

# Poornima Sharma *Teacher*

✉ pspournima66o@gmail.com

☎ 9896588666

📅 07/12/1995

Dedicated, resourceful and goal-driven professional educator with a solid commitment to the social and academic growth and development of every child. Talent to develop inspiring hands-on lessons that will capture a child's imagination and breed success

## 🎓 Education

<b>Secondary</b> , <i>St. Mary's School, Hisar</i>	2011
<b>Senior Secondary</b> , <i>OP Jindal Modern School, Hisar</i>	2013
<b>Bachelor of Commerce</b> , <i>Kurukshetra University</i>	2016
<b>Master of Commerce</b> , <i>Kurukshetra University</i>	2018
<b>Qualified CTET Level-1</b>	2019
<b>Bachelor of Education (B.Ed.)</b> , <i>CRSU, Jind</i>	2020
<b>Diploma in Computer Science</b> , <i>Government ITI for Women, Hisar</i>	2021

## 🧠 Skills

- |                                     |                        |  |                           |
|-------------------------------------|------------------------|--|---------------------------|
| • Planning curriculum & lesson plan | • Classroom management | • Aware of technological advancements          | • Performance evaluations |
| • Conflict resolution               | • Critical thinking    | • Good verbal and written communication skills |                           |

## 📁 Professional Experience

<b>Primary &amp; Middle Stage English and Social Studies teacher</b> , <i>Little Kingdom School, Hisar</i>	02/2022 – 10/2022
<ul style="list-style-type: none"><li>• 1 Year teaching experience at High Flyer's Institute, Hisar</li><li>• Instructed both Primary and Middle level high school geometry classes.</li><li>• Created and maintained a welcoming, friendly, engaging, and nurturing classroom environment where all students felt comfortable.</li><li>• Established classroom and field trip rules and enforced them fairly and effectively.</li><li>• Developed rigorous lesson plans and lectures and prepared students for quizzes and tests.</li><li>• Graded papers, lessons, tests, quizzes, and other assignments, relaying information to parents and school board when necessary</li></ul>	