

CURRICULAM VITAE

RITU TANDON

Vivanta Residences

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CAREER OBJECTIVE:

- My aim is to work innovatively for the enhancement and betterment of education. I aspire to work for an institution which offers career growth and chances to learn and improve my knowledge.
- To achieve good progress in my career through all my best subject knowledge and great teaching efforts.

SKILLS:

- Ability to work with children with different attitudes and skills.
- Excellent communication and ability to interact with children effortlessly.
- Ability to create an effective teaching method for children.
- Ability to handle the behaviour of children.
- Ability to motivate the children, so that they will consider themselves a special personality.
- Follow high standard of personal and work ethics.
- Proficiency in handling computer aided tools and web platform.

EDUCATIONAL QUALIFICATIONS:

- B.Ed from Maharashi Dayanand University.
- Graduation in BBA from Guru Nanak Dev University.

WORK EXPERIENCE:

- Worked with Presidium School, Dwarka from 15th Mar 2013 till 31st March 2016.
- Worked with Presidium School (recently changed to Prudence School), Dwarka from 1st September 2016 till May'2020.
- Since July'2022 working with DPS DWARKA EXPRESSWAY.

RESPONSIBILITIES :

- Teaching the children the fundamental skills of math and language through the various methods of teaching i.e. storytelling, educational games, etc.
- Inspiring the students to learn new things and by doing so shaping their future to their interest.
- Conducted Dance Shows, Fancy Dress Competition, and decorated class according to the themes
- Developing the various aspects of children i.e. physical, emotional, mental and social.
- Arranging meetings with parents and discussing the development of the children.

HOBBIES & INTEREST:

- Art & Craft
- Travelling
- Strong desire to teach and train students.

PERSONAL INFORMATION:

Date of Birth : 2nd May 1989

Languages known : Hindi & English

Gender : Female

Nationality : Indian

Marital Status : Married

DECLARATION:

- I hereby declare that all the above information is true to the best of my knowledge and belief.

Place: New Delhi



(RITU TANDON)