

## Sonia Lakhera

Contact:- 8813040273/7015196640

H.No- Shivpuri, Gurugram, Haryana- 122001

### SUMMARY

A very talented, skilled, patient and children-loving Elementary Teacher whose main goal is to convey knowledge to young learners with various teaching methodologies that would help children uplift their self-esteem and maintain interest and enthusiasm; has given guidance and assistance to students in time of difficulties and has a creative attitude and thus adapted new different learning techniques to enrich the students learning ability.

### TECHNICAL SKILLS

**Office Suite:** Basic Knowledge

**Networking Skills:** LinkedIn, twitter.com

### CAREER CONTOUR

Organization	Designation	Time Period	Year
Bachpan Play School	Primary School Teacher	10 year	July 2012 – April 2022

### JOB DESCRIPTION & RESPONSIBILITIES

- Using different teaching method – learning with fun, flashcards, teaching aids.
- Taught children personal care behaviors, including toilet training and feeding.
- Handling all official work with Branch Head.
- Maintaining a daily report of students and reporting on a timely and accurate manner to Branch Head.
- Communicated with parents to ensure proper guidance at home.

### CORE COMPETENCIES

- Have a strong desire to work with children.
- Have a caring attitude to attend to children's needs and concerns in time.
- Can create an enthusiastic environment and make learning a happy journey among children.
- Have excellent communication skill to deliver and present learning effectively.

### ACADEMIC QUALIFICATION

<b>Degree/Certificate</b>	<b>Institute/School</b>	<b>Board/University</b>
B.A	Delhi University	DU
NTT	South EX.	Delhi

## **PERSONAL DETAIL**

**Husband Name:** Dr.Lalit Lakhera

**Date of Birth:** 24/10/1984

**Marital Status:** Married

**Languages Known:** English, Hindi

**Sonia Lakhera**