

ARTI RANA

TGT- MATHEMATICS

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CAREER OBJECTIVE

Devoted Mathematics Teacher with extensive experience in tutoring high school students with student centred approach. A well organised maths teacher with skills of classroom Management, Lesson Planning, Integrating technology with topic, Teacher's diary maintenance, quiz conduction, Student's engagement & Creativity. A student centred Instructor, academic facilitator & a motivational coach who promotes a secure & positive learning environment while championing students achievements.

CORE COMPETENCIES

- Excellent soft communication skills
- Classroom Management & Engagement
- Lesson Planning (Normal+Multimedia)
- Creation of Blueprint & Question Papers
- Maintenance of Teacher's Diary
- Student Centred Teacher
- Ability to build interpersonal relationships
- Teamwork & Leadership quality
- Ability to develop professionally
- Always a learner
- Diagnosis of Individual learning needs
- A positive Personality
- Proficient in Technology like MS-Excel, Google spreadsheets, Google docs & Powerpoint Presentation

PROFESSIONAL EXPERIENCE

1. Teaching Internship

- **AMBIENCE PUBLIC SCHOOL, SAFDARJUNG ENCLAVE**
Assisting Mathematics Teachers
- **VENKATESHWAR INTERNATIONAL SCHOOL, DWARKA**
Lesson Planning of Mathematics & Science for classes 6th to 10th
Delivering regular Lectures
Managing Classroom
Checking and Conduction of Test
Assisting Mathematics Teachers
Conduction of Olympiads in 9th & 10th Standard

2. Tutions for students (6th to 10th)

ACADEMIC QUALIFICATIONS

- Pursuing M.Sc Mathematics from MDU, Rohtak
- LCPL in NCC (1DGBN) for 2 years
- B.Ed from Fairfield Institute of Management & Technology, GGSIPU in 2023
- B.Sc Mathematics Hons. from IGNOU with 1st division
- Intermediate from Kathuria public school in 2015 with 86% (PCM)
- 10th from Kathuria public school in 2013 with 83.6%

- SWAYAM Certifications: 1. Communication Technologies in Education
2. School Counselling
3. ICT Skills in Education
4. Personality Development and Communication Skills
5. Assessment for Learning

PERSONAL DETAILS

Date of Birth: 5th April 1998

Gender: Female

Father's Name: Mr. Subhash Rana

Languages Known: English & Hindi

Hobbies: Travelling, Cooking, Exploring new places

DECLARATION

I hereby declare that all the above information is true to the best of my knowledge & belief.

Arti Rana