Government of Rajasthan

सत्यमेव जयते

INSPECTION REPORT

OF

....

(Name of Institution)

DATE OF INSPECTION

....

(Date)

Directorate of Technical Education, Rajasthan
W-6, Gaurav Path, Jodhpur-342032

Name of Institute & Address	
Phone No.	
Fax No.	
Email	
Web Site	
Name of the Society/Trust with Address	
Phone No.	
Fax No.	
Email	
Web Site	
Date of Inspection	
Name of Inspecting Officers, Designation & Address	**1.** **2.**
Year of Establishment	

DETAILS OF BRANCH WITH INTAKE

S. No.	NAME OF BRANCH	DURATION	INTAKE	No. of Admitted Student	
				I Year	II Year
1					
2					
3					
4					
5					
6					
7					
8					
		TOTAL:->			
			TOTAL		

Signatures of Inspecting Officers

DETAILS OF THE INFRASTRUCTURE

S.NO.	ITEM	AICTE NORMS	AVAILABLE	DEFICIENCY
(1)	**LAND**			
	(i) Land Registration documents in the name of the Society/ Trust	Yes	Yes/No	
	(ii) Land Size (in Acres)	As per AICTE norms		
	(iii) Land Use Certificate/ Land conversion Certificate For the Educational Purpose from the competent Authority	Yes	Yes/No	
	(iv) Survey No. with Map			
(2)	**BUILDING**			
	(i) Whether Institute is running in Permanent Site or Rental Building	Permanent Site	Yes/No	
	(ii) Site Plan of the Land duly approved	Yes	Yes/No	
	(iii) Approved Building Plan from the competent authority	Yes	Yes/No	
	(iv) Builtup Area			
	(a) Instructional Area			
	(b) Administrative area, amenities, circulation and other area			
	Total area			

Signatures of Inspecting Officers   2

S.NO.	ITEM	AICTE NORMS	AVAILABLE	DEFICIENCY
1	**Class Rooms** **Size (66 m²)** **Number**	(1 per Division per Year)		
2	**Tutorial Rooms** **Size (33 m²)** **Number**	(25% of total classroom)		
3	**Computer Centre** **Size (150 m²)**	As Per AICTE Norms		
4	**Seminar Hall** **Size (132 m²)**	As Per AICTE Norms		
5	**Library** **Size (100 m²)**	As Per AICTE Norms		

Sharing of Built up space:
Whether the built up space is being shared with any other institution / programme in the premises, if so, whether the built-up space for the proposed institution has been clearly demarcated by vertical separation (give details) ....

BOOKS :

(i)	**No. of TITLES**	As Per AICTE Norms		
(ii)	**No. of VOLUMES**	As Per AICTE Norms		
(iii)	**No. of JOURNALS**	As Per AICTE Norms		
(iv)	**Reading Room Seating**	As Per AICTE Norms		
(v)	**Media PC with Internet**	As Per AICTE Norms		

TEACHING STAFF: (As Per AICTE Norms**)**

Name of Principal with Qualification:

Contact details:

S No	Designation	Number with Qualification
(i)	HOD (Per Course)	
(ii)	Teaching Staff	

(iii)	TOTAL STAFF (As per Staff Student Ratio)	
(iv)	No. of teaching staff available at the time of inspection	
(v)	No. of available teaching staff appointed as per AICTE norms	

COMPUTER

S No.	Item		Quantity	Remarks
(i)	NO. OF COMPUTERS	As Per AICTE Norms		
(ii)	Legal system Software			
(iii)	Legal Application Software			
(iv)	LAN Connectivity			
(v)	Printers			

STUDENT ACTIVITIES

Whether the Theory Classes are running at the time of Inspection: Yes / No

Whether the Practical Classes are running at the time of Inspection: Yes / No

EQUIPMENT AVAILABLE AS PER SYLLABUS (In terms of Sufficient / Not Sufficient)

S. No.	Name of Branch	I Year	II Year
	Total		

FURNITURE AVAILABLE (FOR CLASS ROOMS/LABS. & WS/OFFICE) **:** Sufficient/ Not Sufficient
If Not Sufficient, give reason

Signatures of Inspecting Officers   4

OBSERVATIONS OF INSPECTION COMMITTEE (In respect of Land, Building, Staff, Equipment, Furniture & Books):

Land :

Building :

Staff :

Equipment:

Lab./Workshop:

Furniture:

Books & Journals:

INSPECTION COMMITTEE COMMENTS/RECOMMENDATION:

Signature with date

   (   )   (   )
   Inspecting Officer   Inspecting Officer
    Designation   Designation