

# Ruchi Jain

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## **Career Objective**

Seeking an opportunity to serve as a school teacher (PRT/TGT-Mathematics) in a reputed school and share my knowledge. To work in a challenging environment demanding all my skills and efforts to explore and adapt myself in different fields and contribute to the development of organization with impressive performance.

## **Teaching Experience ( 5 years )**

Worked as a TGT- Math in Apeejay School, Nerul, Navi Mumbai (June, 2017- May ,19)

Duties and responsibilities

- Classes taught – 6,7,8
- Class teacher of class 8
- Incharge of Math club , Math exhibition
- Learning material for class 7, Lesson plans, Worksheets , SEA design
- Conducted interhouse Math quiz, Math relay competition
- Maintained teacher's diary

Worked with Reliance Foundation school, Koparkhairane, Navi Mumbai

(June, 2019- July, 2020)

Duties and responsibilities

- Classes taught – 5,6,7,8
- Class teacher of class 6
- Incharge of Math club, Math exhibition, Badminton club
- Attended workshops in school and outside school  
(Effective teaching in Math, pedagogical planning, innovative pathshala, upholding ethics and integrity in workplace, first aid training)
- Lesson plans, Question papers, worksheets, SEA

- Innovative and creative softboards of class and labs
- Maintained teacher's portfolio
- Online classes (Zoom, MS teams)
- Online webinars( with certificates)
  - Conducted by CBSE
  - Team Rocksport
  - Way To mind
- Online courses
  - Time management
  - Applications of finite Math
  - Microsoft education, creating tools for assessment

Worked as TGT- Math, Aravali International School, Faridabad (August, 2020- March, 2022)

Duties and responsibilities

- Classes taught 6,7,8
- Class teacher of class 8
- Virtual classes , remedial classes, Proficiency classes
- Worksheets class 6,7, 8
- Curriculum planning (Cambridge grade 6)
- Monthly planner
- Virtual PTM's, Virtual movie sessions
- Teacher's training session:
  - Emotional intelligence
  - Asking questions to students
  - Self reflection

### **Professional Experience ( 3 years )**

Worked as a Analyst in Royal bank of Scotland.

## **Educational Qualifications**

Pursuing M.Ed. (2020-2022) from CRSU(Haryana)

### **CTET Qualified – 2016**

<b>2014-2015</b>	B.Ed. from (MDU) Maharishi Dayanand University, Rohtak, Haryana 70%
<b>2009-2012</b>	B.SC(H) MATHEMATICS, Indraprastha college for women, Delhi University, 75.64%
<b>2009</b>	12 <sup>th</sup> from Central Board of Secondary Education, New Delhi, 83.7%
<b>2007</b>	10 <sup>th</sup> from Central Board of Secondary Education, New Delhi, 87%

## **Professional Qualification**

Actuarial Science from Institute of Actuaries of India (IAI , Mumbai)

- CT-7(Business Economics)(2010)
- CT-1(Financial Mathematics)(2012)

## **Computer Proficiency**

- Computer language C++
- Mathematics applications - Geogebra
- Microsoft Office 2003 & 2007: Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Internet Explorer
  - Creative worksheets in Ms Word
  - Powerpoint presentations
  - Digital worksheets
  - Students record using MS Excel
- Google
  - Google forms
  - Google drive
  - Google classroom

## **Achievements**

- Secured 1<sup>st</sup> position in presentation at college level on the topic “MATHEMATICS AND DANCE”
- Secured 3<sup>rd</sup> position in group folk dance at college level on sports day
- Participated in social science talent search examination 2006-2007 secured 65%mark.

## **Co-curricular Activities**

- Organized and participated in National Conference on Mathematics, I.P. College for Women, Delhi University and WON first prize
- Participated in Youth Parliament and Math Exhibition at school level.

### **Other interest and hobbies**

- Solving the Sudoku and Scramble puzzles in the newspaper.
- Craft using Origami paper.
- Dance and Listening Music
- Reading books

Books read:

- Matilda by Roald Dahl
- The Palace of Illusions
- The Hawaiian Heist by Gernimo Stilton
- Articles- Ramanujan Yatra, Playing your way into maths
- Sita (Amish Tripathi)

### **Personal Profile**

Name	Ruchi Jain
Date of Birth	19 <sup>th</sup> Sept 1991
Marital Status	Married
Children	One child (Boy,17 Sep 2022)
Address	B-61, 2 <sup>nd</sup> floor, Southend Floors, Sector 49, Gurgaon, Haryana
Languages Known	Hindi and English