

# NEETU SINGH DAGUR

07/12/2018

## ADDRESS



E-Block Near Vyapar Kendra, Palam Vihar,  
Gurugram, Haryana - 122017  
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DOB: 15<sup>th</sup> May 1991

## OBJECTIVES

I am a dedicated and compassionate teacher with experience in teaching, management, scheduling, planning, etc. with the objectives:

- To seek the entry level positions in the educational institute or organization in any cadre suitable with respect to my qualifications or experience and requirement of the institute.
- To share and utilize my knowledge & learning efficiently for the growth of the organization, self and the personnel connected with it.

## EDUCATION

- Completed Masters Degree of Arts (MA) from Rajasthan University in year 2016.
- Completed Bachelors degree of Arts (BA) with English literature from Rajasthan University in year 2014.
- Completed Diploma in Elementary Education (D.ed) from Cambridge Court College, Jaipur, Rajasthan in the year 2011.
- Passed higher secondary (HSC) from Rajasthan Board in year 2009 with 72.15 %.
- Passed high school (SSC) from Rajasthan Board in year 2007 with 55.83 %.

## TEACHERS ELIGIBILITY QUALIFICATIONS

- Passed Central Teachers Eligibility Test (CTET)-Level-1st with 64.66% in Dec'2021
- Passed Rajasthan Eligibility Examination for Teachers (REET)-Level-1st with 57.33% in Nov'2021.
- Passed Rajasthan Eligibility Examination for Teachers (REET) with 62.0% in 2015.
- Passed Central Teachers Eligibility Test (CTET)-Level-2nd with 62.66% in 2015.

## KEY SKILLS

- Trained in Child Psychology, Pedagogy of Social Science, Primary Environmental Studies & Language.
- Have a quality for adopting new concepts of studies as well as responsibilities.
- Able to achieve immediate and long term goals.
- Have a caring attitude to attend to children's needs and concerns in time.
- Can create a comfortable learning environment.
- Easily get involve with the new people.
- Good explanation skills.
- Academic and Career Counseling
- Classroom Guidance
- Career Awareness
- Communication
- Critical Thinking
- Decision Making
- Leadership
- Problem Solving

## PROFESSIONAL EXPERIENCE

- 10 months of teaching experience for primary classes in Orchids International School, Mumbai (Had to leave due to pregnancy).
- 6 months of teaching + event organizing experience for primary classes in T.M International School, Bharatpur, Rajasthan.
- 1 year of teaching experience in DSPS, Bharatpur, Rajasthan.
- 1.5 year of teaching experience in Parents Pride Public School, Bharatpur, Rajasthan.

## ADDITIONAL QUALIFICATIONS AND EXPERIENCE

- Passed Rajasthan State Certificate in Information Technology (RS-CIT) test in Nov' 2014.
- Worked as Customer Care Executive (CCE) in Tele-Performance, Jaipur in Sept' 2016.
- Provided personal and group counseling to students at various stages of academic work experience.
- Developed and conducted orientation programs for new students in the school.

## RESPONSIBILITIES

- Developing lesson plans as per the curriculum.
- Responsible to conduct extracurricular activities for the students.
- Helping and guiding the weak students in their curriculum.
- Maintain discipline in the classroom.
- Help managing student's behavior.

## PROJECTS DONE

- Literature-child's response & interest (2012).
- Exploitation of Children at Home & in School (2011).
- Impact of Social studies - An Assessment (2011).

## TRAININGS UNDERTAKEN

- Organizing the classroom and learning resources to create a positive learning environment.
- Conduct teaching activities, using educational equipment, materials, books, and other learning aids.
- Coordinate between the guardians and the other teaching staff of the institute.

## AWARDS AND ACHIEVEMENTS

- Participated in various Sports Events in School & College (Certificates).
- Participated in Cultural Activities in School & College.
- Attended the training camp of Scouts & Guides at Jaipur, Rajasthan.

## SOFTWARE SKILLS

- MS-Word, Excel and Powerpoint

## PERSONAL DETAILS:

Name	:	Neetu Singh
Husband's Name	:	Ramvir Singh Chahar
Gender	:	Female

Date of Birth : 15/05/1991  
Marital Status : Married  
Nationality : Indian  
Religion : Hindu  
Mother tongue : Hindi  
Hobbies : Listening Music, Arts & Crafts, Dancing, Sports  
Languages known : Hindi & English

**DECLARATION:**

Thereby, I declare that the above mentioned details are true and best of my knowledge.

**PLACE:**

**NAME:**

Gurugram

Neetu Singh Dagur