.

3. After login with sso, the details of the college will be shown in which the old data of the college like the name of the college, how many NOCs the college has taken before, its complete details will be shown on the dashboard.



4. To feed the details of the new college, go to the college option at the bottom of the dashboard and click on the first option Legal Entity then select your department and submit.



5. Next you have to tell which society, trust or company the college is run by and fill its complete details.

The screenshot shows the 'Legal Entity' form in the Raj NOC Management System. The form is white with a dark blue header. It includes a 'Select Legal Entity' section with radio buttons for 'Society' (selected), 'Trust', 'Company', and 'Other Entity'. Below this are 'State' and 'District' dropdown menus, both set to 'Rajasthan' and 'Barmer' respectively. To the right is a 'Registration No.' text field containing 'Cutr/2005/kota/52436d'. A blue 'Get Details' button is to the right of the text field. Below the text field, there is a note: 'If society registered online then reg. no. format is Coop/2020/Jaipur/100235'. A yellow arrow points to the 'Get Details' button.

6. After selecting the legal entity and clicking on Get Details, you will get a form in which you will fill the complete details of the society and attach all the required documents. In this, it is mandatory to create a President, a Secretary and a Treasurer, only then the application will move further and finally save and proceed. to add college details.

Legal Entity

Entity > Legal Entity

Legal Entity

Select Legal Entity: ☒ Society ☐ Trust ☐ Company ☐ Other Entity

Registration Number *
gghg

President Mobile Number *
9460856912

President Email ID *
swrta@gmail.com

Name *
gtun kasd

Present Status *
Active

State *
Rajasthan

District *
Kota

Act (Which Act You Registered) *
Multi State Cooperative Societies ACT, 2002

Date Of Registration
dd-mm-yyyy

Date of Election of Present Management Committee *
06-12-2023

Registered Address *
gdfkjhfhtr

Pincode *
251534

Other Institution run by the Society *
☒ Yes ☐ No

Management Committee certified By Registrar *
☒ Yes ☐ No

Women Member of Management Committee is more than 30% of Total Members *
☒ Yes ☐ No

Date of Election of Management Committee not more than 3 Year *
☒ Yes ☐ No

Trustee Member Proof*
Choose file IMG_0001 (1).pdf
[Download Annexure-6](#)

PAN Number *
G64564565

Pan Proof*
Choose file FACTORY LICENCE.pdf

Society Logo
Choose file No File Chosen

Registration Document*
Choose file Grievance.pdf

Add Member Details

Member Name *
gychjy kjhi

Father's Name *
ram kishor

Date of Birth *
dd-mm-yyyy

Mobile No. *
--Select Post--

Post *
--Select Post--

Aadhaar Number Of President *

Member Photo*
Choose file No File Chosen

Member Sign*
Choose file No File Chosen

Aadhaar Proof of President*
Choose file No File Chosen

Add Reset

Sr. No.	Member Name	Father's Name	Date Of Birth	Mobile No.	Post	Aadhaar No	Member Photo	Member Sign	Aadhaar Document	Action
1	gychjy kjhi	ram kishor	17-07-1981	9460856912	President	XXXXXXX7723				

Institute Details

Institute Registration No. *

Institute Name *

Contact Person Name *

Designation *

Contact Number *

State *

--Select State--

Add

Sr. No.	Registration No.	Institute Name	Contact Person Name	Designation	Contact Number	State	Action
1	gghghg	Bhopal nobel	rajveer singh	wise president	9460586324	Rajasthan	

Save & Proceed To Add College Details

7. After completion of the legal entity process, Add College window will open. When the college is already running then you have to continue the process by clicking on Existing –

Add College

College Details

Select Department *
College Education

College Status *
Existing

College Logo
Choose file No File Chosen

Select College Type *
General Co-ed

College Name in Hindi *
science college

IS Your College NAAC Accredited : *
☐ Yes ☒ No

AISHE Code Status : *
☐ Yes ☒ No

University*
Mohan Lal Sukhadia University, Udaipur

Year of Establishment *
1956-1957

Address & Contact Detail*

8. Continue the process by clicking on **Existing**, fill the complete information and after adding the form, save and management society-

Add College Society > Add College

College Details

Select Department *	College Status *	College Logo	Present Status of College *
College Education	Existing	Choose file No File Chosen	TNOC Holder
Select College Type *	College Level *	College Code	College Name in English *
General Co-ed	UG		science college
College Name in Hindi *	IS Your College NAAC Accredited : *	AISHE Code Status : *	College Medium *
science college	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	Both (Hindi & English)
University *	Year of Establishment *		
Mohan Lal Sukhadia University, Udaipur	1956-1957		

Address & Contact Detail*

Division *	District *	Subdivision *	Tehsil *
Udaipur Division	Udaipur	Girwa	Girwa
Select Area *	Panchayat Samiti *	Parliament Area *	Assembly Area *
<input checked="" type="radio"/> Rural <input type="radio"/> Urban	Girwa	Udaipur	Udaipur
City/Town/Village *	Pincode *	Address Line 1 *	Address Line 2
city	251534	civil line road	
Distance from City(km) *	Website Link	College Mobile Number *	College Landline Number with std code
4		8787894595	
Email *			

Contact Details *

Name Of Person *	Designation *	Mobile Number *	Email Address *
	--Select--		

+ Add

Sr.No.	Name Of Person	Designation	Mobile Number	Email Address	Action
1	mohan lal	President	9460258634	mohanlal@gmail.com	✖

Additional Contact Details

Designation	Mobile Number	Landline Number
--Select--		

Save & Proceed To Management Society

9. We will form a management society for the existing college in which we will enter the details of the members. It is necessary to have 15 members in it and 30 percent ratio should be women in it. After entering the details of the members, we will draft it and then save and proceed.

Bhopal Nobel College Management Society Role: College | GetaSaini87

College Management Committee Details Dashboard > College Management Committee Details

(*) Fields are compulsory

Committee Member Detail

College *	Name of Person *	Profile Photo *
Bhopal Nobel College		Choose file No File Chosen
Designation *	Occupation *	Does Management Committee Should have at least two educationists *
--Select Designation--	--Select Occupation--	<input type="radio"/> Yes <input type="radio"/> No
Mobile No *	Email *	Gender *
		--Select Gender--
Father Name *	Aadhaar Number *	Aadhaar Card *
		Choose file No File Chosen
Signature Document*	PAN Number *	PAN Card *
Choose file No File Chosen		Choose file No File Chosen
<input type="checkbox"/> Is Primary	<input type="checkbox"/> Is Authorized	

+ Add & Save
Reset
Proceed To Draft

+ Management Committee Members Details (Total Female Is 66.67%)

SNo	Name	Designation	Occupation	Other Occupation	Management Committee Should have at least two educationists	Father Name	Mobile No	Gender	Email	Aadhaar	Pan	PAN Card Document
1	treteter	Assistant Professor	Agriculture	N/A	No	test	9461569464	Male	gfhgr@gmail.com	456456456456	ABCD1234E	
2	meera singh	President	Social Service	N/A	Yes	Om Prakash Joshi	9829194231	Female	Bhopalnobel@gmail.com	475896235253	DFGYH8565L	
3	rani kumari	Lecturer	Agriculture	N/A	Yes	ramkishor	9660603770	Female	ranikumari@gmail.com	475896235225	DFSRH8512L	

10. After creating the Management Society for the existing college, a new window will open in which there will be an edit button, click on it and proceed further and fill all the information of the college.

Application List

Action	Sr. No.	Society Name	College Application No.	College Name	Department Name	College Status
	1	gghg gtun kasd	2023-2024/4508	Bhopal Nobel College	College Education	New
	2	gghg gtun kasd	2023-2024/4509	science college	College Education	Existing

11. After filling the details of Management Society members, fill all the details of the college like course details, land details, etc. and then save it. As soon as those details are saved, they will be green tick marked. First of all, fill the course details..

Application Details (Bhopal Nobel College)

Save Draft > Application > Application User

Course Details | Land Information | Building Documents | Class Room Details | Other Infrastructure | Facility | Required Document | Other Document | Hostel Details | Class

Add College Course Details

College * Bhopal Nobel College

Select Stream * Science

Select Course Level * PG

Course * Master of Science

Subject *

No Of Enrolled Students * 150

Save Next

12. Fill all the information about college land here and save it next.

Land Details

select College Bhopal Nobel College

Land Area Situated in * AJMER ADA AREA

Land Document Type * PATTA

Is Your Land converted to Institution/Education * Fully Converted

Detail of the Land (With Khassra No.): *

☒ Institutional Area: 5000 Khassra No: 8534 Land Conversion Order No: 128963 Order Date: 15-10-2022 Land Conversion Document Choose file ss.pdf

☐ Educational Area: 0 Khassra No: Enter Khassra No Land Conversion Order No: Order Date: dd-mm-yyyy Land Conversion Document Choose file No File Chosen

Name of Owner of Land * motilal

Land Area (in Square Meter) * 5000

Land Title Certificate (Upload Only pdf) (Min.Size 100KB) (Max.Size 2MB) * Choose file ss.pdf

Land Document (Upload Only pdf) (Min.Size 100KB) (Max.Size 2MB) * Choose file PasswordChange (1).pdf

Save Next

Disclaimer:

1. Kindly download the documents, fill and upload them

2. Minimum Area for Building / Hostel / Quarters / Road is (Sq. Feet)

3. Minimum Area for Ground / Cycle Stand is (Sq. Feet)

< Previous Next

13. After attaching all the information about the land of the college, the information about the building and its related documents, save and next.

Application Details (Bhopal Nobel College)

Role: College | User: Geeta.Sani87

Save Draft | Application | Application Details

Course Details | Land Information | Building Documents | Class Room Details | Other Infrastructure | Facility | Required Document | Other Document | Hostel Details | Class Details

Building Documents

Building Category: ☒ Owned ☐ Rented

Total Constructed Building Area (in Sq. Ft): 0

Certificate of Own Building in own land in same campus Order No. & Order Date:

Order No: 45274 | Order Date: 28-10-2022 | Upload Document: Choose file (ss.pdf) | Download Annexure-13

Fire NOC Validity

Order No: | From Date: dd-mm-yyyy | To Date: dd-mm-yyyy | Upload Fire NOC Document: Choose file (No File Chosen)

Current Year Building Safety Certificate Order No. & Order Date:

Order No: 52486 | Order Date: 28-10-2022 | Expiring On: 29-12-2023 | Upload PWD NOC Document: Choose file (ss.pdf)

Building Photos

Front View: Choose file (WhatsApp Image 2023-12-14 at 10.48.46 AM.jpeg) | Back View: Choose file (WhatsApp Image 2023-12-14 at 10.48.46 AM.jpeg) | Left Side View: Choose file (WhatsApp Image 2023-12-14 at 10.48.46 AM.jpeg) | Right Side View: Choose file (WhatsApp Image 2023-12-14 at 10.48.46 AM.jpeg) | Choose file (ss.pdf)

Save | Add | Next >>

14. After the building information, you will have to fill the details of the class rooms including how many class rooms there are and what is their size. Later save and next.

Application Details (Bhopal Nobel College)

Save Draft | Application | Application Details

Course Details | Land Information | Building Documents | Class Room Details | Other Infrastructure | Facility | Required Document | Other Document | Hostel Details | Class Details

Class Room Details

Course: --Select Course-- | Room No.: 1 | Width (sq. ft): 0 | Length (sq. ft): 0 | Room Size (sq. ft): 0

Student Capacity: 0 | Upload Room Image: Choose file (No File Chosen)

+ Add & Save | Reset

Room Details

Sr. No.	Course	Room No.	Width (sq. ft) Size	Length (sq. ft)	Room Size (sq. ft)	Student Capacity	Room Image	Action
1	Master of Science	1	50	35	1750	150		View Delete

<< Previous | Next >>

15. After giving class room details, give other infrastructure information and save and next.

Application Details (Bhopal Nobel College)

Save Draft | Application | Application Details

Building Documents | Class Room Details | Other Infrastructure | Facility | Required Document | Other Document | Hostel Details | Class Wise Statistics | Subject Wise Statistics

Other Infrastructure

Select Other: --Select Other-- | No. of Rooms: 1 | Minimum Size (Sq. Feet): 0 | Upload (PDF/Image): Choose file (No File Chosen)

+ Add & Save | Reset

Other Information

Sr. No.	Course	No. of Rooms	Minimum Size (Sq. Feet)	Number Of Books	Number Of Computers	View Document	View Library Document	Action
1	Library Room	1	600	1250	N/A	View	View	View Delete
2	Principal Room	1	300	N/A	N/A	View		View Delete

Next >>

16. After getting the information from the infrastructure, fill in what facilities the college is providing and then save and next.

Application Details (Bhopal Nobel College) Save Draft > Application > Application Details

< Building Documents ✓ Class Room Details ✓ Other Infrastructure ✓ Facility Facility Required Document Other Document Hostel Details Class Wise Statistics Subject Wise Statistics >

Facility Details

Select Facility * Is Available* Upload Facility Image (Only jpeg/jpg file.)(Min.Size 100KB)(Max.Size 2MB)*
 Choose file No File Chosen

Save Reset

+ Facilities Details

Sr. No.	Facilities	Is Available	No of	Minimum Size	Facility Image	Action
1	Drinking Water	Yes	0	0		
2	Vehicle Stand	Yes	0	0		

Previous Next >>

17. After getting the information from the facility, fill in what activity the college is providing and then save and next.

Application Details (College 1) Save Draft > Application > Application Details

< Building Documents Class Room Details Other Infrastructure Facility Activity Activity Required Document Other Document Hostel Details >

Activity Details

Select Activity * Is Available* Upload Activity Image (Only pdf/jpeg/jpg file.)(Min.Size 100KB)(Max.Size 2MB)*
 Choose file No File Chosen

Remark

Save Reset

Previous Next >>

18. After the facility, you will have to fill the bank details and PF account information of the college employee, all the details of the bank statement, then save and next.

Application Details (Bhopal Nobel College) Save Draft > Application > Application Details

< Building Documents Class Room Details Other Infrastructure Facility Facility Required Document Required Document Other Document Hostel Details Class Wise Statistics Subject Wise Statistics >

Required Documents

Upload List Of PF Account Detail Of Employees * Upload Front Page Of PF Account * Upload Last 6 Month Bank Statement *

Annexure-16 Document * ESI Document * Annexure-12 Document *

[Download Annexure-16](#) [Download Annexure-12](#)

Save

<< Previous Next >>

19. After uploading the required documents, if there are any other documents then they will be uploaded here. If there are no other documents then it is not necessary.

Application Details (Bhopal Nobel College) Save Draft > Application > Application Details

< Building Documents ✓ Class Room Details ✓ Other Infrastructure ✓ Facility ✓ Required Document ✓ Other Document • Hostel Details • Class Wise Statistics • Subject Wise Statistics >

Other Documents

Document Name * Select Document * No File Chosen

Save << Previous Next >>

↑

20. After the required document, you will have to fill the staff details, then save and next.

Application Details (JECRC COLLEGE) Save Draft > Application > Application Details

< Other Infrastructure ✓ Facility ✓ Activity ✓ Required Document ✓ Other Document ✓ Staff Details ✓ Academic Information ✓ Hostel Details >

Add College Course Details

College * JECRC COLLEGE Select Stream * --Select Stream-- Select Course Level * --Select Course Level--

Course * --Select-- Subject * --Select-- No Of Enrolled Students *

Save Reset

Course List Q Search Here

Sr.No.	Department	College Name	Course	Stream	Subject	No Of Enrolled Students	Action
1	College Education	JECRC COLLEGE	Master of Science	Science	Adiotherapy Technology	114	+ -
2	College Education	JECRC COLLEGE	Master of Commerce	Commerce	Accounting	115	+ -

Next >>

21. After the staff details, you will have to fill the Academic information, then save and next.

< Building Documents ✓ Class Room Details ✓ Other Infrastructure ✓ Facility ✓ Activity ✓ Required Document ✓ Other Document ✓ Staff Details ✓ Academic Information ✓ Hostel Details >

Academic Information

Select Year * 2023-2024 Select Courses * --Select-- Course Type Yearly

Total Admitted Student * Number Of Appeared Student * Select Result * --Select--

Number of Passed Student * Number of Failed Student * Other (Withheld Result / Supplimentary) *

+ Add & Save Reset

+ Academic Information Details Q Search Here

Sr. No.	Financial Year	Course Name	Course Type	Semester No.	Result	Admitted Student	Appeared Student	Passed Student	Failed Student	Other Student	Action
1	2023-2024	Master of Commerce	Yearly		Declared	100	90	50	40	0	+ -

Next >>

22.After Academic information, you will have to tell whether there is hostel facility inside the college or not. Then Save and then save draft.

Application Details (Bhopal Nobel College) Save Draft Application / Application Details


< Building Documents ✓ Class Room Details ✓ Other Infrastructure ✓ Facility ✓ Required Document Other Document Hostel Details Class Wise Statistics Subject Wise Statistics >

Hostel Details Note : Upload only webp/jpg/jpeg/pdf files (Min.Size 100KB to Max.Size 2MB)

Is Hostel *

☐ Yes ☒ No

<< Previous **Next >>**



23.When we save the draft and do next, there is a green collur button on top, on clicking which a window will open in which it will verify that you really want to save this application, then click OK button.

Home - Departmen... WhatsApp Mandi MPR Sign In rajkisan.rajasthan.g... KrutiDev (Kruti Dev)...

172.22.33.75:81 says

Add Minimum 15 College Management Committee Members.
Add Minimum 2 Educationist College Management Committee Members.
Enter All Facilities Details.
Enter All Other Information Details.

Are you sure you want to save draft application ?

OK Cancel

Role College Geeta Saini

Save Draft Application / Application Details

Building Documents ✓ Class Room Details ✓ Other Infrastructure ✓ Facility ✓ Required Document Other Document Hostel Details Class Wise Statistics Subject Wise Statistics

Sr. No.	Faculty	SubjectName	1st Year Boys	1st Year Girls	2nd Year Boys	2nd Year Girls	3rd Year Boys	3rd Year Girls	PG Final Boys	PG Final Girls	Diploma Boys	Diploma Girls	Other Boys	Other Girls
1	Science	Binary	0	0	0	0	0	0	0	0	0	0	0	0
Total			0	0	0	0	0	0	0	0	0	0	0	0

Save Draft



24.As soon as you click on OK, a new window will open in which you will go ahead by clicking on Apply NOC, after that a NOC form will appear which will have to be filled.

Application List

Application List

Search Here

Proceed To NOC

Action	Sr. No.	Society Name	College Application No.	College Name	Department Name	College Status	College Type	College
 	1	ggghg gtun kasd	2023-2024/4508	Bhopal Nobel College	College Education	New	General Girls	Both (Hi

25. Then click on Apply NOC.

Apply Noc

Noc College List

Search Here

Action	Sr. No.	Society Name	College Application No.	College Code	College Name
Apply Noc	1	ggs this kasd	2023-2024/4508		Bhopal Nobel College

26. As soon as you click on Apply NOC, the name of your college will be shown in the window and two options will appear, one NOC and one only inspection fee. If you want to take a new NOC, then you click on the NOC. You have to mention for whom you want to take the NOC by ticking it. As soon as you tick mark, its details will have to be filled there by clicking on Add.

Apply Noc

Entity > Apply Noc

TNOC/ PNOC प्राप्त है संस्थाएं ही जिन्हें किसी भी प्रकार से नए NOC की आवश्यकता नहीं है केवल वे ही INSPECTION FEE मद पर ध्यान दें। केवल INSPECTION FEE मद पर अवेदन करने पर संस्था के किसी भी NOC प्रकार को प्रक्रियाधीन नहीं किया जा सकेगा। जिसके लिए संस्था स्वयं जिम्मेदार होगी।

College*
Bhopal Nobel College

Application Type*
☒ NOC ☐ Only Inspection Fee

Application Apply For
☐ Change in Name of College
☐ Change in Co-Education to Women
☒ New Course
☐ College Place Change
☐ Merger
☐ TNOC Extension Of Subject
☐ Change in Women to Co-Education
☐ Change in College Management
☐ New Subjects

Add New Course : ₹ 0

Sr. No.	Course	Subject	Action
No course added!			

Application Fees Details

Total Application Fees : ₹ 0

☐ I accept terms & conditions.

Disclaimer:

1. Submit your application with appropriate option like- new course, new subject, tnoc, pnoc.
2. Once the application is submitted you have to print challan or download.
3. Once you did the payment you need to upload proof of payment (receipt) from applied noc. [Upload Receipt](#)
4. Note: here only those subjects or courses will be visible for which draft is complete.
5. If NOC is for name change, location change, merger, coed to girl please fill details in [College Amendment](#)

[Apply Noc](#) [Reset](#) [Preview Application](#)

27. On adding a course, a new window will open in which you have to enter the details of the course and add the course.

Add Course

Course Details

Course*
Master of Science

Subject List

Sr. No.	Select	Subject Name
1	<input checked="" type="checkbox"/>	Botany

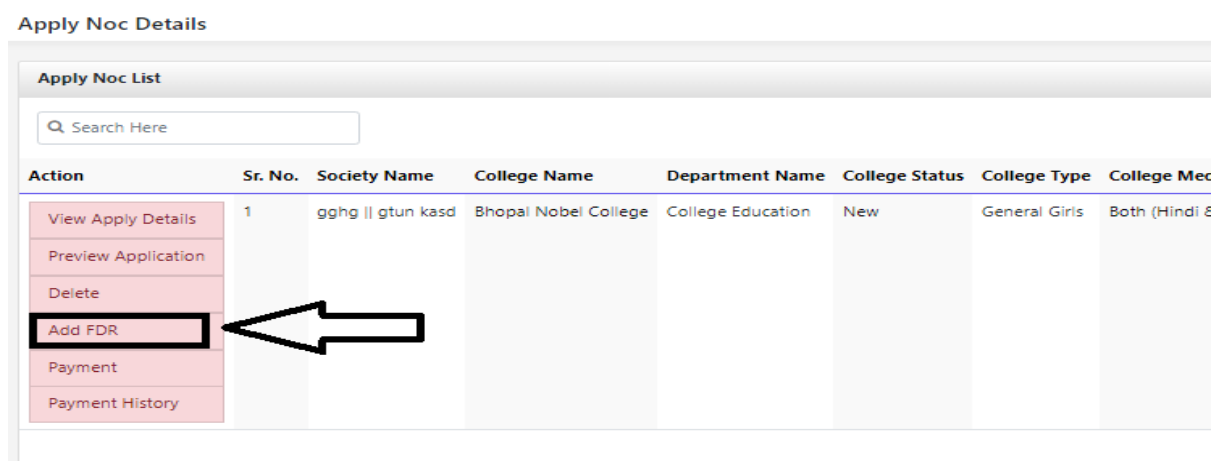
[Add Course](#)

28. Tick mark the Terms and Conditions and click on Apply NOC.

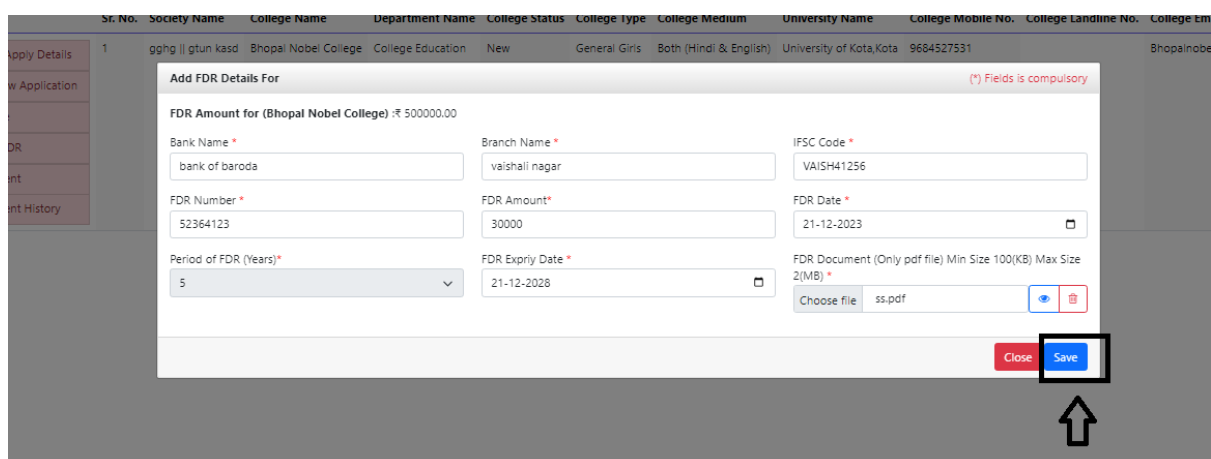
29. Once the process of Apply NOC is finished, you will go to the details of Apply NOC.



30. When the NOC details window opens, you will get options on the side in which you will click on Fourth Point Add FDR.



31. FDR window will open in which bank related information of the college will have to be given and it will be saved.



32.Then after FDR we will click on payment

Apply Noc List						
<input type="text" value="Search Here"/>						
Action	Sr. No.	Society Name	College Name	Department Name	College Status	College Type
<div>View Apply Details</div> <div>Preview Application</div> <div>Delete</div> <div>View FDR</div> <div>Payment</div> <div>Payment History</div>	1	gghg gtun kasd	Bhopal Nobel College	College Education	New	General Girl

33.After saving FDR, click on payment, a new window will open in which you have to go to make payment.

Apply Noc Details

Apply Noc List

Action	Sr. No.	Society Name	College Name	Department Name	College Status	College Type
<div>View Apply Details</div> <div>Preview Application</div> <div>Delete</div> <div>View FDR</div> <div>Payment</div> <div>Payment History</div>						

 1 | gghg || gtun kasd | Bhopal Nobel College | College Education | New | General Girl |

Apply Noc Application for

College : Bhopal Nobel College

Application Type : NOC

Total fee Amount : 30000

Your Apply Noc Application Charges for followings :

New Course : 30000

[Make Payment](#)

34.As soon as we click on payment, a new window will open in which the payment details will be shown, click on success.

SUCCESS

Application Payment Has Been Successfully

PRN NO	TXN54489A1F19C0548ED
Amount	30000
Status	SUCCESS
TransactionID	336412

Exit

35. After payment is successful, go to apply NOC details and go to final submit and then it will ask for an OTP, file that OTP and proceed further so that it will be final submitted.

The screenshot displays the 'Apply Noc Details' interface. On the left, a sidebar menu lists actions: 'View Apply Details', 'Preview Application', 'View FDR', 'Payment History', and 'Final Submit'. The 'Final Submit' option is highlighted with a black box and a white arrow pointing to it. The main area shows a table with columns: 'Action', 'Sr. No.', 'Society Name', 'College Name', and 'Departm'. The first row contains the text 'View Apply Details', '1', 'gghg || gtun kasd', 'Bhopal Nobel College', and 'College E'. An 'OTP Verification' modal is open on the right, displaying the message 'You have recieved a OTP Verification Message on XXXXXX7531', an 'Enter OTP' input field, a 'Please Wait.. 00:55' timer, a 'Resend OTP' link, and 'Cancel' and 'Submit' buttons. The 'Submit' button is highlighted with a black box and a white arrow pointing to it.

Action	Sr. No.	Society Name	College Name	Departm
View Apply Details	1	gghg gtun kasd	Bhopal Nobel College	College E

Your application has been completely submitted.

Thank You