

Resume

Name : Bhavya Malhotra
Address : H.no 274 Street No.4 ,Madan Puri, Sector 7,Gurgaon.
Contact no : 9711046922
Email Address : malhotrabhavya98@gmail.com

CAREER OBJECTIVE:

To blend my skills and effort in synchronization as a key to my success in professional as well as personal life. I would like to take up increased responsibilities and challenges so I can make a significant contribution for my employer.

ACADEMIC QUALIFICATION :

B. Ed from Gurugram University.
Post Graduated from Delhi University.
Graduated from Delhi University.
Senior secondary Education from Lions Public School in 2016.
Secondary Education from Lions Public School in 2014.

Experience :

Currently working with **Sheetla Global School** as **Senior Co-Ordinator**.
Worked with **The Shikshiyen School** as **Co-Ordinator**.
Running my own institute from past 5 Years, Giving special classes for Political Science, History and Psychology (11th & 12th Standard).

EXTRA ACHIVEMENTS:

National level Singer in **ALL INDIA RADIO**.
Served my college as **PRESIDENT**.
Represented my college in **NORTH INDIA** inter-college competition in Debate, Role play and scored 1st position.
Represented as independent contestant of ENACTUS in multi universities.

STRENGTH :

- My Core Ideology is my firm belief in God and hard work.
 - Optimistic
 - Self-Initiative
 - Go and Getter Attitude
 - Confident & Energetic to execute multi-task assignments
-

HOBBIES :

- Travelling
 - Making new friends
 - Listening to music
-

CORE SKILLS

- Well versed with internet
 - Fast learner
 - Quick decision-making ability
 - Strong leadership & motivational skills
-

PERSONAL DETAILS :

- Father's name : Sh. Kundan Lal
 - Date of Birth : 09 July 1998
 - Marital Status : Single
 - Nationality : Indian
 - Gender : Female
 - Languages Known: English, Hindi, Punjabi & Multani
-

DECLARATION :

I hereby declare that the above particulars are true and correct to best of my knowledge and belief.

Date :

Place: Gurgaon

(Bhavya)