

# KRITI CHAKRABORTY



**ACADEMIC COORDINATOR/MATHEMATICS TEACHER**

**Address- Tower A, KCG, Complex, Mehrauli, Delhi-110030**

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## PROFESSIONAL SUMMARY

Motivated and dynamic educator with 9+ years of primary and secondary classroom and leadership experience. Skilled in designing curriculum which meets criteria of the 21st Century classroom. Proficiency with both the spoken and written word have provided opportunities for leadership and advancement within the educational setting. Possesses the vision needed to instruct and mentor students in a highly competitive world.

## EMPLOYMENT HISTORY

**Nov 2021- Present  
Delhi**

**• ACADEMIC COORDINATOR (Grade I to Grade 8)/Mathematics Teacher/ THE CLASS OF ONE**

- Working as an Academic Coordinator-Grade 1 to 8 (British/Edexcel Curriculum), Teaching Mathematics to students of Grades III-VI in a The Class of One (Affiliated to Pearson Edexcel Board, UK Curriculum)
- Coordinated and supervised academic programs, ensuring their alignment with educational objectives and standards.
- Led a team of teachers, providing guidance, support, and professional development opportunities to enhance instructional practices.
- Prepared, administered, and graded tests and assignments to evaluate students' progress

**Oct 2020- Dec 2022**

**• INTERNATIONAL CERTIFIED Mathematics Teacher (Grade I to VIII) , CUEMATH**

- Taught Mathematics to students of USA, MIDDLE EAST, INDIA, CANADA, and AUSTRALIA.
- Knowledge of IB, IGCSE, US Common Core, UK Curriculum and its applications.

**Jul. 2017 – Dec. 2018**  
**New Delhi, Delhi**

- **Mathematics Teacher ( Grade II - Grade V ), Ambience Public School**
  - Established clear objectives for all lessons, units, and projects and communicate those objectives to students.
  - Instructed students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
  - Prepared objectives and outlines for courses of study, following curriculum guidelines or requirements of states and schools.
  - Prepared and implemented remedial programs for students requiring extra help.

**Dec. 2016 – Dec. 2018**  
**New Delhi, Delhi**

- **Class Teacher/ Head Coordinator - Grade V, Ambience Public School**
  - Established and enforced rules for behavior and procedures for maintaining order among the students for whom they are responsible.
  - Observed and evaluated students' performance, behavior, social development, and physical health.
  - Prepared, administered, and graded tests and assignments to evaluate students' progress.
  - Conferred with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic problems.

**Dec. 2016 – Jun. 2017**  
**New Delhi, Delhi**

- **ICT Teacher ( Grade I - Grade X ), Ambience Public School**
  - Utilized various instructional strategies and resources to differentiate instruction and cater to diverse learning needs, resulting in improved student performance.
  - Use of computers, audio-visual aids, and other equipment and materials to supplement presentations.
  - Prepared reports on students and activities as required by administration.

**Aug. 2014 – Sep. 2016**  
**New Delhi, Delhi**

- **ICT Teacher ( Grade I - Grade VI ), The Indian School**
  - Prepared materials and classrooms for class activities.
  - Reviewed instructional content, methods, and student evaluations to assess strengths and weaknesses, and to develop recommendations for course revision, development, or elimination.

**Mar. 2010 – Mar. 2011**  
**New Delhi, Delhi**

- **ICT Teacher ( Grade I - Grade VIII), The Learnium School**
- Use computers, audio-visual aids, and other equipment and materials to supplement presentations.
- Attend professional meetings, conferences, and workshops to maintain and improve professional competence.
- Attend staff meetings and serve on committees, as required.

## **SKILLS**

- Strong knowledge of mathematics curriculum, instructional strategies, and assessment methods.
- Excellent classroom management skills, creating a positive and conducive learning environment.
- Ability to adapt teaching methods to meet the diverse learning needs of students.
- Proficient in using educational technology and online learning platforms to enhance instruction.
- Effective communication and interpersonal skills, fostering positive relationships with students, parents, and colleagues.
- Organizational and leadership abilities, managing academic programs and coordinating activities effectively.

## **EDUCATIONAL QUALIFICATIONS**

<b>Jan 2023</b>	<b>CTET- Paper 1 and Paper 2 Qualified (Mathematics and Science)</b>
<b>Jul 2022</b>	<b>Masters In Science (Mathematics)</b> <ul style="list-style-type: none"><li>▪ Maharaja Agrasen Himalayan Garhwal University (MAHGU)</li></ul>
<b>Nov, 2020</b>	<b>B.Ed in Mathematics and Science</b> <ul style="list-style-type: none"><li>▪ Dr. B. R. Ambedkar University - Agra, Uttar Pradesh</li></ul>
<b>Aug. 2014</b>	<b>Masters In Computer Applications</b> <ul style="list-style-type: none"><li>▪ GGSIPU - New Delhi, Delhi</li></ul>
<b>Jul. 2010</b>	<b>Bachelors In Computer Applications</b> <ul style="list-style-type: none"><li>▪ Jamia Hamdard University - New Delhi, Delhi</li></ul>
<b>Jul. 2010</b>	<b>DOEACC O LEVEL: Computer Sciences</b> <ul style="list-style-type: none"><li>▪ Softdot Hi-Tech Educational and Training Institute - New Delhi, Delhi</li></ul>
<b>Jul. 2007</b>	<b>Certification in Computer Software: COMPUTER APPLICATIONS</b> <ul style="list-style-type: none"><li>▪ BRAINWARE - New Delhi, Delhi</li></ul>
<b>Apr. 2006</b>	<b>Senior Secondary: Science</b> <ul style="list-style-type: none"><li>▪ Holy Child Auxilium School - New Delhi, Delhi</li></ul>
<b>Apr. 2004</b>	<b>Secondary Education</b> <ul style="list-style-type: none"><li>▪ Holy Child Auxilium School - New Delhi, Delhi</li></ul>

## LANGUAGES

English  
Hindi  
Bengali  
Korean

*Fluent*  
*Native speaker*  
*Native speaker*  
*Basic*

## ACCOMPLISHMENTS

- Felicitated with “**Employee of the Month**”, working as British Curriculum Coordinator in “The Class of One ” Global Online School in September 2022.
- Secured Position in **Top 30% category** in International Teacher’s Olympiad conducted by Surassa in October 2022.
- Appointed as one of the Project Heads in conducting the British School Council Program Project in **Textile Printing** at Ambience Public School, New Delhi from April 2018 to July 2018.
- Appreciated for conducting co-curricular activities such as **Class Assemblies, Parent-Involvement Programs, Cultural Programs: ‘AARAMBH 2017 and 2018’** at Ambience Public School, New Delhi from 7th December 2016 till date.
- Certificate of Appreciation for initiative, commitment and valuable contribution towards conduct of the **15th SOF National Cyber Olympiad** held during September/October 2015 as **NCO CLASS IN-CHARGE**.
- Certificate of Appreciation for initiative, commitment and valuable contribution towards conduct of the **14th SOF National Cyber Olympiad** held during September/October 2014 as **NCO CLASS IN-CHARGE**.
- Worked as Volunteer in “IGIT Cultural Evening’12” in 2012.
- Won Prizes and Certificates for participating in School’s Cultural functions.

## TRAINING AND WORKSHOPS

- Participated in the training workshop ‘**iPLTS**’ conducted by Pearson Edexcel Board held on 1<sup>st</sup> August to 5<sup>th</sup> August 2022.
- Participated in the workshop ‘**Cross-curricular integration with an emphasis on language and arts integration**’ conducted by Oxford University Press held on 11<sup>th</sup> January 2022.
- Participated in a workshop on the topic ‘**Flipped Classroom**’ conducted by Dr MAJA ZELIHIC (USA based) an International educationist at Sanskriti School, New Delhi on 2nd February 2018 for teachers of schools in Delhi and NCR.

- Participated in **MICROSOFT STUDENT AMBASSADOR MEET** as an **EDUCATOR** held on 17th December-18th December 2015 at **MICROSOFT PVT LTD, Gurgaon.**
- Participated the *Capacity Building Programme* on **Inculcating Counseling Skills in Teachers** held on 27/2/15 at T.I.S conducted by '**Expressions India**'.
- Completed 6 months **Industrial Training** from **Aricent, Gurgaon** (selected through **campus placement**) and worked as a Software Developer and Tester in project '**GOPRO**' from Jan 2014 till June 2014.
- Completed 6 weeks training in **ORACLE 10g (Developer)** in AUGUST 2013 from **XPERT INFOTECH, New Delhi.**
- Seminar on "**Web Development**" conducted by **T.C.S** on July 2012
- Workshop on Presentation and Interview Skills organized by **IEEE MTT-S, IIT Delhi Student Branch Chapter** on Dec 03, 2010.