

CELTA Certified trainer, Creative and Passionate with over **5 years of experience** as an English Language and Personality development facilitator and leader, comfortable in Online and Offline work format, graduated around 100 – 120 students in **Freedom Employability Academy**, wish to grow in the organization and curious to **learn, unlearn and relearn**

WORK EXPERIENCE

Freelance Business English Teacher English4Tech

02/2023 - Present

Colombia, South America

Achievements/Tasks

- Prepare the English Language lesson plans for the software developers and programmers
- Apply the CELTA methodologies - test teach test, task-based and text based teaching
- Blend the lesson content and objectives with Bloom Taxonomy

Online Associate Territory Manager Freedom Employability Academy

04/2021 - 05/2022

Achievements/Tasks

- Worked with a team of 20 facilitators, 2 travelling facilitators, & 2 other Managers
- Supported and guided facilitators in lesson planning, execution and students' retention techniques
- Onboarded new team members and guided them about their work profiles
- Set goals for the team performance and guided facilitators to achieve their organisational goals

Online English Language Facilitator Freedom Employability Academy

03/2020 - 04/2021

Achievements/Tasks

- Customized the students' centered lesson plans for the online classes
- Monitored and coached students with developmental feedback on the English language, soft skills, and assessments
- Set goals and kept a track record to retain the learners

Offline: English Language Facilitator Freedom Employability Academy

01/2016 - 03/2020

Achievements/Tasks

- Planned and created the lesson plans on language and soft skills from beginners - advanced level students
- Coached students to improve at speaking, listening, writing and Reading with developmental feedback
- Set goals to retain students and for professional growth
- Mentored Teammates with branch-related responsibilities - lesson planning, professional development, and shared responsibilities at the branch

SKILLS

Lesson Planning

Class Management

Communicative Lesson execution

Teaching

Tech-Savvy

Timely Feedback

Teamwork

Content Creation using CELTA methods

Objectives and Execution using Bloom Taxonomy

EDUCATION & CERTIFICATION

CELTA from British Council

- Cambridge English

Teach Business English

- Udemy

B.Ed (English & Social Science) (10/2021 - Present)

- Kurukshetra University

M.A (English Literature) (06/2018 - 06/2021)

- Jamia Millia Islamia (CDOL)

B.A (English Literature) (06/2015 - 06/2017)

- Indira Gandhi National Open University

ACHIEVEMENTS

MOOC: Teach English Online with 93%

To enable better in the online teaching format post pandemic

Graduated about 100 -120 FEA students successfully

Guided students to pass in house assessments and graduate the course with B2-C2

Awarded for the best facilitation

Best performance in Monthly Evaluation Rubric based on lesson planning, execution and students retention

Promoted as Deputy Branch & Associate Territory Manager

Based on high students' retention, successful graduation and high scores in Monthly Evaluation Rubric

INTERESTS

Reading Books

Gardening

Calligraphy

Explore learning & teaching tools

Explore new tech and AI tools

Explore new cultures and languages