



MALAYSIA AIRPORTS (SEPANG) SDN BHD



DIGITAL INTEGRATED AIRSIDE  
SERVICE SYSTEM

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## MANUAL PENGGUNA : ADMIN ELECTRICAL VEHICLE DRIVING PERMIT (EVDP)

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THETA TECHNOLOGIES SDN BHD (120381-M)

A Subsidiary of Theta Edge Berhad | A Member of Tabung Haji Group

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## 1.0 Pengenalan

Manual Pengguna ini disediakan untuk memberi panduan kepada pengendali (admin) EVDP untuk menggunakan Digital Integrated Airside Services System atau DIASS.

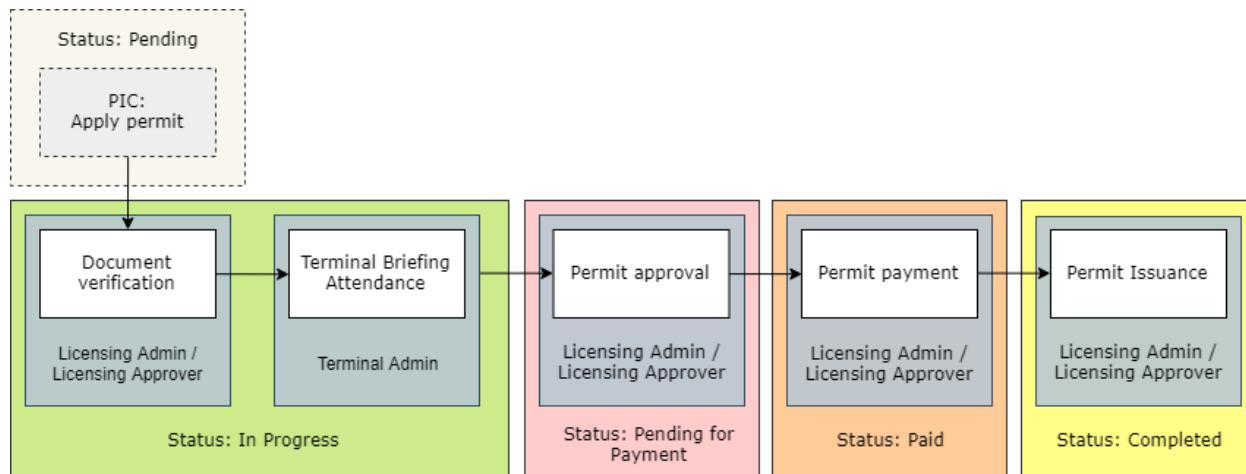
Sistem ini boleh dicapai melalui alamat <https://diass.malaysiaairports.com.my/admin>.

Terdapat empat (4) proses utama yang perlu dilakukan oleh admin sebelum pengeluaran permit EVDP kepada pemandu:-

- Pengesahan Dokumen
- Taklimat Terminal
- Kelulusan Permohonan
- Pembayaran Permit

### 1.1 Aliran proses

Sebaik PIC(person-in-charge) mengemukakan permohonan EVDP, permohonan akan dihantar untuk diproses. Gambarajah dibawah menunjukkan proses aliran permit EVDP oleh pihak admin. Proses boleh dibezakan melalui status permohonan permit (Rujuk Lampiran A).



Proses	Keterangan
Pengesahan dokumen	Semua maklumat dan dokumen yang dihamtar oleh PIC akan disemak dan disahkan.
Taklimat Terminal	Pemandu dikehendaki menghadiri taklimat keselamatan di terminal.
Kelulusan Permohonan	Proses pengesahan terakhir.
Pembayaran permit	Permohonan yang telah lulus pada setiap peringkat perlu membuat pembayaran bagi memperoleh permit.

## 1.2 Peranan Admin

Permohonan permit EVDP melibatkan tiga peranan admin iaitu *Licensing Admin*, *Terminal Admin* dan *Admin/Approver Licensing*.

### 1.2.1 *Licensing Admin*

Pengguna dalam peranan ini boleh membuat dan mengurus proses pengesahan dokumen, pembayaran permit dan pengeluaran permit.

### 1.2.2 *Terminal Admin*

Pengguna dalam peranan ini perlu mengesahkan kehadiran calon EVDP ke terminal untuk sesi taklimat.

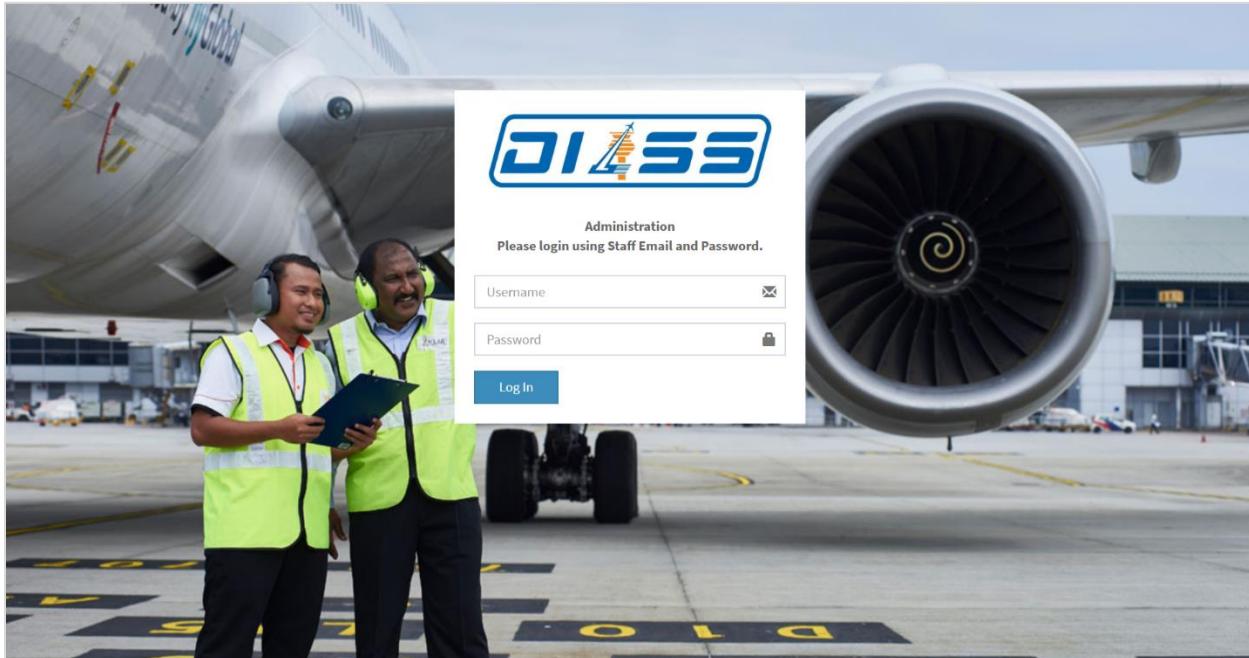
### 1.2.3 *Admin/Approver Licensing*

Pengguna dalam peranan ini boleh membuat dan mengurus semua proses termasuk mengesahkan kelulusan permit untuk dikeluarkan.

## 2.0 Log Masuk

Log masuk ke <https://diass.malaysiaairports.com.my/admin>.

Masukkan *Username* (alamat e-mel penuh e.g. [example@malaysiaairports.com.my](mailto:example@malaysiaairports.com.my)) dan *Password* (kata laluan masuk PC). Klik butang **[Log In]** atau tekan **[Enter]** untuk log masuk ke sistem.

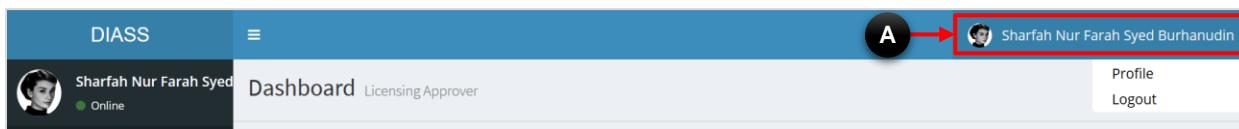


### 3.0 Paparan Utama (*Dashboard*)

#### 3.1 Tetapan Akaun

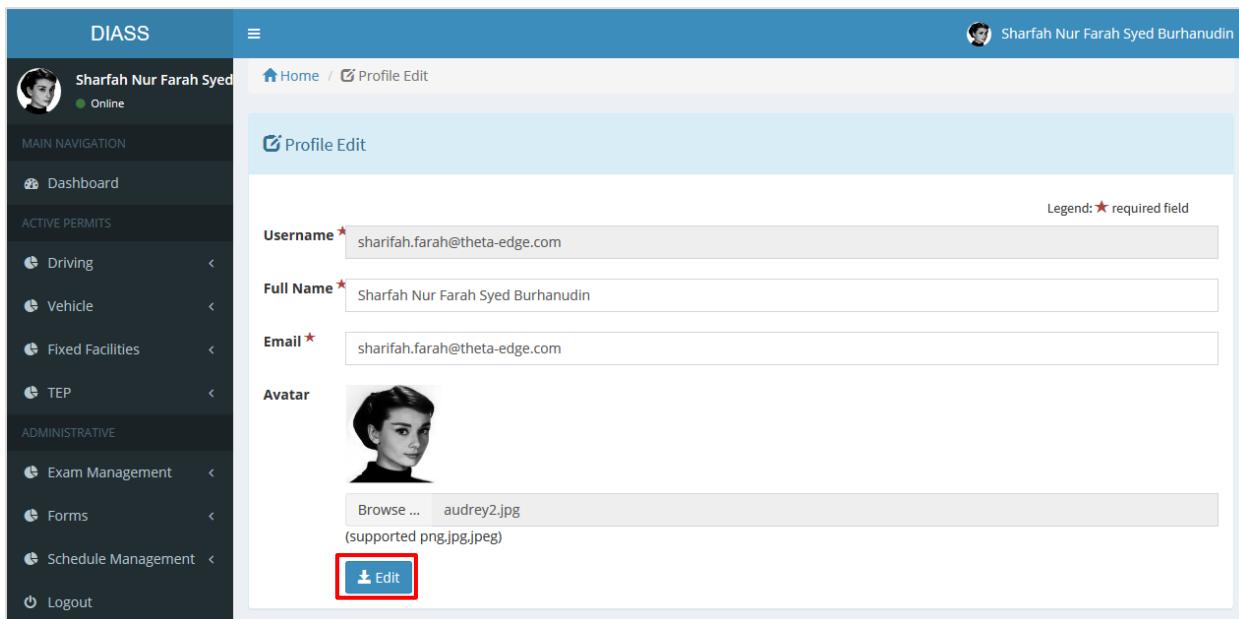
Setelah berjaya log masuk ke dalam DIASS, paparan utama akan dipaparkan.

Bagi mengemaskini maklumat akaun, seperti nama, alamat e-mel atau avatar boleh dilakukan di bahagian tetapan akaun. Klik pada nama pengguna [Label A] untuk ke tetapan akaun.



##### 3.1.1 Profile

Klik [Profile]. Maklumat admin akan dipaparkan. Sebarang perubahan maklumat admin boleh diedit di sini. Kemudian klik butang [Edit] untuk simpan maklumat.



##### 3.1.2 Logout

Klik [Logout] untuk keluar sistem DIASS. Ini untuk menamatkan sesi log masuk semasa. Sistem akan kembali paparan log masuk.

### 3.2 Paparan Utama Admin

Paparan utama untuk setiap peranan admin adalah berbeza mengikut keperluan peranan. Bagi proses pengeluaran permit ADP, terdapat dua peranan admin yang mempunyai *dashboard* masing-masing.

#### 3.2.1 Licensing Admin

Gambarajah dibawah menunjukkan paparan utama untuk *Licensing Admin*. Menu utama sistem berada di sebelah kiri paparan [Label A]. Bagi permit-permit yang memerlukan perhatian/tindakan daripada admin, senarai permit terletak di bahagian tengah paparan [Label B].

The screenshot shows the DIASS Admin Licensing Dashboard. The top navigation bar includes the DIASS logo, user profile (Sharfah Nur Farah Syed Burhanudin), and a 'Logout' button. The main content area is titled 'Dashboard Admin Licensing'. It features two main sections: 'Requires Your Actions' and 'Attendances'. The 'Requires Your Actions' section is currently active and displays a table for 'Permits' with columns for Title, Description, Total, and Action. The 'Assessments' section shows a single entry for 'PBB Assessment Result'. The left sidebar, labeled 'A', contains 'MAIN NAVIGATION' with links to 'Dashboard', 'ACTIVE PERMITS' (Driving, Vehicle, Fixed Facilities, TEP), and 'ADMINISTRATIVE' (Exam Management, Forms, Logout). The central content area, labeled 'B', contains the 'Permits' and 'Assessments' tables.

Title	Description	Total	Action
Verify Documents	Permit submitted and waiting for verification (ADP, EVDP & FFOP)	1	<a href="#">View All</a>
Pending Payment	All permits that are pending for payment	5	<a href="#">View All</a>
Permits Issuance	All permits that are pending for collection	1	<a href="#">View All</a>
Termination	All permits that are terminated	1	<a href="#">View All</a>
Replacement	All permits that are pending for replacement	1	<a href="#">View All</a>
Suspension	All permits that are suspended		
Cancellation	All permits that are cancelled by person in charge	6	<a href="#">View All</a>

Title	Description	Action
PBB Assessment Result	Update PBB's result	<a href="#">View All</a>

### 3.2.2 Terminal Admin

Gambarajah dibawah menunjukkan paparan utama untuk *Terminal Admin*. Menu utama sistem berada di sebelah kiri paparan [Label A]. Di bahagian tengah paparan [Label B], dipaparkan jadual kehadiran calon-calon EVDP.

The screenshot shows the DIASS Admin interface. On the left, there is a dark sidebar labeled 'MAIN NAVIGATION' containing 'Dashboard' and 'Logout'. At the top right, there is a user profile for 'Sharfah Nur Farah Syed Burhanudin' with an 'Online' status. A red box labeled 'A' highlights the sidebar area. A red box labeled 'B' highlights the central calendar area. The calendar displays the month of July 2019. Each day cell contains text indicating attendance status, such as 'KLIA2-(morning)-/5' or 'KLIA-(morning)-/5'. The days of the week are labeled as Mon, Tue, Wed, Thu, Fri. The dates range from 1 to 31. The days from 1 to 7 are in purple boxes, while the days from 8 to 31 are in red boxes. The 18th of July is highlighted in yellow.

### 3.2.3 Admin/Approvers Licensing

Gambarajah dibawah menunjukkan paparan utama untuk Admin/Approvers Licensing.

Menu utama sistem berada di sebelah kiri paparan [Label A]. Bagi permit-permit yang memerlukan perhatian/tindakan daripada admin, senarai permit terletak di bahagian tengah paparan [Label B].

**Dashboard** Licensing Approver

Requires Your Actions    Attendances

**Permits**

Title	Description	Total	Action
Verify Documents	Permit submitted and waiting for verification (ADP, EVDP & FFOP)	1	<a href="#">View All</a>
Pending Approval	<b>Permit require approval from licensing approver</b>	1	<a href="#">View All</a>
Pending Payment	All permits that are pending for payment	5	<a href="#">View All</a>
Permits Issuance	All permits that are pending for collection	1	<a href="#">View All</a>
Termination	All permits that are terminated	1	<a href="#">View All</a>
Replacement	All permits that are pending for replacement	1	<a href="#">View All</a>
Suspension	All permits that are suspended		
Cancellation	All permits that are cancelled by person in charge	6	<a href="#">View All</a>

**Assessment**

Title	Description	Action
PBB Assessment Result	Update PBB's result	<a href="#">View All</a>

## 4.0 Proses Kelulusan Permohonan Permit

### 4.1 Pengesahan Dokumen (*Document Verification*)

Setiap permohonan EVDP perlu disahkan maklumat pemandu dan dokumen-dokumen yang dimuat naik oleh PIC. Klik [View All] pada bahagian *Verify Documents*.



Senarai permohonan yang memerlukan pengesahan maklumat dan dokumen dipaparkan. Pilih EVDP yang berkenaan dan klik butang [Label A] untuk menyemak maklumat permohonan permit.

Company	Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Exam/ Briefing/ Assessment Date
Theta Edge Bhd	02672704	980331056251	Electrical Vehicle Driving Permit	<span style="background-color: orange;">pending</span>	24-07-2019
Theta Edge Bhd	07243146	757622982567	Airsides Driving Permit	<span style="background-color: orange;">pending</span>	10-07-2019
Theta Edge Bhd	01611564	883562893570	Passenger Boarding Bridge	<span style="background-color: orange;">pending</span>	09-07-2019

Maklumat pemohon EVDP permit dipaparkan (Rujuk rajah dibawah). Admin perlu menyemak maklumat-maklumat pemandu dan dokumen-dokumen yang dilampirkan. Maklumat yang diberikan hendaklah lengkap.

**A**

Name	AHMAD BIN AMIN	Contact No	0112376538
Display Name	AHMAD	Email	ahmad@gmail.com
IC/Passport	980331056251 - [IC/Passport copy not found]	License No	83637383
Driving License Country	MALAYSIA	License	18-03-2022
License Class	D	Expiry Date	

**B**

Name	Ahmad Ameer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	-------------	--------------	----------	--------------	-----------	-------	---------------------

**C**

Your Action : Check submitted information & documents.

**Terminal Briefing Date (Change it if necessary)**

**Status \***

All mandatory information & documents are complete  
 Some of information or documents not complete

**Remark**

I hereby certify that I have reviewed the information provided and checked the documents submitted along with this application.\*

**Submit**

---

Bahagian atas [Label A] merupakan maklumat pemandu yang akan manghadiri sesi taklimat di terminal. Sekiranya terdapat sebarang perubahan pada maklumat pemandu, perubahan boleh dilakukan oleh admin.

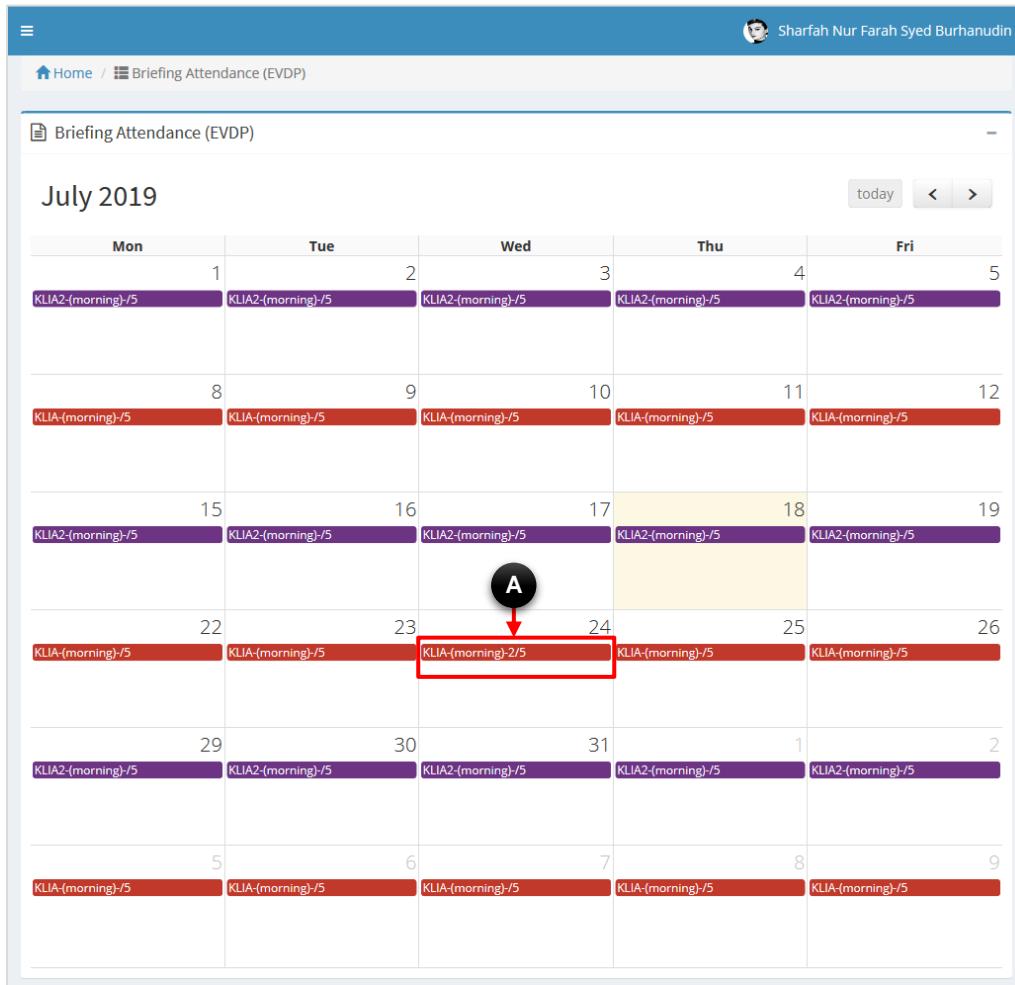
Bahagian tengah [Label B] pula adalah maklumat PIC yang membuat permohonan permit.

Bahagian bawah [Label C] “*Your Action: Check submitted information & documents*” adalah bahagian pengesahan oleh pihak admin. Lengkapkan maklumat yang berkenaan dan klik butang [Submit]. Mesej ‘Success. Update Record Success’ akan dipaparkan. Status permohonan akan bertukar kepada “*Inprogress*”.

Selepas proses pengesahan dokumen, calon perlu menghadiri sesi taklimat di terminal mengikut tarikh yang telah ditetapkan.

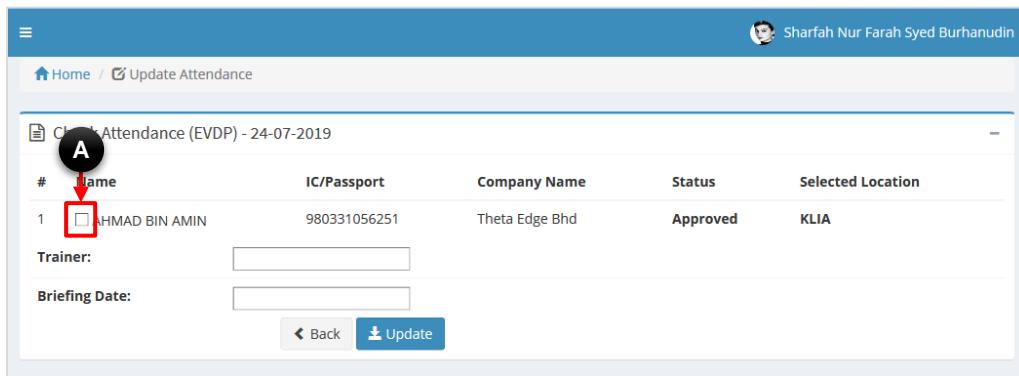
## 4.2 Taklimat Terminal (*Terminal Briefing*)

Bagi permohonan EVDP, calon perlu menghadiri sesi taklimat di terminal. Admin hendaklah mengesahkan kehadiran calon untuk sesi taklimat. Klik pada tarikh sesi taklimat [Label A].



Paparan semak kehadiran (*check attendance*) dipaparkan.

Paparan akan menyenaraikan senarai pemandu untuk sesi taklimat pada hari berkenaan. Tandakan kehadiran calon [Label A] dan lengkapkan maklumat lain. Klik butang [Update].



The screenshot shows a web-based application interface for managing attendance. At the top, there's a header bar with the DASS logo and the user's name, Sharfah Nur Farah Syed Burhanudin. Below the header, the URL indicates the user is on the 'Update Attendance' page under the 'Check Attendance (EVDP)' section for the date 24-07-2019. The main content area displays a table of participants:

#	Name	IC/Passport	Company Name	Status	Selected Location
1	AHMAD BIN AMIN	980331056251	Theta Edge Bhd	Approved	KLIA

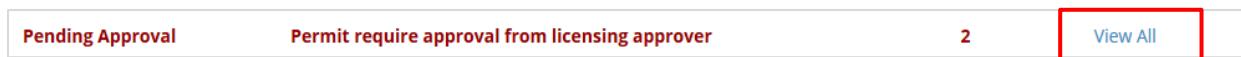
Below the table, there are two input fields: 'Trainer:' and 'Briefing Date:', both currently empty. At the bottom of the form are two buttons: a blue 'Back' button and a blue 'Update' button with a save icon.

Kehadiran peserta telah disemak dan mesej “*Update Record Success*” dipaparkan.

#### 4.3 Kelulusan Permit (Permit Approval)

Selepas sesi taklimat terminal, admin perlu membuat semakan semula permohonan permit untuk kelulusan. Pengesahan ini bertujuan menyemak semula semua maklumat dan proses telah lengkap dan memenuhi keperluan permit.

Klik [View All] pada bahagian *Pending Approval*.



Senarai permohonan yang memerlukan semakan pengesahan dipaparkan. Pilih EVDP yang berkenaan dan klik butang [Label A].

Company	Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Application Date
Theta Edge Bhd	05459824	980331056251	Electrical Vehicle Driving Permit	Inprogress	18-07-2019
ABC Sdn Bhd	09121497	640-97-8803	Passenger Boarding Bridge	Inprogress	13-06-2019

Maklumat calon EVDP permit dipaparkan (Rujuk Lampiran B Paparan 3). Admin perlu menyemak semula maklumat-maklumat pemandu dan dokumen-dokumen yang dilampirkan.

Pada bahagian bawah skrin, lengkapkan ruangan “*Your Action: Final verification before permit release*”. Kemudian klik butang [Submit].

Your Action : Final verification before permit release.

**Status \***

All mandatory requirement are completed  
 Some of requirements are not completed

**Remark**

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

**Submit**

Proses kelulusan permohonan telah berjaya dilakukan.

#### 4.4 Pembayaran Permit (*Permit Payment*)

Proses pembayaran permit hanya boleh dilakukan selepas proses pengesahan dibuat. Status permohonan akan menjadi “*Pendingpayment*”. Klik [View All] pada bahagian *Pending Payment* di paparan utama admin.

Pending Payment	All permits that are pending for payment	7	<a href="#">View All</a>
-----------------	--	---	--------------------------

Senarai permohonan yang belum membuat pembayaran dipaparkan. Pilih ADP yang berkenaan [Label A] dan klik butang untuk membuat pembayaran permit.

Payment Pending Permits						
<input checked="" type="radio"/> ALL <input type="radio"/> KLIA <input type="radio"/> KLIA2		Show 10 entries		Column visibility		
Company	Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Application Date	
Theta Edge Bhd	05459824	980331056251	Electrical Vehicle Driving Permit	<span style="background-color: orange; color: white; padding: 2px;">pendingpayment</span>	18-07-2019	
ABC Sdn Bhd	07754527	VBW411	Work In Progress (Taxiway & Runway)	<span style="background-color: orange; color: white; padding: 2px;">pendingpayment</span>	13-06-2019	
Air Batu Berhad	08259859	AHG76	Work In Progress (Taxiway & Runway)	<span style="background-color: orange; color: white; padding: 2px;">pendingpayment</span>	13-06-2019	
Air Batu Berhad	01130304	RX6782	Work In Progress (Taxiway & Runway)	<span style="background-color: orange; color: white; padding: 2px;">pendingpayment</span>	13-06-2019	
Air Batu Berhad	08187448	AHG75	Stakeholder	<span style="background-color: orange; color: white; padding: 2px;">pendingpayment</span>	13-06-2019	

Showing 1 to 5 of 5 entries

Previous 1 Next

Paparan maklumat permit EVDP berkenaan dipaparkan (Rujuk Lampiran B, Paparan 5). Pada bahagian bawah skrin, lengkapkan ruangan “*Your Action: Accept payment & issuance permit*”. Kemudian klik butang [Submit].

Your Action : Accept payment & issuance permit.

<b>Payment Detail</b>	<b>Others</b>
<b>Permit start date *</b> 18-07-2019	<b>Company Name (Permit) *</b> Theta Edge Bhd
<b>Permit expiry Date *</b> 17-07-2020	<b>Company Name (Receipt) *</b> Theta Edge Bhd
<b>Payment Location *</b> <input checked="" type="radio"/> KLIA <input type="radio"/> KLIA2	<b>Remark</b>   
<b>Payment Method *</b> <input checked="" type="radio"/> Cash <input type="radio"/> Cheque <input type="radio"/> Credit Facilities <input type="radio"/> Free of Charges	
<b>Fee *</b> 30	
<input type="checkbox"/> I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. *	
<b>Submit</b>	

Proses pembayaran permit telah berjaya dilakukan.

## 5.0 Penutup

Diharap manual pengguna ini dapat membantu admin menggunakan Sistem DIASS dengan lebih mudah dan cepat.

## Lampiran

### A. Status Permit

Status	Keterangan
<i>Completed</i>	Proses permohonan permit telah lengkap. Permit telah dikeluarkan oleh pihak MAHB.
<i>Inprogress</i>	Permohonan telah diterima, tetapi masih terdapat proses yang perlu dilengkappkan.
<i>Pending</i>	Permohonan permit telah dihantar dan sedang dalam semakan.
<i>Pendingpayment</i>	Pembayaran permit belum dilakukan.
<i>Paid</i>	Pembayaran permit telah dilakukan.
<i>Expired</i>	Permit tamat tempoh.
<i>Rejected</i>	Permohonan permit ditolak kerana tidak memenuhi syarat yang ditetapkan.
<i>Cancel</i>	Pembatalan permohonan permit. Pembatalan boleh dilakukan pada bila-bila masa sebelum proses pembayaran permit.
<i>Suspended</i>	Permit digantung bagi tempoh yang dinyatakan.
<i>Terminated</i>	Permit ditamatkan. Hanya dibenarkan bagi permit yang berstatus <i>paid</i> dan <i>completed</i> .
<i>Replaced</i>	Permit lama telah diganti dengan permit baru. Penggantian permit lama kepada permit baru hanya dibenarkan bagi permit yang berstatus <i>completed</i> .
<i>Failed</i>	Gagal peperiksaan ADP untuk kali kedua. Bagi calon yang gagal pada percubaan pertama, status permohonan permit masih <i>inprogress</i> .

## B. Paparan Skrin

### Paparan 1: Maklumat Pemandu/Operator (*Document Verification*)

**DIASS**

Sharfah Nur Farah Syed Burhanudin  
Online

MAIN NAVIGATION

- [Dashboard](#)
- [ACTIVE PERMITS](#)
- [Driving](#)
- [Vehicle](#)
- [Fixed Facilities](#)
- [TEP](#)
- [ADMINISTRATIVE](#)
- [Exam Management](#)
- [Forms](#)
- [Logout](#)

Home / Verify Documents / Permit Detail

**Permit Detail**

**Electrical Vehicle Driving Permit (New)**

Booking ID: <b>02672704</b>	Briefing Date:	Location: <b>KLIA</b>
<input type="text" value="24-07-2019"/> <input type="button" value="Change"/>		Session: <b>morning</b>

**Status:** **pending**

<b>Driver Information</b>	<b>Application Timeline</b>
---------------------------	-----------------------------

**Driver**

Name	AHMAD BIN AMIN	Contact No	0112376538
Display Name	<input type="text" value="AHMAD"/> <input type="button" value="Change"/>	Email	ahmad@gmail.com
IC/Passport	980331056251 - [I/C/Passport copy not found]	License No	83637383
Driving License Country	MALAYSIA	License Expiry Date	18-03-2022
License Class	D		

**Supporting Documents**

File Name	Document Name
avp-apply-success.png	Copy of IC/Passport
avp-apply-success1.png	Driving License (JPJ/International)
avp-apply-success2.png	KLIA/KLIA2 Airport Pass
avp-apply-success3.png	Supporting letter from employer
avp-apply-success4.png	Special Equipment support documents
avp-apply-success5.png	Working Permit (Foreigner)

Enforcement History		Permits				
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List

**PIC Detail**

Name	Ahmad Ameer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	-------------	--------------	----------	--------------	-----------	-------	---------------------

Your Action : Check submitted information & documents.

**Terminal Briefing Date (Change it if necessary)**

<input type="text" value="24-07-2019"/>	
---	--

**Status \***

All mandatory information & documents are complete  
 Some of information or documents not complete

**Remark**

I hereby certify that I have reviewed the information provided and checked the documents submitted along with this application.\*

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## Paparan 2: Garis Masa Permohonan Permit (*Document Verification*)

DIASS
 ≡

Sharfah Nur Farah Syed
 
Home / 
 Verify Documents / 
 Permit Detail

---

Permit Detail

Electrical Vehicle Driving Permit (New)
Status: pending

Booking ID: **02672704**
Briefing Date:
Location: KLIA
Session: morning

24-07-2019
Change

Driver Information
Application Timeline

User	Action	Details	Detail Status	Status	Remark	Create Datetime
Ahmad Aqrani	PIC submitted EVDP application	Terminal admin will validate the submitted documents	docs checking pending	pending	-	18-07-2019, 9:24 am

Back

PIC Detail

Name
Ahmad Ameer
Mobile Phone
78538672
Office Phone
923776345
Email
calista23@gmail.com

Your Action : Check submitted information & documents.

Terminal Briefing Date (Change it if necessary)

24-07-2019

Status \*

All mandatory information & documents are complete
 Some of information or documents not complete

Remark

I hereby certify that I have reviewed the information provided and checked the documents submitted along with this application.\*

Submit

**thetaedge**  
 THETA TECHNOLOGIES SDN BHD

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## Paparan 3: Maklumat Pemandu/Operator (*Pending Approval*)

**DIASS**

Sharfah Nur Farah Syed  
Online

MAIN NAVIGATION

- [Dashboard](#)
- [ACTIVE PERMITS](#)
  - [Driving](#)
  - [Vehicle](#)
  - [Fixed Facilities](#)
  - [TEP](#)
- [ADMINISTRATIVE](#)
  - [Exam Management](#)
  - [Forms](#)
  - [Schedule Management](#)
- [Logout](#)

Home / Pending Approval Permits / Permit Detail

### Permit Detail

**Electrical Vehicle Driving Permit (New)**

Booking ID: **05459824**      Briefing Date: **24-07-2019**      Location: **KLIA**

Status: **inprogress**

Driver Information Application Timeline

Name	AHMAD BIN AMIN	Contact No	0112376538
Display Name	AHMAD <span style="border: 1px solid #ccc; padding: 2px;">Change</span>	Email	ahmad@gmail.com
IC/Passport	980331056251 - [IC/Passport copy not found]	License No	83637383
Driving License Country	MALAYSIA	License Expiry Date	18-03-2022
License Class	D		

### Supporting Documents

File Name	Document Name
avp-apply-success.png	Copy of IC/Passport
avp-apply-success1.png	Driving License (JP)/International
avp-apply-success2.png	KLIA/KLIA2 Airport Pass
avp-apply-success3.png	Supporting letter from employer
avp-apply-success4.png	Special Equipment support documents
avp-apply-success5.png	Working Permit (Foreigner)

Enforcement History Permits

#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List

[Back](#)

### PIC Detail

Name	Ahmad Amer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	------------	--------------	----------	--------------	-----------	-------	---------------------

Your Action : Final verification before permit release.

**Status \***

All mandatory requirement are completed  
 Some of requirements are not completed

**Remark**

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

**Submit**

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## Paparan 4: Garis Masa Permohonan Permit (*Pending Approval*)

**DIASS**

Sharfah Nur Farah Syed  
Online

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  - [Exam Management](#)
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Home / Pending Approval Permits / Permit Detail

### Permit Detail

**Electrical Vehicle Driving Permit (New)**

Booking ID: **05459824**      Briefing Date: **24-07-2019**      Location: **KLIA**      Session: **morning**

User	Action	Details	Detail Status	Status	Remark	Create Datetime
Sharfah Nur Farah Syed Burhanudin	Attend briefing	Terminal admin validates the presence of the candidate	approval airside pending	inprogress	-	18-07-2019, 10:19 am
Super Admin	Documents verified	Terminal briefing confirmed. Please ensure the driver attend the briefing session	terminal briefing pending	inprogress	all good	18-07-2019, 10:17 am
Ahmad Aqrar	PIC submitted EVDP application	Terminal admin will validate the submitted documents	docs checking pending	pending	-	18-07-2019, 10:16 am

[Driver Information](#) [Application Timeline](#)

[Back](#)

---

### PIC Detail

Name	Ahmad Ameer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	-------------	--------------	----------	--------------	-----------	-------	---------------------

---

Your Action : Final verification before permit release.

**Status \***

All mandatory requirement are completed  
 Some of requirements are not completed

**Remark**

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

**Submit**

## Paparan 5: Maklumat Pemandu/Operator (*Pending Payment*)

**DIASS**

Sharfah Nur Farah Syed  
Online

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  - [Exam Management](#)
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  - [Schedule Management](#)
- [Logout](#)

Sharfah Nur Farah Syed Burhanudin

Home / Payment Pending Permits / Permit Detail

### Permit Detail

**Electrical Vehicle Driving Permit (New)**

Status: pendingpayment [Edit](#)

Booking ID: 05459824	Briefing Date: 24-07-2019	Location: KLIA	Session: morning												
<a href="#">Driver Information</a> <a href="#">Application Timeline</a>															
<b>Driver</b> <table border="0" style="width: 100%;"> <tr> <td>Name: AHMAD BIN AMIN</td> <td>Contact No: 0112376538</td> </tr> <tr> <td>Display Name: AHMAD</td> <td>Email: ahmad@gmail.com</td> </tr> <tr> <td>IC/Passport: 980331056251 - [IC/Passport copy not found]</td> <td>License No: 83637383</td> </tr> <tr> <td>Driving License: MALAYSIA</td> <td>License Expiry Date: 18-03-2022</td> </tr> <tr> <td>Country:</td> <td></td> </tr> <tr> <td>License Class: D</td> <td></td> </tr> </table> <div style="text-align: right; margin-top: 10px;"> </div>				Name: AHMAD BIN AMIN	Contact No: 0112376538	Display Name: AHMAD	Email: ahmad@gmail.com	IC/Passport: 980331056251 - [IC/Passport copy not found]	License No: 83637383	Driving License: MALAYSIA	License Expiry Date: 18-03-2022	Country:		License Class: D	
Name: AHMAD BIN AMIN	Contact No: 0112376538														
Display Name: AHMAD	Email: ahmad@gmail.com														
IC/Passport: 980331056251 - [IC/Passport copy not found]	License No: 83637383														
Driving License: MALAYSIA	License Expiry Date: 18-03-2022														
Country:															
License Class: D															

### Supporting Documents

File Name	Document Name
avp-apply-success.png	Copy of IC/Passport
avp-apply-success1.png	Driving License (JPJ/International)
avp-apply-success2.png	KLIA/KLIA2 Airport Pass
avp-apply-success3.png	Supporting letter from employer
avp-apply-success4.png	Special Equipment support documents
avp-apply-success5.png	Working Permit (Foreigner)

<a href="#">Enforcement History</a>	<a href="#">Permits</a>					
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List

[Back](#)

### PIC Detail

Name: Ahmad Ameer	Mobile Phone: 78538672	Office Phone: 923776345	Email: calista23@gmail.com
-------------------	------------------------	-------------------------	----------------------------

Your Action : Accept payment & issuance permit.

#### Payment Detail

Permit start date **\***  
18-07-2019

Permit expiry Date **\***  
17-07-2020

Payment Location **\***  
 KLIA  KLIA2

Payment Method **\***  
 Cash  Cheque  Credit Facilities  Free of Charges

Fee **\***  
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I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. **\***

[Submit](#)

#### Others

Company Name (Permit) **\***  
Theta Edge Bhd

Company Name (Receipt) **\***  
Theta Edge Bhd

#### Remark

(Text area for remarks)

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## Paparan 6: Garis Masa Permohonan Permit (*Pending Payment*)

**DIASS**

**Sharfah Nur Farah Syed**  
Online

[Home](#) / [Payment Pending Permits](#) / [Permit Detail](#)

**Sharfah Nur Farah Syed Burhanudin**

---

Permit Detail
Status: **pendingpayment**

Booking ID: **05459824**
Briefing Date: **24-07-2019**
Location: **KLIA**
Session: **morning**

Driver Information
Application Timeline

User	Action	Details	Detail Status	Status	Remark	Create Datetime
Sharfah Nur Farah Syed Burhanudin	EVDP permit approved	Pending for the payment	payment pending	pendingpayment	good	18-07-2019, 10:22 am
Sharfah Nur Farah Syed Burhanudin	Attend briefing	Terminal admin validates the presence of the candidate	approval airside pending	inprogress	-	18-07-2019, 10:19 am
Super Admin	Documents verified	Terminal briefing confirmed. Please ensure the driver attend the briefing session	terminal briefing pending	inprogress	all good	18-07-2019, 10:17 am
Ahmad Aqrar	PIC submitted EVDP application	Terminal admin will validate the submitted documents	docs checking pending	pending	-	18-07-2019, 10:16 am

Back

---

PIC Detail
Name **Ahmad Ameer** Mobile Phone **78538672** Office Phone **923776345** Email **calista23@gmail.com**

---

Your Action : Accept payment & issuance permit.


**Payment Detail**

**Permit start date \***

**Others**

**Permit expiry Date \***

**Company Name (Permit) \***

**Payment Location \***  
 KLIA  KLIA2

**Company Name (Receipt) \***

**Payment Method \***  
 Cash  Cheque  Credit Facilities  Free of Charges

**Remark**

**Fee \***

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. **\***

Submit

## Paparan 7: Maklumat Pemandu/Operator (Paid)

**DIASS**

Sharfah Nur Farah Syed  
Online

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  - [Exam Management](#)
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**Permit Detail**

**Electrical Vehicle Driving Permit (New)**

Status: **paid**

Serial No: <b>EVDP000012</b>	Briefing Date: <b>24-07-2019</b>	Location: <b>KLIA</b>	Session: <b>morning</b>										
<a href="#">Driver Information</a> <a href="#">Permit Information</a> <a href="#">Application Timeline</a>													
<b>Driver</b> <table border="0" style="width: 100%;"> <tr> <td>Name: AHMAD BIN AMIN</td> <td>Contact No: 0112376538</td> </tr> <tr> <td>Display Name: AHMAD <a href="#">Change</a></td> <td>Email: ahmad@gmail.com</td> </tr> <tr> <td>IC/Passport: 980331056251 - [IC/Passport copy not found]</td> <td>License No: 83637383</td> </tr> <tr> <td>Driving License Country: MALAYSIA</td> <td>License Expiry Date: 18-03-2022</td> </tr> <tr> <td>License Class: D</td> <td></td> </tr> </table> <div style="text-align: right; margin-top: 10px;"> </div>				Name: AHMAD BIN AMIN	Contact No: 0112376538	Display Name: AHMAD <a href="#">Change</a>	Email: ahmad@gmail.com	IC/Passport: 980331056251 - [IC/Passport copy not found]	License No: 83637383	Driving License Country: MALAYSIA	License Expiry Date: 18-03-2022	License Class: D	
Name: AHMAD BIN AMIN	Contact No: 0112376538												
Display Name: AHMAD <a href="#">Change</a>	Email: ahmad@gmail.com												
IC/Passport: 980331056251 - [IC/Passport copy not found]	License No: 83637383												
Driving License Country: MALAYSIA	License Expiry Date: 18-03-2022												
License Class: D													

**Supporting Documents**

File Name	Document Name
avp-apply-success.png	Copy of IC/Passport
avp-apply-success1.png	Driving License (JPJ/International)
avp-apply-success2.png	KLIA/KLIA2 Airport Pass
avp-apply-success3.png	Supporting letter from employer
avp-apply-success4.png	Special Equipment support documents
avp-apply-success5.png	Working Permit (Foreigner)

[Enforcement History](#) [Permits](#)

#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List
#	Date Submit	Submit By	Period of Suspension	Permit No	Remark	Offence List

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**PIC Detail**

Name: Ahmad Ameer	Mobile Phone: 78538672	Office Phone: 923776345	Email: calista23@gmail.com
-------------------	------------------------	-------------------------	----------------------------

Your Action : Generate & print out Electrical Vehicle Driving Permit.

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

[Submit](#)

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## Paparan 8: Maklumat Permit (*Paid*)

**DIASS**

Sharfah Nur Farah Syed  
Online

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Home / Uncollected Permits / Permit Detail

### Permit Detail

**Electrical Vehicle Driving Permit (New)**

Status: paid [Edit](#)

Serial No:	EVDP000012	Briefing Date:	24-07-2019	Location:	KLIA	Session:	morning
<a href="#">Driver Information</a> <a href="#">Permit Information</a> <a href="#">Application Timeline</a>							
Permit Type	Driving	Serial No	EVDP000012	Issuance Date	18-07-2019	Issuance Start Date	18-07-2019
Permit	EVDP	Issuance Expiry Date	17-07-2020	Total	RM 30.00	Payment Processed By	Sharfah Nur Farah Syed Burhanudin
Condition	new	Invoice No	000022	Office Phone	923776345	Email	calista23@gmail.com
Booking Id	05459824	PIC	Ahmad Aqran	Mobile Phone	78538672	Name	Ahmad Ameer
PIC	Ahmad Aqran	Company Name	Theta Edge Bhd	Remark	-	Application Date	18-07-2019
Final Status	paid						
Application Date	18-07-2019						

[Back](#)

---

### PIC Detail

Name	Ahmad Ameer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	-------------	--------------	----------	--------------	-----------	-------	---------------------

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Your Action : Generate & print out Electrical Vehicle Driving Permit.

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

[Submit](#)

## Paparan 9: Garis Masa Permohonan Permit (*Paid*)

**DIASS**

Sharfah Nur Farah Syed

Online

MAIN NAVIGATION

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  - Fixed Facilities
  - TEP
- ADMINISTRATIVE
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  - Forms
  - Schedule Management
- Logout

Home / Uncollected Permits / Permit Detail

Permit Detail

**Electrical Vehicle Driving Permit (New)**

Status: paid

User	Action	Details	Detail Status	Status	Remark	Create Datetime
Sharfah Nur Farah Syed Burhanudin	Paid	EVDP ready for collection	paid	paid	Payment made by PIC	18-07-2019, 10:24 am
Sharfah Nur Farah Syed Burhanudin	EVDP permit approved	Pending for the payment	payment pending	pendingpayment	good	18-07-2019, 10:22 am
Sharfah Nur Farah Syed Burhanudin	Attend briefing	Terminal admin validates the presence of the candidate	approval airside pending	inprogress	-	18-07-2019, 10:19 am
Super Admin	Documents verified	Terminal briefing confirmed. Please ensure the driver attend the briefing session	terminal briefing pending	inprogress	all good	18-07-2019, 10:17 am
Ahmad Aqrar	PIC submitted EVDP application	Terminal admin will validate the submitted documents	docs checking pending	pending	-	18-07-2019, 10:16 am

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**PIC Detail**

Name	Ahmad Ameer	Mobile Phone	78538672	Office Phone	923776345	Email	calista23@gmail.com
------	-------------	--------------	----------	--------------	-----------	-------	---------------------

Your Action : Generate & print out Electrical Vehicle Driving Permit.

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine.

**Submit**