**Simran Kapoor**

1691, Sector 23, Gurgaon - 122017

Mob. No.: 8860250248,

Email: [simrankapoor483@gmail.com](mailto:simrankapoor483@gmail.com)

To seek a challenging position to utilize my skills and abilities, which offers a professional while being resourceful, innovative, and flexible.

# Summary

* Fresher but diversified to obtain a challenging leadership position applying creative problem solving and will give my 100% to achieve optimum utilization of resources and maximum profits.

# Educational Qualifications

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| --- | --- | --- |
| **Degree** | **Board/University** | **Year** |
| B.A ( English Hons ) | Amity University | 2017-2020 |
| XII | C.B.S.E Board | 2016 |
| X | C.B.S.E Board | 2013 |

**INTERNSHIP**

**Gyanjula Technologies Pvt. Ltd. ( Dec’19 – Jan’20 )**

* Researching Digital marketing topics using online sources.
* Preparing well-structured drafts using Content Management Systems.
* Writing clear marketing copy to promote products/services.

**Company Experience**

**Company - Data Bridge Market research**

* Content writing.
* Research and written contents

**ACTIVITIES**

* Volunteered in Convocations.
* Participated in Amity Marathon , Gurgaon,
* Attended International conference in Amity.
* Attended International Journalism Seminar, Pragati Maidan, Delhi.

# SKILLS & ATTRIBUTES

* Good communication and effective team player.
* Result Oriented Skills.
* Good Listener and implement the things in better way.
* Hard working professional and flexible to work in month end and quarter end situations also.

# PERSONAL DETAILS

DOB – 4th Dec’1998

Father Name – Mr. Neeraj Kapoor

Mother Name – Mrs. Kanchan Kapoor

Hobbies - Reading Books, Travelling, Watching Movies.