

INVOICE

Account name: **Skymind Global Ventures Limited** Account number: 10371074
Attn: Ms. Yin Siang Tan Invoice number: 1609-7164
Kemp House, 160 City Road Invoice date: 31 January 2020
United Kingdom Due date: **10 February 2020**
EC1V 2NX
London
EC1V 2NX
United Kingdom

P.1/20/01/002 (1609-7164)

Centre name: LONDON, St Mary Axe 28th & 29th Floors

Description of Charges	Month	Price	VAT	Total
Co-Working	March 2020	£ 629.00	£ 125.80	£ 754.80

Total (excl. VAT) £ 629.00

VAT 20% £ 125.80

January invoice total (inc. VAT) £ 754.80

STATEMENT OF ACCOUNT

Account name: Skymind Global Ventures Limited
Attn: Ms. Yin Siang Tan
Kemp House, 160 City Road
United Kingdom
EC1V 2NX
London
EC1V 2NX
United Kingdom

Account number: 10371074
Invoice number: 1609-7164
Statement date: 31 January 2020
Due date: 10 February 2020

USEFUL INFORMATION

- You can update your details and check the current status of your account by logging into www.MyRegus.com
- If you have any questions about your statement or invoice, please contact your helpdesk via email: Account.Helpdesk@regus.com or call on +44 131 608 1212
- You will be asked for your account number, which can be found at the top of this page.

Centre name: LONDON, St Mary Axe 28th & 29th Floors

Account balance	Payments	Amount
Outstanding balance on 26 December 2019		£ 1,383.80
Payment received - 27 January 2020	-£ 1,383.80	
January 2020 invoice 1609-7164		£ 754.80
Total payment due		£ 754.80

METHODS OF PAYMENT

You can update your payment method to Direct Debit or Credit Card via www.MyRegus.com

You may pay by Bank Transfer to:

Bank Name:	Barclays Bank PLC
Bank Address:	1 Churchill Place London E14 5HP United Kingdom
Branch Name:	One Churchill Place, London
Account Name:	IW Group Services (UK) Ltd
Account Number:	93671127
Sort Code:	20-00-00
BIC (Swift):	BARCGB22
IBAN:	GB11BARC20000093671127

IMPORTANT INFORMATION:

Please provide your Invoice Number <1609-7164> as a payee reference on all payments made.

UNDERSTANDING YOUR INVOICE

INVOICE EXPLANATIONS

Account adjustments/refunds	Any adjustments/refunds that were made to your account.
Account balance	The account balance shows recent activity on your account in summary format. It shows the balance at the end of the previous summary date and any payments or adjustments that have been received since the last statement. The account statement can be found on www.MyRegus.com . The current invoice value is then added to produce the total payment due figure.
Credits	Credits that were issued against a particular charge for which you have been invoiced for in a previous period.
Invoice	The invoice shows a summary of all charges (recurring and one-off) related to the invoice period.
Late payment fees	Fees levied against your account because payment was not received by the expected payment due date.
One-off charges incurred	Variable and/or one-off charges related to a specific invoicing period.
Payment due	The latest date on which the invoice needs to be paid. Please note that any outstanding balances shown in the account summary will be due for immediate payment.
Payments received	All payments received since your last invoice was raised.
Recurring charges	These are fixed monthly charges, invoiced in advance.
Total payment due	The total payment due is the total current balance of monies owed on your account and includes any amounts that are overdue.

Signature
by **Regus**