



MALAYSIA AIRPORTS (SEPANG) SDN BHD



DIGITAL INTEGRATED AIRSIDE  
SERVICE SYSTEM

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MANUAL PENGGUNA :  
PERSON-IN-CHARGE (PIC)  
ADP/EVDP/AVP/EVP/PBB/VDGS

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THETA TECHNOLOGIES SDN BHD (120381-M)

A Subsidiary of Theta Edge Berhad | A Member of Tabung Haji Group

## ISI KANDUNGAN

1.0 Pengenalan .....	1
1.1 Langkah-langkah Permohonan Permit.....	1
1.1.1 ADP, EVDP, PBB dan VDGS .....	1
1.1.2 AVP dan EVP .....	1
1.2 Status Permit .....	2
2.0 Paparan Utama (Dashboard) .....	3
2.0 Pemandu/Operator (Drivers/Operators) .....	5
2.1 Tambah Pemandu/Operator Baru.....	7
2.2 Kemaskini Pemandu/Operator .....	10
2.2.1 Edit Pemandu/Operator .....	10
2.2.2 Hapus Pemandu/Operator.....	11
3.0 Kenderaan (Vehicles).....	12
3.1 Tambah Kenderaan .....	13
3.2 Kemaskini Kenderaan .....	14
3.2.1 Edit Kenderaan .....	15
3.2.2 Hapus Kenderaan.....	15
4.0 Permohonan Permit Baru/Pembaharuan Permit (Permit Application) .....	16
4.1 Airside Driving Permit (ADP).....	16
4.2 Electrical Vehicle Driving Permit (EVDP) .....	22
4.3 Airside Vehicle Permit (AVP) .....	26
4.4 Electricle Vehicle Permit (EVP).....	31
4.5 Passenger Boarding Bridge Driving Permit (PBB) .....	36
4.6 Visual Docking Guidance System Driving Permit (VDGS) .....	41
5.0 Permit (Permits) .....	46

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5.1 Pembatalan Permit (Permit Cancellation) .....	47
5.2 Penamatan Permit (Permit Termination).....	48
5.3 Penggantian Permit (Permit Replacement).....	49
6.0 Penutup.....	50
Lampiran .....	51
A. Manual Pengguna .....	51
B. Maklumat Pemandu/Operator.....	53
C. Maklumat Kenderaan .....	54
D. Maklumat Lengkap Permit.....	55

## 1.0 Pengenalan

Manual Pengguna ini disediakan untuk memberi panduan kepada pengguna (*person-in-charge*) untuk menggunakan *Digital Integrated Airside Services System* atau DIASS. Ia boleh dicapai melalui alamat <https://diass.malaysiaairports.com.my>. Terdapat empat (4) fungsi utama yang boleh digunakan melalui sistem ini, iaitu :-

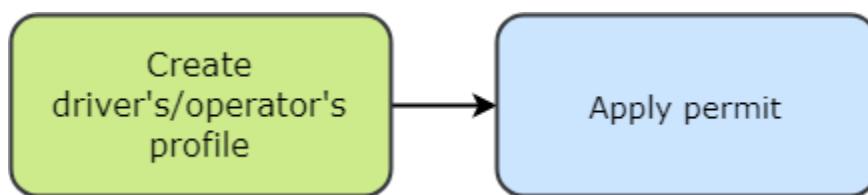
- Penyenaraian pemandu/operator dan kenderaan
- Permohonan permit baru/pembaharuan permit
- Semakan status rekod mata merit
- Pembatalan/Penamatan/Penggantian permit

### 1.1 Langkah-langkah Permohonan Permit

#### 1.1.1 ADP, EVDP, PBB dan VDGS

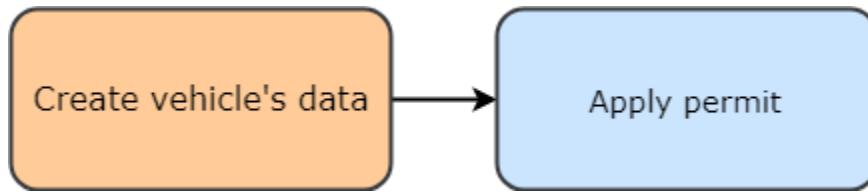
Untuk memohon ADP atau EVDP, tambahkan profil pemandu/operator baru.

Seterusnya, memohon permit dan pilih pemandu/operator dari senarai yang dibuat.



#### 1.1.2 AVP dan EVP

Untuk memohon AVP atau EVP, tambahkan data kenderaan baru. Seterusnya, memohon permit dan pilih kenderaan dari senarai yang dibuat.



## 1.2 Status Permit

Jadual di bawah menunjukkan status-status permit yang terdapat di dalam sistem DIASS.

Status	Keterangan
<i>Completed</i>	Proses permohonan permit telah lengkap. Permit telah dikeluarkan oleh pihak MAHB.
<i>Inprogress</i>	Permohonan telah diterima, tetapi masih terdapat proses yang perlu dilengkappkan.
<i>Pending</i>	Permohonan permit telah dihantar dan sedang dalam semakan.
<i>Pendingpayment</i>	Pembayaran permit belum dilakukan.
<i>Paid</i>	Pembayaran permit telah dilakukan.
<i>Expired</i>	Permit tamat tempoh.
<i>Rejected</i>	Permohonan permit ditolak kerana tidak memenuhi syarat yang ditetapkan.
<i>Cancel</i>	Pembatalan permohonan permit. Pembatalan boleh dilakukan pada bila-bila masa sebelum proses pembayaran permit.
<i>Suspended</i>	Permit digantung bagi tempoh yang dinyatakan.
<i>Terminated</i>	Permit ditamatkan. Hanya dibenarkan bagi permit yang berstatus <i>paid</i> dan <i>completed</i> .
<i>Replaced</i>	Permit lama telah diganti dengan permit baru. Penggantian permit lama kepada permit baru hanya dibenarkan bagi permit yang berstatus <i>completed</i> .
<i>Failed</i>	Gagal peperiksaan ADP untuk kali kedua. Bagi calon yang gagal pada percubaan pertama, status permohonan permit masih <i>inprogress</i> .

## 2.0 Paparan Utama (Dashboard)

Paparan utama dipaparkan setelah pengguna berjaya log masuk ke dalam sistem.

The screenshot shows the DIASS Dashboard interface. At the top, there is a navigation bar with links: Dashboard, Permits, Drivers/Operators, Vehicles (highlighted with red box A), and Apply Permit (highlighted with red box B). To the right of the navigation bar are user profile options: PIC Malindo, Change Password, Profile, and Logout. Below the navigation bar, the main content area includes:

- Latest Permits** (highlighted with red box C): A table titled "Last 10 Permits Application" showing the following data:
 

Booking Id	Permit Type	Status	Submitted	Action
03829705	Airside Driver Permit	Inprogress	12-04-2019	
08798175	Airside Vehicle Permit	Inprogress	08-04-2019	
06293299	Visual Docking Guidance System	Pending	31-03-2019	
02604137	Electrical Vehicle Permit	Inprogress	31-03-2019	
02352474	Visual Docking Guidance System	Pending	31-03-2019	
04551094	Passenger Boarding Bridge	Pending	31-03-2019	
08988529	Passenger Boarding Bridge	Pending	31-03-2019	
00426193	Electrical Vehicle Permit	Pending	31-03-2019	
07905461	Airside Vehicle Permit	Pending	31-03-2019	
05269913	Airside Vehicle Permit	Pending	31-03-2019	
- Welcome to DIASS** (highlighted with red box D): A banner stating "DIASS is Digital Integrated Airside Services System - a full web-based system for Airside Permit application & issuance." with a "Learn More" link.
- Summary** (highlighted with red box E): A section showing counts for permits:
  - 4 Expired Soon (More info)
  - 2 Pending for Payment (More info)
- My Permits** (highlighted with red box F): A section showing counts for permits:
  - 10 Active Permits (More info)
  - NA Temporary Entry Permits (More info)
  - DRIVERS 26 (More info)
  - VEHICLES 12 (More info)

Label		Keterangan
A	Menu	Menu-menu utama sistem DIASS: <ul style="list-style-type: none"> <li>• Dashboard: Paparan utama</li> <li>• Permits: Memaparkan senarai permit-permit</li> <li>• Drivers/Operators: Memaparkan senarai pemandu/operator</li> <li>• Vehicles: Memaparkan senarai kenderaan</li> </ul>
B	Apply Permit	Butang untuk memohon permit
C	Latest Permits	Memaparkan aktiviti-aktiviti 10 permit terkini

<b>D</b>	<i>Welcome to DIASS</i>	Manual DIASS atas talian. (Rujuk Lampiran A)
<b>E</b>	<i>Requires Your Action</i>	<ul style="list-style-type: none"> <li>• Expired Soon: Permit yang bakal tamat tempoh dalam masa sebulan sebelum tarikh tamat.</li> <li>• Pending For Payment: Permohonan permit yang masih belum dibuat bayaran.</li> </ul>
<b>F</b>	<i>My Permits</i>	<ul style="list-style-type: none"> <li>• Active Permits: Bilangan permit yang aktif / berstatus <i>completed</i></li> <li>• Temporary Active Permits: Bilangan TEP yang aktif / berstatus <i>completed</i></li> <li>• Drivers: Jumlah bilangan pemandu yang telah didaftarkan di dalam sistem</li> <li>• Vehicles: Jumlah bilangan kenderaan yang telah didaftarkan di dalam sistem</li> </ul>

## 2.0 Pemandu/Operator (Drivers/Operators)

Paparan *Drivers/Operators* memaparkan senarai pemandu/operator yang telah didaftarkan di dalam sistem samaada yang mempunyai permit ataupun tidak.

The screenshot shows the DIASS application interface for managing drivers/operators. The top navigation bar includes links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile for Suriawati Razali. Below the navigation is a breadcrumb trail: Home / My Drivers. The main content area is titled 'My Drivers' and displays a table of 11 entries. The columns are labeled '#', 'Name', 'IC/Passport', and 'Application Date'. Each entry includes edit and delete icons. A red box highlights the 'Export' button at the top left of the table. Another red box highlights the 'Column visibility' button next to it. A third red box highlights the 'Search' bar at the top right. A fourth red box highlights the page navigation buttons at the bottom right. A fifth red box highlights the name 'MUHAMMAD AMIR BIN WAHID' in the first row of the table. A black circle labeled 'E' points to the same name in the table. A black circle labeled 'A' points to the 'Export' button. A black circle labeled 'B' points to the 'Column visibility' button. A black circle labeled 'C' points to the 'Search' bar. A black circle labeled 'D' points to the page navigation buttons. A black circle labeled 'E' points to the name in the table.

#	Name	IC/Passport	Application Date
1	MUHAMMAD AMIR BIN WAHID	920425060303	2019-03-14
2	HASSAN JAMAL	850101090756	2019-02-26
3	MUHAMMAD FEEZI BIN HAMZAH	920422085617	
4	MOHD HAKIM LOKMAN	640415082111	2019-03-20
5	ALVIN CHONG CHEAN WAH	910123141921	2019-02-26
6	HISHAMUDDIN	680308015121	
7	ALI B. ABU	820524055146	
8	ERRA FAZIRA	20052542548	2019-02-26
9	ABDULLAH HUKUM	82052405552	2019-03-18
10	PRINCE OF PERSIA	987654321	2019-03-01

Showing 1 to 10 of 11 entries

Label		Keterangan
A	Export	Membolehkan senarai pemandu/operator dieksport ke format fail excel dan pdf. Senarai juga boleh dicetak ( <i>print</i> ).
B	Column Visibility	Butang ini membolehkan PIC memilih untuk melihat lajur yang dikehendaki sahaja
C	Search Bar	Ruang search bagi membolehkan pengguna mencari maklumat di dalam senarai pemandu/operator.
D	Page Navigation	Navigasi ke halaman sebelum dan selepas.

<b>E</b>	Nama pemandu/operator	Untuk melihat maklumat penuh pemandu/operator, klik pada nama pemandu/operator. (Rujuk Lampiran B)
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## 2.1 Tambah Pemandu/Operator Baru

Pada paparan utama pemandu/operator, klik butang [Add New].

The screenshot shows the 'My Drivers' section of the DIASS system. At the top, there are navigation links: Dashboard, Permits, Drivers/Operators (which is the active tab), and Vehicles. On the right, there are buttons for 'Apply Permit' and a user profile for 'Suriawati Razali'. Below the header, a breadcrumb trail shows 'Home / My Drivers'. The main area is titled 'My Drivers' and contains a table of driver entries. The table has columns for '#', 'Name', 'IC/Passport', and 'Application Date'. Each row includes edit and delete icons. A red box highlights the '+ Add New' button at the top left of the table area. The table shows 10 entries from 1 to 10. At the bottom, it says 'Showing 1 to 10 of 10 entries' and has navigation buttons for 'Previous', '1', and 'Next'.

#	Name	IC/Passport	Application Date
1	MUHAMMAD AMIR BIN WAHID	920425060303	2019-03-14
2	HASSAN JAMAL	850101090756	2019-02-26
3	MUHAMMAD FEEZI BIN HAMZAH	920422085617	
4	MOHD HAKIM LOKMAN	640415082111	2019-03-20
5	ALVIN CHONG CHEAN WAH	910123141921	2019-02-26
6	HISHAMUDDIN	680308015121	
7	ALI B. ABU	820524055146	
8	ERRA FAZIRA	20052542548	2019-02-26
9	ABDULLAH HUKUM	82052405552	2019-03-18
10	PRINCE OF PERSIA	987654321	2019-03-01

## Langkah 1:

Masukkan maklumat pemandu/operator. Ruangan bertanda **★** adalah ruangan wajib isi. Setelah maklumat lengkap, klik butang [Submit].

The screenshot shows the 'Create Driver / Operator (Step 1 of 2)' form. The required fields are:

- Name ★: ALIFF BIN AZIZ
- Contact No ★: 0127367182
- Date of Birth ★: 12-03-1992
- JPJ License No ★: 09662130
- Designation ★: Designation
- JPJ License Expiry Date ★: 01-03-2019
- Driving License Country ★: MALAYSIA
- Home Address ★: JALAN LANGKAWI, SETAPAK KL

Legend: ★ required field

Buttons at the bottom right: Submit (highlighted with a red box) and Back.

## **Langkah 2:**

Muat naik gambar pemandu/operator di bahagian *Photo* [Label A] dan klik butang [Upload].

Kemudian, muat naik salinan dokumen kad pengenalan/pasport di bahagian *IC/Passport* [Label B] dan klik butang [Upload].

Setelah selesai, klik butang [Submit].

The screenshot shows the 'Edit Driver / Operator' page. On the right side, there are two red boxes labeled A and B, highlighting the 'Photo' and 'IC/Passport' upload sections respectively. Box A shows a successfully uploaded photo of a person. Box B shows a successfully uploaded IC/Passport document. Both sections include 'Choose Files' buttons and 'UPLOAD' buttons. At the bottom right of the page, there is a red box around the 'Submit' button.

Penambahan pemandu/operator baru telah berjaya dan mesej “*Update Record Success*” dipaparkan.



## 2.2 Kemaskini Pemandu/Operator

Sekiranya terdapat perubahan pada senarai atau maklumat pemandu/operator yang telah ditambah, maklumat tersebut boleh diedit atau dihapuskan.

Maklumat pemandu/operator yang mempunyai permit atau sedang dalam proses permohonan permit hanya dibolehkan untuk didit. Maklumat-maklumat pemandu/operator yang dibenarkan untuk di edit hanya alamat rumah, nombor telefon, alamat e-mel, salinan gambar dan salinan kad pengenalan/passport.

Manakala hanya maklumat pemandu/operator yang belum mempunyai permit dan bukan dalam proses permohonan permit boleh dihapuskan.

#	Name	IC/Passport	Application Date
1	MUHAMMAD AMIR BIN WAHID	920425060303	2019-03-14
2	HASSAN JAMAL	850101090756	2019-02-26
3	MUHAMMAD FEEZI BIN HAMZAH	920422085617	

### 2.2.1 Edit Pemandu/Operator

**Langkah 1:** Klik [Label A] untuk mengubah maklumat pemandu/operator.

**Langkah 2:** Kemaskini maklumat pemandu/operator. Kemudian klik butang [Submit].

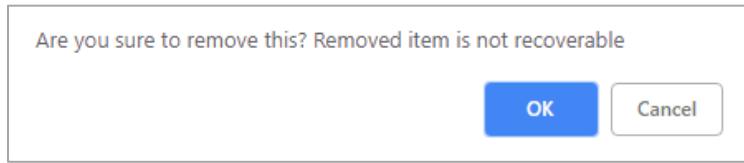
Kemaskini maklumat pemadu/operator berjaya dan mesej “*Update Record Success*” dipaparkan.



## 2.2.2 Hapus Pemandu/Operator

Langkah 1: Klik  [Label B] untuk hapus maklumat pemandu/operator.

Langkah 2: Mesej “Are you sure you to remove this? Removed item is not recoverable” akan dipaparkan. Klik [OK].



Hapus maklumat pemandu/operator telah berjaya dan mesej “Delete Record Success” dipaparkan.



### 3.0 Kenderaan (Vehicles)

Paparan *Vehicles* memaparkan senarai kenderaan yang telah didaftarkan di dalam sistem samaada yang mempunyai permit ataupun tidak.

#	Registration No	Vehicle Group	Vehicle Type	Action
1	AHT8900	Motorized	WATER TRUCK	
2	RX6782	Motorized	UNKNOWN	
3	RX135	Electrical	SKY LIFT	
4	WVV7805	Motorized	PICK UP	
5	UUU7852	Motorized	LORRY	
6	WNL824	Motorized	VAN	

Showing 1 to 6 of 6 entries

Label		Keterangan
A	Export	Membolehkan senarai kenderaan dieksport ke format fail excel dan pdf. Senarai juga boleh dicetak ( <i>print</i> ).
B	Column Visibility	Membolehkan PIC memilih untuk melihat lajur yang dikehendaki sahaja
C	Search Bar	Ruang search bagi membolehkan pengguna mencari maklumat di dalam senarai kenderaan.
D	Page Navigation	Navigasi ke halaman sebelum dan selepas.
E	Registration No	Untuk melihat maklumat penuh kenderaan, klik pada nombor pendaftaran kenderaan. (Rujuk Lampiran C)

### 3.1 Tambah Kenderaan

Pada paparan utama kenderaan, klik butang [Add New].

The screenshot shows the 'Vehicle List' section of the DIASS application. At the top, there are tabs for Dashboard, Permits, Drivers/Operators, and Vehicles (which is selected). On the right, there are buttons for 'Apply Permit' and a user profile. Below the tabs, a breadcrumb navigation shows 'Home / Vehicle List'. A search bar and a 'Column visibility' button are also present. The main area displays a table titled 'My Vehicles' with columns for '#', 'Registration No.', 'Vehicle Group', and 'Vehicle Type'. Each row has edit and delete icons. Above the table, there are buttons for 'Show 10 entries', '+ Add New' (which is highlighted with a red box), 'Export', and 'Column visibility'. The table shows 6 entries. At the bottom, it says 'Showing 1 to 6 of 6 entries' and has 'Previous' and 'Next' buttons.

#### Langkah 1:

Masukkan maklumat kenderaan. Ruangan bertanda ★ adalah ruangan wajib isi.  
Setelah maklumat lengkap, klik butang [Save].

The screenshot shows the 'Form Create' page for adding a new vehicle. At the top, there are tabs for Dashboard, Permits, Drivers/Operators, and Vehicles (selected). On the right, there is a user profile for 'Ahmad Aqrar'. Below the tabs, a breadcrumb navigation shows 'Home / Vehicle List / Form Create'. The main area is titled 'Create Vehicle' and contains several input fields with validation stars: 'Registration No.' (REGISTRATION NO), 'Operation Area' (-SELECT-), 'Equipment/Vehicle' (-SELECT-), 'Year Manufacture' (2019), 'Chassis No.' (CHASSIS NO), 'Engine Type' (-SELECT-), 'Engine No.' (ENGINE NO), 'Engine Capacity' (-SELECT-), and a 'Remark' text area. At the bottom right, there are 'Save' and 'Back' buttons, with 'Save' being highlighted with a red box.

Penambahan kenderaan baru telah berjaya dan mesej “Create Record Success” dipaparkan.

The screenshot shows the DIASS application interface. At the top, there is a navigation bar with links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile for Ahmad Ameer. Below the navigation bar, a green success message box displays "Success!" and "Create Record Success". The main content area is titled "My Vehicles" and contains a table with the following data:

#	Registration No	Operation Area	Equipment/Vehicle	Action
1	AHT8900	Airside		
2	RX6782	Airside		
3	RX135	Terminal	BICYCLE	
4	WYY7805	Airside	FORKLIFT	
5	UUU7852	Airside	CAR	
6	WNL824	Airside		
7	BET4556	Terminal	AMBULIFT	

Below the table, there is a footer with the text "Showing 1 to 7 of 7 entries" and navigation buttons for Previous (1) and Next.

### 3.2 Kemaskini Kenderaan

Sekiranya terdapat perubahan pada senarai atau maklumat kenderaan yang telah ditambah, maklumat tersebut boleh diedit atau dihapuskan.

Maklumat kenderaan yang mempunyai permit atau sedang dalam proses permohonan permit hanya dibolehkan untuk diedit. Manakala hanya maklumat kenderaan yang belum mempunyai permit dan bukan dalam proses permohonan permit boleh dihapuskan.

The screenshot shows the DIASS application interface. The table has the following data:

#	Registration No	Vehicle Group	Vehicle Type	Action
1	AHT8900	Motorized	WATER TRUCK	
2	RX6782	Motorized	UNKNOWN	
3	RX135	Electrical	SKY LIFT	

Callout A points to the edit icon for the first row (AHT8900). Callout B points to the delete icon for the third row (RX135).

### 3.2.1 Edit Kenderan

Langkah 1: Klik  [Label A] untuk mengubah maklumat kenderaan.

Langkah 2: Kemaskini maklumat kenderaan. Kemudian klik butang “Save”.

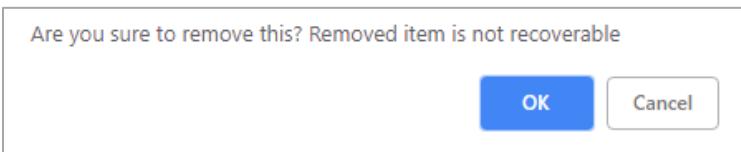
Kemaskini maklumat kenderaan berjaya dan mesej “Update Record Success” dipaparkan.



### 3.2.2 Hapus Kenderaan

Langkah 1: Klik  [Label B] untuk hapus maklumat kenderaan.

Langkah 2: Mesej “Are you sure you to remove this? Removed item is not recoverable” akan dipaparkan. Klik butang [OK].



Hapus maklumat kenderaan telah berjaya dan mesej “Delete Record Success” dipaparkan.



## 4.0 Permohonan Permit Baru/Pembaharuan Permit (Permit Application)

Semua permohonan permit perlulah melalui sistem DIASS. Selepas log masuk ke dalam sistem, klik pada butang [Apply Permit] [Label A / Label B].

The screenshot shows the DIASS dashboard with the following elements:

- Header:** DIASS logo, Dashboard, Permits, Drivers/Operators, Vehicles, PIC Malindo, Change Password, Profile, Logout.
- Left Sidebar:** Dashboard (Heya PIC Malindo! Have a nice day.), Latest Permits (listing 10 permits with columns: Booking Id, Permit Type, Status, Submitted, Action).
- Right Sidebar:** Welcome to DIASS (text: DIASS is Digital Integrated Airside Services System - a full web-based system for Airside Permit application & issuance. Learn More), Summary (Requires Your Action: 4 Expired Soon, 2 Pending for Payment), My Permits (10 Active Permits, NA Temporary Entry Permits, DRIVERS 26, VEHICLES 12).
- Bottom Buttons:** + Apply Permit (highlighted with a red box and labeled 'B'), View All Permits.

### 4.1 Airside Driving Permit (ADP)

#### Langkah 1:

Pilih permit “Airside Driving Permit (ADP)” dan jenis aplikasi “New” atau “Renewal”. Bagi permohonan “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B]. Kemudian klik butang [Next] [Label A].

The screenshot shows the 'Apply Permit (Step 1 of 4)' process:

- Header:** DIASS logo, Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, Suriawati Razali.
- Page Title:** Apply Permit (Step 1 of 4) Follow the process below to apply for permit.
- Navigation:** Step 1, Step 2, Step 3, Step 4, Home, Apply Permit.
- Form Fields:**
  - Select Permit: Airside Driving Permit (ADP).
  - Application Type: Radio buttons for New (selected) and Renewal (highlighted with a red box and labeled 'B').
  - Previous Permit Serial No: Input field with placeholder "eg:ADP000123".
  - Next > button (highlighted with a red box and labeled 'A').

## **Langkah 2:**

Pilih pemandu dari senarai pemandu yang sedia ada atau cipta akaun pemandu baru untuk pemandu jika masih belum wujud pemandu [Label A]. Kemudian klik butang [Verify].

Apply Permit (Step 2 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Application : Airside Driving Permit (ADP)

Choose Driver : If your driver is not listed below, please [create the driver](#)

MUHAMMAD AMIR BIN WAHID (920425060303)

Verify

Butang [Verify] adalah bagi mengesahkan pemandu yang tidak dikenakan sebarang tindakan kesalahan.

Sekiranya pemandu dihalang untuk memohon permit, ralat akan dipaparkan. Berikut adalah ralat yang menghalang pemandu dipilih.

Ralat 1: Permit pemandu digantung.

The driver is not available [Suspended].

Ralat 2: Pemandu mempunyai permit aktif yang sama.

The driver is not available. [Active permit].

Ralat 3: Pemandu sedang dalam permohonan permit yang sama

The driver is not available [permit application in progress].

Apply Permit (Step 2 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4 ?

**Application : Airside Driving Permit (ADP)**

**Choose Driver :**  
If your driver is not listed below, please [create the driver](#)  
USMAN BIN AWANG (34645765878)

**ADP Category:**

- A [view guide]
- B1 [view guide]
- B2 [view guide]
- C [view guide]

I hereby that the driver health is excellent.

**Vehicle Class:**

- Class 1 (Light Vehicles) [view guide]
- Class 2 (RAMP Equipment) [view guide]
- Class 3 (ACFT Towing) [view guide]
- Class 4 (Trucks-Heavy) [view guide]
- Class 5 (Special Equipment) [view guide]

**Course Information:** \*

- The driver Have not yet attend any course/briefing for this application
- The driver has attend course/briefing for this application (detail as below)

**Trainer & Course Provider :**  
Fill out course information if the driver have been done the compulsory briefing/course.

Trainer Name: \* [ ]

Training Date: \* [ ]

**Certification By Trainer \***

Choose files to upload.

No files selected.

Allowed maximum file size for uploading is 3Mb  
Allowed file types for uploading:  
 - Image files (\*.jpg, \*.jpeg & \*.png)  
 - Document files (.pdf, \*.ppt, \*.pptx, \*.doc, & \*.docx)

The driver is available

**Next >**

Sekiranya pemandu dibenarkan memohon permit, pilih kategori ADP [Label A] dan, kelas kenderaan [Label B]. Bagi kategori ADP A, B1 dan B2, tahap kesihatan pemandu perlu diisyntihar.

Nyatakan sama ada pemandu pernah/tidak pernah menghadiri taklimat sebelum ini. Sekiranya pernah, maklumat mengenai taklimat perlulah dilengkapkan [Label C].

Kemudian klik butang [Next].

### Langkah 3:

Lengkapkan maklumat-maklumat berikut:

[Label A] – Pilih tarikh dan lokasi taklimat. Lokasi taklimat di KLIA berwarna merah dan lokasi taklimat berwarna ungu di KLIA2.

[Label B] – Muat naik gambar pemandu sekiranya gambar belum dimuat naik. Gambar ini akan digunakan pada kad permit memandu.

[Label C] – Lampirkan dokumen-dokumen yang berkaitan.

Kemudian klik [Next].

Apply Permit (Step 3 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Application : Airside Driving Permit (ADP)

**Driver**

Name : ALVIN CHONG CHEAN WAH  
Ic/Passport : 910123141921  
Vehicle Class : 3

**ADP Briefing Date :** \*

Schedule based on your permit request:

Permit Condition: New

ADP Category: A

Please choose any available date for ADP Briefing.

Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	1	2	3	
6	7	8	9	10	

Selected Date/Location: 16-04-2019/KLIA

**Supporting Documents**

Driver Photo \*

Browse... No files selected.

1. Maximum file size is 1Mb  
2. Supported file format: .pdf,.doc,.docx,.jpg,.jpeg,.png,.odt

UPLOAD

**Other Documents** \*

Documentary Requirement:

- Driving License (JPJ/International)
- KLIA/KLIA2 Airport Pass
- Supporting letter from employer
- Special Equipment support documents
- Working Permit (Foreigner)

1. Maximum file size is 1Mb  
2. Supported file format: .pdf,.doc,.docx,.jpg,.jpeg,.png,.odt

UPLOAD

File Name	Document Name	Delete
all-permits.png	Driving License (JPJ/International)	X
all-permits1.png	KLIA/KLIA2 Airport Pass	X
adp-apply-step1.png	Supporting letter from employer	X

Next >

## **Langkah 4:**

Semua maklumat pemandu yang telah dimasukkan bagi permohonan permit akan dipaparkan untuk semakan. Tandakan  bagi mengesahkan maklumat adalah benar. Kemudian klik butang [Submit].

Dashboard   Permits   Drivers/Operators   Vehicles   [Apply Permit](#)
 Suriawati Razali

Apply Permit (Step 4 of 4) Follow the process below to apply for permit.

Home > Apply Permit

?

Step 1 Step 2 Step 3 Step 4

**Application :** Airside Driving Permit (ADP)

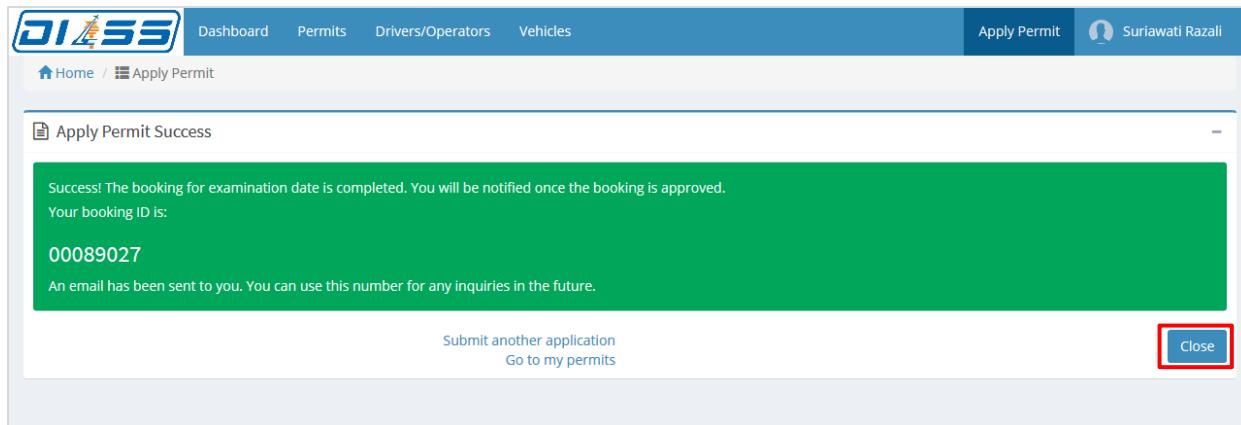
<b>Application Info</b> <p>Condition : New</p> <p><b>Driver</b></p> <p>Name : ALVIN CHONG CHEAN WAH</p> <p>Ic/Passport : 910123141921</p> <p>Vehicle Class : 3</p> <p>ADP Category : A</p> <p><b>Briefing Date:</b> 16-04-2019</p> <p><b>Exam Date:</b> 16-04-2019</p> <p><b>Exam Location:</b> KLIA</p>	<b>Supporting Documents</b> <p>Country: Malaysia</p> <p>License No: 4545487</p> <p>Driving Class: E</p> <p>Expiry Date: 05-05-2021</p> <p>Driver Photo </p>	<b>Trainer &amp; Courser Provider</b> <p>Trainer Name: Training Date: Certification By Trainer</p> <p><b>File Name</b> File(s) not found.....</p>												
<b>Other Documents</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: left;"> <thead> <tr> <th style="width: 30%;">File Name</th> <th style="width: 70%;">Document Name</th> </tr> </thead> <tbody> <tr> <td>all-permits.png</td> <td>Driving License (JPJ/International)</td> </tr> <tr> <td>all-permits1.png</td> <td>KLIA/KLIA2 Airport Pass</td> </tr> <tr> <td>adp-apply-step1.png</td> <td>Supporting letter from employer</td> </tr> <tr> <td>adp-apply-step2a.png</td> <td>Special Equipment support documents</td> </tr> <tr> <td>adp-apply-step2.png</td> <td>Working Permit (Foreigner)</td> </tr> </tbody> </table>			File Name	Document Name	all-permits.png	Driving License (JPJ/International)	all-permits1.png	KLIA/KLIA2 Airport Pass	adp-apply-step1.png	Supporting letter from employer	adp-apply-step2a.png	Special Equipment support documents	adp-apply-step2.png	Working Permit (Foreigner)
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adp-apply-step2a.png	Special Equipment support documents													
adp-apply-step2.png	Working Permit (Foreigner)													

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

Submit

Permohonan permit ADP telah berjaya dan nombor ID tempahan akan dipaparkan. Nombor ID tempahan akan digunakan oleh pemandu untuk menduduki peperiksaan.

Klik butang [Close] untuk tutup paparan.



Email akan dihantar kepada PIC setiap kali permohonan permit dibuat.

## 4.2 Electrical Vehicle Driving Permit (EVDP)

### Langkah 1:

Pilih permit “Electrical Vehicle Driving Permit (EVDP)” dan jenis aplikasi “New” atau “Renewal”. Bagi permohonan “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B]. Kemudian klik butang [Next] [Label A].

The screenshot shows the 'Apply Permit' section of the DILSS application. At the top, there are tabs for Dashboard, Permits, Drivers/Operators, and Vehicles. On the right, there are buttons for 'Apply Permit' and a user profile. Below the tabs, it says 'Apply Permit (Step 1 of 4)' and 'Follow the process below to apply for permit.' There are four steps: Step 1 (selected), Step 2, Step 3, and Step 4. Under 'Select Permit', 'Electrical Vehicle Driving Permit (EVDP)' is chosen. In the 'Application Type' section, a radio button for 'Renewal' is selected (labeled B), and a field for 'Previous Permit Serial No.' contains 'eg:ADP000123'. At the bottom right is a blue 'Next >' button (labeled A) with a red arrow pointing to it.

### Langkah 2:

Pilih pemandu dari senarai pemandu yang sedia ada atau cipta akaun pemandu baru jika masih belum wujud pemandu [Label A]. Kemudian klik butang [Verify].

The screenshot shows the 'Apply Permit' section of the DILSS application, Step 2 of 4. It has the same header and tabs as the previous screenshot. The 'Step 2' tab is selected. The 'Application : Electrical Vehicle Driving Permit (EVDP)' section shows a dropdown menu for 'Choose Driver' with 'HISHAMUDDIN (680308015121)' listed. A red arrow labeled A points to the dropdown menu. Below it is a blue 'Verify' button (labeled B) with a red arrow pointing to it.

Butang [Verify] adalah bagi memastikan pemandu yang tidak dikenakan sebarang tindakan kesalahan.

Apply Permit (Step 2 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4 ?

Application : Electrical Vehicle Driving Permit (EVDP)

**Choose Driver :**  
If your driver is not listed below, please [create the driver](#)

HISHAMUDDIN (680308015121)

Verify

The driver is available

Next ➔

Sekiranya pemandu dibenarkan memohon permit, mesej “*The driver is available*” dipaparkan. Kemudian klik butang [Next].

Sekiranya pemandu dihalang untuk memohon permit, ralat akan dipaparkan. Berikut adalah ralat yang menghalang pemandu dipilih.

Ralat 1: Permit pemandu digantung.

The driver is not available [Suspended].

Ralat 2: Pemandu mempunyai permit aktif yang sama.

The driver is not available. [Active permit].

Ralat 3: Pemandu sedang dalam permohonan permit yang sama

The driver is not available [permit application in progress].

### Langkah 3:

Lengkapkan maklumat-maklumat berikut:

[Label A] – Pilih tarikh dan lokasi taklimat terminal. Lokasi taklimat di KLIA berwarna merah dan lokasi taklimat berwarna ungu di KLIA2.

[Label B] – Muat naik gambar pemandu. Gambar ini akan digunakan pada kad permit memandu.

[Label C] – Lampirkan dokumen-dokumen yang berkaitan.

Kemudian klik [Next].

Apply Permit (Step 3 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Driver

Name : HISHAMUDDIN  
IC/Passport : 680308015121

Terminal briefing Date:<sup>\*</sup>

Please choose any available date to book for terminal briefing. Permit application can only proceed after driver has attend the briefing.

April 2019

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	1	2	3
6	7	8	9	10

Selected briefing Date/Location/Session:  
11-04-2019/KLIA2/morning

Driver Photo <sup>\*</sup>

Browse... No files selected.

1. Maximum file size is 1Mb  
2. Supported file format: .pdf, .doc, .docx, .jpg, .jpeg, .png, .odt

UPLOAD

C

Other Documents <sup>\*</sup>

Documentary Requirement:

- Copy of IC/Passport
- Driving License (JPJ/International)
- KLIA/KLIA2 Airport Pass
- Supporting letter from employer/li>
- Special Equipment support documents
- Working Permit (Foreigner)

Files uploaded successfully.

Copy of IC/Passport \*

Browse... No file selected.

Driving License (JPJ/International) \*

Browse... No file selected.

Airport Pass \*

Browse... No file selected.

Supporting Letter from employer \*

Next >

#### Langkah 4:

Semua maklumat pemandu yang telah dimasukkan bagi permohonan permit akan dipaparkan untuk semakan. Tandakan  bagi mengesahkan maklumat adalah benar. Kemudian klik butang [Submit].

Apply Permit (Step 4 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Application : Electrical Vehicle Driving Permit (EVDP)

**Application Info**

Condition : New

**Driver**

Name : HISHAMUDDIN  
Ic/Passport : 680308015121

**Terminal Briefing Date:**

11-04-2019

**Session:**

morning

**Briefing Location:**

KLIA2

**Other Documents**

File Name	Document Name
all-permits.png	Copy of IC/Passport
dashboard2.png	Driving License (JPJ/International)
pic-choose-permit.png	KLIA/KLIA2 Airport Pass
all-permits1.png	Supporting letter from employer
all-permits2.png	Special Equipment support documents
profile4.png	Working Permit (Foreigner)

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

**Submit**

Permohonan permit EVDP telah berjaya dan nombor ID tempahan akan dipaparkan. Klik butang [Close] untuk tutup paparan.

Apply Permit Success

Success! The booking for briefing date is completed. You will be notified once the booking is approved.

Your booking ID is:

05484735

An email has been sent to you. You can use this number for any inquiries in the future.

Submit another application

Go to my permits

**Close**

### 4.3 Airside Vehicle Permit (AVP)

#### Langkah 1:

Pilih permit “Airside Vehicle Permit (AVP)” dan jenis aplikasi “New” atau “Renewal”.

Bagi permohonan “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B].

Kemudian klik butang “Next” [Label A].

#### Langkah 2:

Pilih kenderaan dari senarai pemandu yang sedia ada atau cipta akaun kenderaan baru jika masih belum wujud kenderaan [Label A]. Kemudian klik butang “Verify”.

Butang “Verify” adalah bagi memastikan kenderaan yang dipilih tidak mempunyai permit aktif dan bukan dalam tempoh penggantungan.

Kemuadian, pilih categori AVP [Label C] dan klik butang [Next].

**Langkah 3:**

**Apply Permit (Step 3 of 4)** Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Application : Airside Vehicle Permit (AVP)

Vehicle Information		Vehicle Checklist	
Item	Declared	Item	Declared
Type : PICK UP	<input checked="" type="checkbox"/>	Electrical Wiring	<input checked="" type="checkbox"/>
Registration No : RA2	<input checked="" type="checkbox"/>	Steering system	<input checked="" type="checkbox"/>
Manufacturing Year : 2015	<input checked="" type="checkbox"/>	Windshield & window	<input checked="" type="checkbox"/>
AVP Category : Red	<input checked="" type="checkbox"/>	Safety Belt (if necessary)	<input checked="" type="checkbox"/>
Chasis No : P72645282926	<input checked="" type="checkbox"/>	Speedometer	<input checked="" type="checkbox"/>
Engine No : 7352820	<input checked="" type="checkbox"/>	Horn	<input checked="" type="checkbox"/>
Engine Type : Petrol	<input checked="" type="checkbox"/>	Wiper (if necessary)	<input checked="" type="checkbox"/>
Engine Capacity : 2001=<cc<3000	<input checked="" type="checkbox"/>	Side Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Brake Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Signal Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Reverse Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Front Light / Head light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Tail Light / Rear Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Beacon Light	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	"No Smoking" sign	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	"Safety First" Sign	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	"Speed Limit" Sign	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Insignia / Logo	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Body Colour	<input checked="" type="checkbox"/>

**Vehicle Insurance**

**Policy No \***  
Policy No

**Policy Expiry Date \***  
Policy Expiry Date

**Insurance coverage \***

Choose files to upload.  
Browse... No files selected.

Allowed maximum file size for uploading is 3Mb  
Allowed file types for uploading:  
- Image files (\*.jpg, \*.jpeg & \*.png)  
- Document files (\*.pdf, \*.ppt, \*.ppsx, \*.doc, & \*.docx)

**UPLOAD**

**Inspection Date:**  
Please choose any available date to book for inspection. Permit application can only proceed after vehicle pass the inspection.

**July 2019**

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

**Selected Inspection Date \***  
**17-07-2019**

**Inspection Location**

**Location \***  
-SELECT-

**Documentary Requirements**

Please upload the following documents \*

- Letter of employer/owner
- Letter of award/contract
- Registration card/proof of purchase
- Previous Vehicle Service Sheet or PUSPAKOM Cert [All vehicle except motorcycle or bicycle]
- Perakuan kelayakan mesin angkat (PMA) [optional]

**Letter of employer/owner \***  
Browse... No file selected.

**Letter of award/contract \***  
Browse... No file selected.

**Registration card/proof of purchase \***  
Browse... No file selected.

**Previous Vehicle Service Sheet or PUSPAKOM Cert \***

**Additional Requirement**

Item	Declared
Transponder	<input type="checkbox"/>
Call Sign	<input checked="" type="checkbox"/>
VHF Radio	<input type="checkbox"/>
Spark Arrestor	<input type="checkbox"/>
Green Roundel	<input type="checkbox"/>

**Special Requirement**

Item	Declared
Towing Point	<input type="checkbox"/>
Outrigger & Stabilizer	<input type="checkbox"/>
Power Take Off	<input type="checkbox"/>
Container	<input type="checkbox"/>
Emergency Stop Button	<input type="checkbox"/>
Limit/safety sensor	<input type="checkbox"/>
Battery Pack	<input type="checkbox"/>
Belt Loader Conveyor	<input type="checkbox"/>
Hydraulic System & Line	<input type="checkbox"/>
Fuel Pipe Line & Connector	<input type="checkbox"/>
Engine Compartment Cover	<input type="checkbox"/>

**Next >**

---

Lengkapkan maklumat-maklumat berikut:

Label A

*Vehicle Insurance* (Insurans Kenderaan): Masukkan nombor polisi insurans, tarikh tamat polisi insurans dan muat naik salinan perlindungan insurans.

Label B

*Inspection Date* (Tarikh Pemeriksaan Kenderaan): Pilih tarikh penghantaran kenderaan untuk pemeriksaan.

Label C

*Inspection Location* (Lokasi Pemeriksaan Kenderaan): Pilih lokasi dimana pemeriksaan kenderaan akan dijalankan.

Label D

*Documentary Requirements* (Lampiran Dokumen): Lampirkan dokumen-dokumen yang diperlukan.

Label E

*Vehicle Checklist* (Senarai Semak Kenderaan): Mengisyiharkan item-item mengikut garis panduan pemeriksaan.

Setelah semua ruang berkaitan diisi dengan lengkap, klik butang [Next].

## Langkah 4:

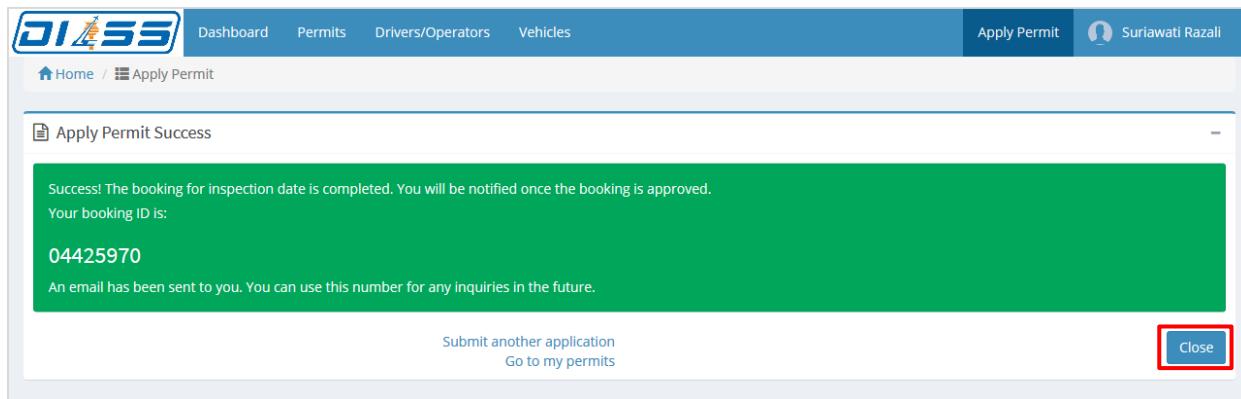
**Apply Permit (Step 4 of 4)** Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

**Application :** Airside Vehicle Permit (AVP)

<b>Application Information</b> <p>Condition : New</p> <b>Vehicle Information</b> <p>Type : PICK UP Chassis No : P72645282926 Registration No : RA2 Engine No : 7352820 Manufacturing Year : 2015 Engine Type : Petrol AVP Category : Red Engine Capacity : 2001=&lt;cc&lt;3000</p> <p><b>Inspection Date:</b> <b>17-07-2019</b></p> <p><b>Inspection Location:</b> <b>Airside KUA</b></p> <b>Insurance</b> <p>Policy No: 4634656 Policy Expiry Date: 13-07-2022 Insurance supported docs</p> <p><b>File Name</b> avp-apply-success.png</p> <b>Other Documents</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>File Name</th> <th>Document Name</th> </tr> </thead> <tbody> <tr> <td>avp-apply-success.png</td> <td>Letter of employer/owner</td> </tr> <tr> <td>avp-apply-success1.png</td> <td>Letter of award/contract</td> </tr> <tr> <td>avp-apply-success2.png</td> <td>Registration card/proof of purchase</td> </tr> <tr> <td>avp-apply-success3.png</td> <td>Previous Vehicle Service Sheet or PUSPAKOM Cert</td> </tr> <tr> <td>avp-apply-success4.png</td> <td>Perakuan kelayakan mesin angkat (PMA)</td> </tr> </tbody> </table>	File Name	Document Name	avp-apply-success.png	Letter of employer/owner	avp-apply-success1.png	Letter of award/contract	avp-apply-success2.png	Registration card/proof of purchase	avp-apply-success3.png	Previous Vehicle Service Sheet or PUSPAKOM Cert	avp-apply-success4.png	Perakuan kelayakan mesin angkat (PMA)	<b>Self Inspection:</b> <b>General Requirement *</b> <table border="1" style="width: 100%; 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Permohonan permit AVP telah berjaya dan nombor ID tempahan akan dipaparkan. Klik butang [Close] untuk tutup paparan.

#### 4.4 Electric Vehicle Permit (EVP)

##### Langkah 1:

Pilih permit “Electrical Vehicle Permit (EVP)” dan jenis aplikasi “New” atau “Renewal”. Bagi permohonan “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B]. Kemudian klik butang [Next] [Label A].

##### Langkah 2:

Pilih kenderaan dari senarai kenderaan yang sedia ada atau cipta akaun kenderaan baru jika masih belum wujud kenderaan [Label A]. Kemudian klik butang [Verify].

Butang [Verify] adalah bagi memastikan kenderaan yang dipilih tidak mempunyai permit aktif dan bukan dalam tempoh penggantungan.

Kemudian, klik butang [Next].

**Langkah 3:**

**Apply Permit (Step 3 of 4)** Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

**Application : Electrical Vehicle Permit (EVP)**

<b>Vehicle Information</b> <p>Type : AMBULIFT Registration No : BET4556 Manufacturing Year : 2018 Chassis No : 1GCHC29DX6E000001 Engine No : AW123984NA Engine Type : Diesel Engine Capacity : 2001=&lt;cc&lt;3000</p> <b>Vehicle Insurance</b> <p><b>Policy No *</b> 46456767</p> <p><b>Policy Expiry Date *</b> 28-04-2022</p> <p><b>Insurance coverage *</b> Browse... No files selected. 1. Maximum file size is 1Mb 2. Supported file format: pdf, doc, docx, jpg, jpeg, png, odt <b>UPLOAD</b></p> <p>File Name Delete all-permits.png X</p>	<b>Documentary Requirements</b> <p>Please upload the following documents <b>*</b></p> <ul style="list-style-type: none"> <li>Letter of employer/owner</li> <li>Registration card/proof of purchase</li> <li>Previous Vehicle Service Sheet or PUSPAKOM Cert</li> <li>Perakuan kelayakan mesin angkat (PMA)</li> </ul> <table border="1"> <thead> <tr> <th>File Name</th> <th>Document Name</th> <th>Delete</th> </tr> </thead> <tbody> <tr> <td>all-permits.png</td> <td>Letter of employer/owner</td> <td>X</td> </tr> <tr> <td>all-permits1.png</td> <td>Registration card/proof of purchase</td> <td>X</td> </tr> <tr> <td>all-permits2.png</td> <td>Previous Vehicle Service Sheet or PUSPAKOM Cert</td> <td>X</td> </tr> <tr> <td>adp-apply-step2a.png</td> <td>Perakuan kelayakan mesin angkat (PMA)</td> <td>X</td> </tr> </tbody> </table>	File Name	Document Name	Delete	all-permits.png	Letter of employer/owner	X	all-permits1.png	Registration card/proof of purchase	X	all-permits2.png	Previous Vehicle Service Sheet or PUSPAKOM Cert	X	adp-apply-step2a.png	Perakuan kelayakan mesin angkat (PMA)	X																																																																																						
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**Next >**

Lengkapkan maklumat-maklumat berikut:

Label A

*Vehicle Insurance* (Insurans Kenderaan): Masukkan nombor polisi insurans, tarikh tamat polisi insurans dan muat naik salinan perlindungan insurans.

Label B

*Inspection Date* (Tarikh Pemeriksaan Kenderaan): Pilih tarikh penghantaran kenderaan untuk pemeriksaan.

Label C

*Inspection Location* (Lokasi Pemeriksaan Kenderaan): Pilih lokasi dimana pemeriksaan kenderaan akan dijalankan.

Label D

*Documentary Requirements* (Lampiran Dokumen): Lampirkan dokumen-dokumen yang diperlukan.

Label E

*Vehicle Checklist* (Senarai Semak Kenderaan): Mengisyiharkan item-item mengikut garis panduan pemeriksaan. Semua kenderaan elektrik wajib memenuhi setiap item-item yang ditetapkan.

Setelah semua ruang berkaitan diisi dengan lengkap, klik butang [Next].

## Langkah 4:

Semua maklumat kenderaan yang telah dimasukkan bagi permohonan permit akan dipaparkan untuk semakan. Tandakan  bagi mengesahkan maklumat adalah benar. Kemudian klik butang "Submit".

The screenshot shows the DIASS application interface for an Electrical Vehicle Permit (EVP). The top navigation bar includes links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile for Suriawati Razali.

The main page title is "Apply Permit (Step 4 of 4)" with the sub-instruction "Follow the process below to apply for permit." Below this, a progress bar indicates "Step 1 Step 2 Step 3 Step 4".

**Application Info:** Condition : New

**Vehicle:**

- Type : AMBULIFT
- Chassis No : 1GCHC29DX6E000001
- Registration No : BET4556
- Engine No : AW123984NA
- Manufacturing Year : 2018
- Engine Type : Diesel
- Engine Capacity : 2001=<cc<3000

**Inspection Date:** 12-04-2019

**Inspection Location:** Terminal KLIA

**Insurance:**

- Policy No: 46456767
- Policy Expiry Date: 28-04-2022
- Insurance supported docs: all-permits.png

**File Name:** all-permits.png

**Other Documents:**

File Name	Document Name
all-permits.png	Letter of employer/owner
all-permits1.png	Registration card/proof of purchase
all-permits2.png	Previous Vehicle Service Sheet or PUSPAKOM Cert
adp-apply-step2a.png	Perakuan kelayakan mesin angkat (PMA)

**Self Inspection:**

#	Description	Status
1	Hydraulic System & Line (no leakage)	<input checked="" type="checkbox"/>
2	Brake System (functioning)	<input checked="" type="checkbox"/>
3	Tyre (rubber tyre)	<input checked="" type="checkbox"/>
4	Electrical Switch (suitably covered & no crack)	<input checked="" type="checkbox"/>
5	Electrical Wiring (securely fastened & insulated)	<input checked="" type="checkbox"/>
6	Beeper (functioning)	<input checked="" type="checkbox"/>
7	Rear/Front Rubber Bumper	<input checked="" type="checkbox"/>
8	Water Tank / Container (no leakage & free of cracks & mechanical defect)	<input checked="" type="checkbox"/>
9	Scissor Arms (free of cracks & mechanical defect)	<input checked="" type="checkbox"/>
10	Interior / Exterior Cleanliness	<input checked="" type="checkbox"/>
11	Battery (suitably covered & insulated terminal)	<input checked="" type="checkbox"/>
12	Battery Charger (functioning)	<input checked="" type="checkbox"/>
13	Battery Indicator (functioning)	<input checked="" type="checkbox"/>
14	Key Lock (functioning)	<input checked="" type="checkbox"/>
15	Registration Plug	<input checked="" type="checkbox"/>
16	Body Condition (white colour-vehicle body down to waist)	<input checked="" type="checkbox"/>
17	Front Light / Head light (functioning & clearly visible)	<input checked="" type="checkbox"/>
18	Tail Light / Rear Light (functioning & clearly visible)	<input checked="" type="checkbox"/>
19	Beacon Light (flashing functioning)	<input checked="" type="checkbox"/>
20	Safety First Sign	<input checked="" type="checkbox"/>
21	Insignia / Logo (owner's insignia or logo)	<input checked="" type="checkbox"/>

**Disclaimer:**

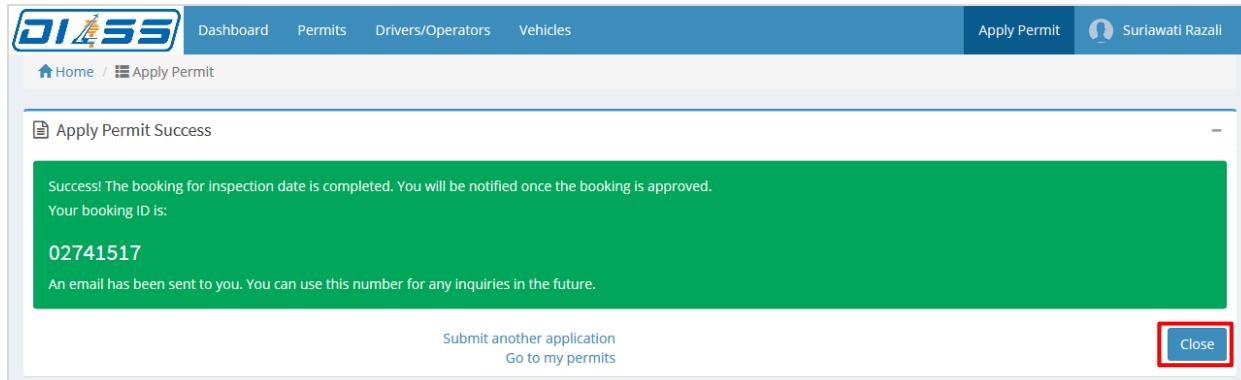
★ I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine.

I certify that this "Vehicle" COMPLY with the requirement of Airport Standards Directive 506.

I also certify that this vehicle complies with requirement of road worthiness, safe for operation and in good condition, and;

I will take full responsibility of any issue or occurrences before and after the inspection.

**Submit** (button highlighted with a red box)



The screenshot shows the DILSS application interface. At the top, there is a navigation bar with the DILSS logo, menu items like Dashboard, Permits, Drivers/Operators, Vehicles, and a user profile for Suriawati Razali. Below the navigation bar, a breadcrumb trail indicates the user is at Home > Apply Permit. A success message box is displayed, stating: "Success! The booking for inspection date is completed. You will be notified once the booking is approved." followed by "Your booking ID is: 02741517". It also mentions that "An email has been sent to you. You can use this number for any inquiries in the future." At the bottom of the message box are links to "Submit another application" and "Go to my permits". A red box highlights the "Close" button in the bottom right corner of the message box.

Permohonan permit EVP telah berjaya dan nombor ID tempahan akan dipaparkan.

Klik butang [Close] untuk tutup paparan.

## 4.5 Passenger Boarding Bridge Driving Permit (PBB)

### Langkah 1:

Pilih permit “Passenger Boarding Bridge Driving Permit (PBB)” dan jenis aplikasi “New” atau “Renewal”. Bagi permohonan “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B]. Kemudian klik butang [Next] [Label A].

### Langkah 2:

Pilih operator dari senarai operator yang sedia ada atau cipta akaun operator baru untuk pemandu jika masih belum wujud pemandu [Label A]. Kemudian klik butang [Verify].

Butang [Verify] adalah bagi mengesahkan operator yang dipilih bebas dari sebarang tindakan kesalahan.

Sekiranya operator dibenarkan memohon permit, mesej “The driver is available” akan dipaparkan. Kemudian klik butang [Next].

Apply Permit (Step 2 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4 ?

Application : Passenger Boarding Bridge Driving Permit (PBB)

**Choose Driver :**  
If your driver is not listed below, please [create the driver](#)

AZMIN ABU (883562893570)

Verify

The driver is available

Next >

Sekiranya operator dihalang untuk memohon permit, ralat akan dipaparkan. Berikut adalah ralat yang menghalang operator daripada dipilih.

#### Ralat 1: Permit operator digantung.

The driver is not available [Suspended].

#### Ralat 2: Operator mempunyai permit aktif yang sama.

The driver is not available. [Active permit].

#### Ralat 3: Operator sedang dalam permohonan permit yang sama

The driver is not available [permit application in progress].

### **Langkah 3:**

Lengkapkan maklumat-maklumat berikut:

[Label A] – Pilih tarikh dan lokasi untuk penilaian PBB.

[Label B] – Muat naik gambar operator sekiranya gambar belum dimuat naik. Gambar ini akan digunakan pada kad permit memandu.

[Label C] – Lampirkan dokumen-dokumen yang berkaitan.

Kemudian klik [Next].

Apply Permit (Step 3 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4 ?

Home > Apply Permit

**Application : Passenger Boarding Bridge Driving Permit (PBB)**

**Driver**

Name : AZMIN ABU  
Ic/Passport : 883562893570

**Pbb assessment Date:** \*

Please choose any available date to book for PBB assessment. Permit application can only proceed after driver has attend the assessment.

**Driver Photo** \*

Allowed file types for uploading:  
 - Image files (\*.jpg, \*.jpeg & \*.png)  
 - Document files (.pdf, \*.ppt, \*.pptx, \*.doc, & \*.docx)

**UPLOAD**

**Other Documents** \*

Documentary Requirement.

- Copy of MA Sepang Permanent Pass
- On Job Training (OJT) Sheet

**Copy of MA Sepang Permanent Pass** \*

**On Job Training (OJT) Sheet** \*

Allowed maximum file size for uploading is 3Mb  
 Allowed file types for uploading:  
 - Image files (\*.jpg, \*.jpeg & \*.png)  
 - Document files (.pdf, \*.ppt, \*.pptx, \*.doc, & \*.docx)

**Selected assessment Date/Location/Session:**

09-07-2019/KLIA2/morning

**Next >**

#### Langkah 4:

Semua maklumat operator yang telah dimasukkan bagi permohonan permit akan dipaparkan untuk semakan. Tandakan  bagi mengesahkan maklumat adalah benar. Kemudian klik butang [Submit].

Apply Permit (Step 4 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

**Application :** Passenger Boarding Bridge Driving Permit (PBB)

Application Info		Driver Photo
Condition :	New	
<b>Driver</b>		
Name :	AZMIN ABU	
Ic/Passport :	883562893570	
<b>PBB Briefing Date:</b>	09-07-2019	
<b>Briefing Location:</b>	KLIA2	
<b>Session:</b>	morning	

**Other Documents**

File Name	Document Name
pic-permit-aktf.png	Copy of MA Sepang Permanent Pass
mydrivers2.png	On Job Training (OJT) Sheet

I hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. \*

**Submit**

Permohonan permit PBB telah berjaya dan nombor ID tempahan akan dipaparkan. Klik butang [Close] untuk tutup paparan.

Success! The booking for briefing date is completed. You will be notified once the booking is approved.  
Your booking ID is:

**01611564**

An email has been sent to you. You can use this number for any inquiries in the future.

[Submit another application](#) [Go to my permits](#) **Close**

Emel akan dihantar kepada PIC setiap kali permohonan permit berjaya dihantar.

Permohonan permit yang berjaya dihantar akan dipaparkan dalam senarai permit.

Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Exam / Briefing / Assessment / Inspection Date	Name/Type	Location	
Search Book	Search	All	All	Search	Search Nam	All	
01611564	883562893570	Passenger Boarding Bridge	<span style="background-color: orange;">pending</span>	09-07-2019	AZMIN ABU	KLIA2	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Cancel</span>
03969768	983467820472	Visual Docking Guidance System	<span style="background-color: red; color: white; border-radius: 5px; padding: 2px 10px;">canceled</span>	25-06-2019	BENJAMIN BUTTON	KLIA2	
02006619	34634656	Passenger Boarding Bridge	<span style="background-color: red; color: white; border-radius: 5px; padding: 2px 10px;">canceled</span>	01-07-2019	FARAH	KLIA	
02349758	JFJ8765	Airside Vehicle Permit	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">inprogress</span>	20-06-2019	HI LIFT	MTW	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Cancel</span>
09342302	873276598233	Electrical Vehicle Driving Permit	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">paid</span>	25-06-2019	AHMAD FAHRIN	KLIA	
01216485	974895786524	Airside Driving Permit	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">inprogress</span>	25-06-2019	AHMAD MASLAN	KLIA2	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Cancel</span>
02187103	JFJ8765	Stakeholder	<span style="background-color: orange;">pending</span>	-	HI LIFT		
00500385	SNF2203	Commercial Supplier	<span style="background-color: orange;">pending</span>	-	BUS		
03395155	RA2	Work In Progress (Others Areas)	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">completed</span>	-	PICK UP		<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Terminate</span> <span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Replace</span> <span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Receipt</span>
05216980	RA2	Work In Progress (Taxiway & Runway)	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">completed</span>	18-06-2019	PICK UP	Airside KLIA	<span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Terminate</span> <span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Replace</span> <span style="background-color: #0072BC; color: white; border-radius: 5px; padding: 2px 10px;">Receipt</span>

Showing 1 to 10 of 12 entries

Previous 1 2 Next

## 4.6 Visual Docking Guidance System Driving Permit (VDGS)

### Langkah 1:

Pilih permit “Visual Docking Guidance System Driving Permit (VDGS)” dan jenis aplikasi “New” atau “Renewal”. Bagi “Renewal”, nombor siri permit terdahulu perlulah disertakan [Label B]. Kemudian klik butang [Next].

### Langkah 2:

Pilih operator dari senarai operator yang sedia ada atau cipta akaun operator baru jika masih belum wujud operator [Label A]. Kemudian klik butang [Verify].

Butang [Verify] adalah bagi mengesahkan operator yang dipilih bebas dari sebarang tindakan kesalahan.

Apply Permit (Step 2 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4 ?

**Application : Visual Docking Guidance System Driving Permit (VDGS)**

**Choose Driver :**  
If your driver is not listed below, please [create the driver](#)

AZMIN ABU (883562893570)

Verify

The driver is available

Next >

Sekiranya operator dibenarkan memohon permit, mesej “*The driver is available*” akan dipaparkan. Kemudian klik butang [Next].

Sekiranya operator dihalang untuk memohon permit, ralat akan dipaparkan. Berikut adalah ralat yang menghalang pemandu dipilih.

Ralat 1: Permit pemandu digantung.

The driver is not available [Suspended].

Ralat 2: Pemandu mempunyai permit aktif yang sama.

The driver is not available. [Active permit].

Ralat 3: Pemandu sedang dalam permohonan permit yang sama

The driver is not available [permit application in progress].

### Langkah 3:

Lengkapkan maklumat-maklumat berikut:

[Label A] – Pilih tarikh dan lokasi taklimat VGDS.

[Label B] – Muat naik gambar operator. Gambar ini akan digunakan pada kad permit.

[Label C] – Lampirkan dokumen-dokumen yang berkaitan.

Kemudian klik [Next].

Apply Permit (Step 3 of 4) Follow the process below to apply for permit.

Step 1 Step 2 Step 3 Step 4

Application : Visual Docking Guidance System Driving Permit (VDGS)

**Driver**

Name : AZMIN ABU  
Ic/Passport : 883562893570

**Vdgs briefing Date:<sup>\*</sup>**

Please choose any available date to book for vdgs briefing. Permit application can only proceed after driver has attend the briefing.

**A**

**B**

**C**

**Driver Photo <sup>\*</sup>**

Allowed file types for uploading:  
 - Image files (\*.jpg, \*.jpeg & \*.png)  
 - Document files (.pdf, \*.ppt, \*.pptx, \*.doc, & \*.docx)

**UPLOAD**



**Other Documents <sup>\*</sup>**

Documentary Requirement:

- IC/Passport/Working Permit/Employment Pass
- KLIA/KLIA2 Airport Pass
- Support letter from employer/company

**UPLOAD**

File Name	Document Name	Delete
all-permits.png	Copy of IC/Passport	X
mydrivers.png	KLIA/KLIA2 Airport Pass	X
pic-permit-aktif.png	Supporting letter from employer	X

**Selected briefing Date/Location/Session:**

16-07-2019/KLIA/morning

**Next ➔**

#### Langkah 4:

Semua maklumat permohonan permit yang telah dimasukkan bagi akan dipaparkan untuk semakan. Tandakan  bagi mengesahkan maklumat adalah benar. Kemudian klik butang [Submit].

Permohonan permit VDGS telah berjaya dan nombor ID tempahan akan dipaparkan. Klik butang [Close] untuk tutup paparan.

Emel akan dihantar kepada PIC setiap kali permohonan permit berjaya dihantar.

Permohonan permit yang berjaya dihantar akan dipaparkan dalam senarai permit.

Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Exam / Briefing / Assessment / Inspection Date	Name/Type	Location	Action
Search Book	Search	All	All	Search	Search Nam	All	
00176637	883562893570	Visual Docking Guidance System	<span style="background-color: orange; color: white; padding: 2px 5px;">pending</span>	16-07-2019	AZMIN ABU	KLIA	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Cancel</span>
01611564	883562893570	Passenger Boarding Bridge	<span style="background-color: orange; color: white; padding: 2px 5px;">pending</span>	09-07-2019	AZMIN ABU	KLIA2	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Cancel</span>
03969768	983467820472	Visual Docking Guidance System	<span style="background-color: red; color: white; padding: 2px 5px;">canceled</span>	25-06-2019	BENJAMIN BUTTON	KLIA2	
02006619	34634656	Passenger Boarding Bridge	<span style="background-color: red; color: white; padding: 2px 5px;">canceled</span>	01-07-2019	FARAH	KLIA	
02349758	JFJ8765	Airside Vehicle Permit	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Inprogress</span>	20-06-2019	HI LIFT	MTW	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Cancel</span>
09342302	873276598233	Electrical Vehicle Driving Permit	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">paid</span>	25-06-2019	AHMAD FAHRIN	KLIA	
01216485	974895786524	Airside Driving Permit	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Inprogress</span>	25-06-2019	AHMAD MASLAN	KLIA2	<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Cancel</span>
02187103	JFJ8765	Stakeholder	<span style="background-color: orange; color: white; padding: 2px 5px;">pending</span>	-	HI LIFT		
00500385	SNF2203	Commercial Supplier	<span style="background-color: orange; color: white; padding: 2px 5px;">pending</span>	-	BUS		
03395155	RA2	Work In Progress (Others Areas)	<span style="background-color: green; color: white; padding: 2px 5px;">completed</span>	-	PICK UP		<span style="background-color: #0070C0; color: white; padding: 2px 5px;">Terminate</span> <span style="background-color: #0070C0; color: white; padding: 2px 5px;">Replace</span> <span style="background-color: #0070C0; color: white; padding: 2px 5px;">Receipt</span>

Showing 1 to 10 of 13 entries

Previous 1 2 Next

## 5.0 Permit (Permits)

Paparan *Permits* memaparkan semua senarai permit sama ada aktif mahupun permit yang masih dalam proses permohonan. Untuk melihat maklumat penuh permit, klik pada *Booking Id* [Label A]. Bagi permit yang aktif yang berstatus *completed*, permit akan mempunyai nombor siri. Klik pada *Booking Id* untuk melihat status lengkap permit. (Rujuk Lampiran D : Contoh ADP)

Booking Id	Driver / Operator / Vehicle ID	Permit	Status	Exam / Briefing / Assessment / Inspection Date	Name / Type	Location
08214513	2830274	Airside Driving Permit	paid	01-01-1900	JAMIL BIN BIDIN	KLIA
07243146	757622982567	Airside Driving Permit	pending	10-07-2019	CATHERINE ZETA JONES	KLIA
03378948	883562893570	Visual Docking Guidance System	completed	15-07-2019	AZMIN ABU	KLIA
06802505	34634656	Airside Driving Permit	completed	04-07-2019	FARAH	KLIA
07531311	34634656	Airside Driving Permit	cancelled	22-07-2019	FARAH	KLIA2
00176637	883562893570	Visual Docking Guidance System	cancelled	05-07-2019	AZMIN ABU	KLIA
01611564	883562893570	Passenger Boarding Bridge	pending	09-07-2019	AZMIN ABU	KLIA2
03969768	983467820472	Visual Docking Guidance System	cancelled	25-06-2019	BENJAMIN BUTTON	KLIA2
02006619	34634656	Passenger Boarding Bridge	cancelled	01-07-2019	FARAH	KLIA
02349758	JFJ8765	Airside Vehicle Permit	inprogress	20-06-2019	HI LIFT	MTW

### Label B

Memaparkan status permit.

### Label C

Berfungsi menyaring(*filter*) untuk setiap lajur.

## 5.1 Pembatalan Permit (Permit Cancellation)

Pembatalan permit boleh dilakukan pada bila-bila masa sebelum proses pembayaran dilakukan. Klik butang “Cancel” untuk membatalkan permit.

02741517		BET4556	Electrical Vehicle Permit	<span style="background-color: orange; color: white; padding: 2px;">pending</span>	08-04-2019	<span style="border: 2px solid red; padding: 2px;">Cancel</span>
----------	--	---------	---------------------------	--	------------	--

Kemudian, lengkapkan maklumat pembatalan permit dan klik butang [Submit].

Cancel Permit Application

Booking Id: **00353228**  
 Permit Type: **EVDP**  
 Permit Condition: **renew**

Please state your reason for cancellation: \*

I confirm that the information given in this form is true, complete and accurate.

**Submit**

Pembatalan permit telah berjaya dan mesej “Update Record Success” dipaparkan.

✓ Success!  
 Update Record Success

Status permit akan bertukar kepada “Canceled” pada paparan utama permit.

## 5.2 Penamatan Permit (Permit Termination)

Penamatan permit boleh dilakukan hanya pada permit yang berstatus *completed*. Klik butang “Terminate” untuk menamatkan permit.

05378686	ADP000009	820524055146	Airside Driver Permit	<span style="background-color: green; color: white; padding: 2px;">completed</span>	05-04-2019	05-04-2020	<span style="border: 2px solid red; padding: 2px;">Terminate</span>	Replace
----------	-----------	--------------	-----------------------	---	------------	------------	---	---------

Kemudian, lengkapkan maklumat penamatan permit dan klik butang [Submit].

The screenshot shows the 'Permit Termination' section of the DIASS application. At the top, there's a navigation bar with 'Dashboard', 'Permits', 'Drivers/Operators', 'Vehicles', 'Apply Permit', and 'PIC Malindo'. Below that, a breadcrumb trail shows 'Home / Permit Termination'. The main form has a title 'Terminate Permit Request'. It displays the serial number (AVP000009), permit type (AVP), and condition (new). A large text area is provided for stating the reason for termination. Below it, there's a section for uploading documents, with a note about file size and format. A checkbox for confirming the information is present, along with a 'Submit' button. A 'Back' button is at the bottom left.

Penamatan permit telah berjaya dan mesej “Update Record Success” dipaparkan.

✓ Success!  
Update Record Success

Status permit akan bertukar kepada “Inprogress” sebelum proses penamatan diluluskan.

### 5.3 Penggantian Permit (Permit Replacement)

Penggantian permit boleh dilakukan hanya pada permit yang berstatus *completed*. . Caj pembayaran akan dikenakan untuk setiap permintaan penggantian permit.

Klik butang [Replace] untuk penggantian permit.

05378686	ADP000009	820524055146	Airside Driver Permit	completed	05-04-2019	05-04-2020	Terminate	Replace
----------	-----------	--------------	-----------------------	-----------	------------	------------	-----------	---------

Kemudian, lengkapkan maklumat penggantian permit dan klik butang [Submit].

The screenshot shows the 'Permit Replacement' section of the DIASS application. It includes fields for Serial No (FF000001), Permit Type (PBB), and Permit Condition (new). A large text area for 'Please state your reason for replacement.' is present. Below it, there's a file upload section with a 'Browse...' button and a note about file size and format. A checkbox for confirming the information is shown, along with a 'Submit' button. At the bottom left is a 'Back' button.

Penggantian permit telah berjaya dan mesej “Update Record Success” dipaparkan.



Success!

Update Record Success

Status permit akan bertukar kepada “Pending” pada paparan utama permit. Permit perlu melalui proses pengeluaran permit sehingga status permit *completed*.

## 6.0 Penutup

Diharap manual pengguna ini dapat membantu pengguna menggunakan Sistem DIASS dengan lebih mudah dan cepat.

## Lampiran

### A. Manual Pengguna

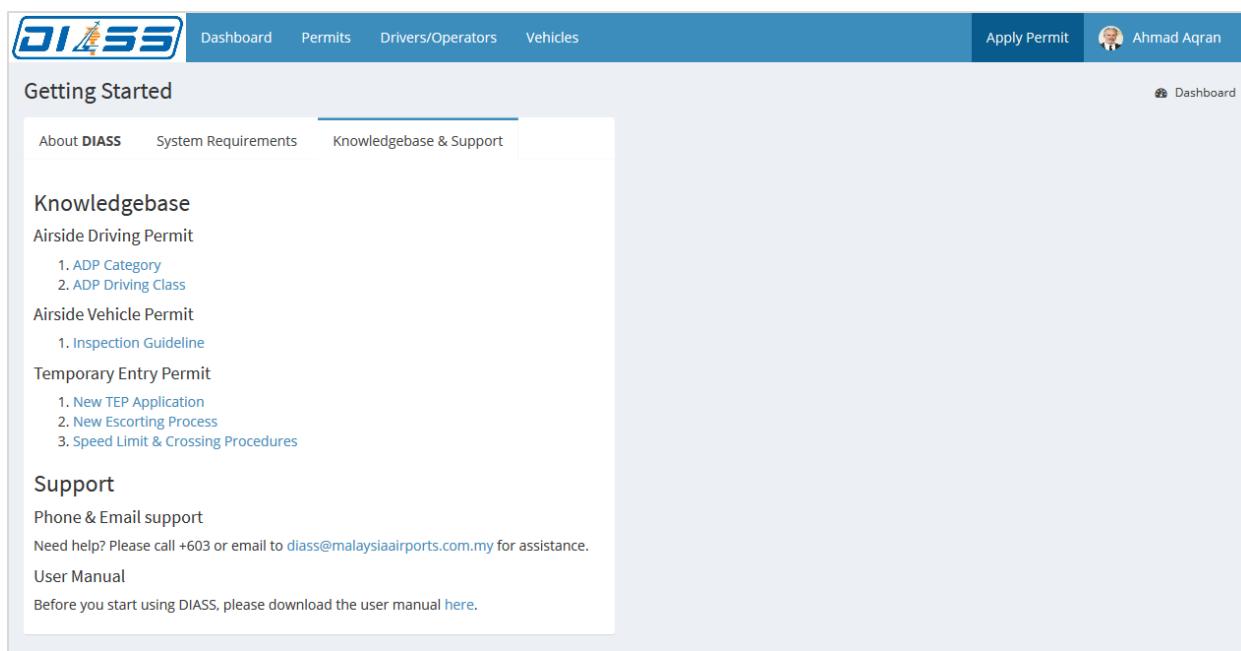
The screenshot shows the DIASS system's user interface. At the top, there is a navigation bar with the DIASS logo, 'Dashboard', 'Permits', 'Drivers/Operators', 'Vehicles', 'Apply Permit' (with a user icon), and 'Ahmad Aqrar'. Below the navigation bar, the page title is 'Getting Started'. Under this, there are links for 'About DIASS', 'System Requirements', and 'Knowledgebase & Support'. A descriptive text states: 'DIASS is Digital Integrated Airside Services System - A full web-based system for Airside Permit application & issuance.' Below this, a section titled 'Below are the permits according to category:' lists four categories with corresponding icons: 'DRIVING PERMIT' (car icon), 'VEHICLE PERMIT' (truck icon), 'TEMPORARY ENTRY PERMIT' (book icon), and 'FIXED FACILITIES OPERATING PERMIT' (key icon). Each category has a numbered list of permit types.

Category	Permit Types
DRIVING PERMIT	1. Airside Driving Permit 2. Electric Vehicle Driving Permit
VEHICLE PERMIT	1. Airside Vehicle Permit 2. Electric Vehicle Permit
TEMPORARY ENTRY PERMIT	1. TEP WIP – Runway, Taxiways & Apron 2. TEP WIP – Other Area 3. TEP Commercial Supplier 4. TEP Stakeholder <ul style="list-style-type: none"> <li>* Require vehicle inspection</li> <li>* Not require vehicle inspection</li> </ul>
FIXED FACILITIES OPERATING PERMIT	1. PBB 2. VDGS 3. PCA 4. GPU

Rajah 1: Ringkasan mengenai Sistem DIASS

The screenshot shows the DIASS system's user interface. At the top, there is a navigation bar with the DIASS logo, 'Dashboard', 'Permits', 'Drivers/Operators', 'Vehicles', 'Apply Permit' (with a user icon), and 'Ahmad Aqrar'. Below the navigation bar, the page title is 'Getting Started'. Under this, there are links for 'About DIASS', 'System Requirements', and 'Knowledgebase & Support'. A descriptive text states: 'Below is a list of the minimum Hardware and Software requirements to access DIASS.' Below this, the 'System Requirements' section is expanded, containing several subsections: 'Operating System' (listing Windows 7, 8, or 10, and Mac OS X 10.8, 10.9, 10.10 or 10.11), 'Hardware' (listing processor, RAM, monitor resolution, available space, internet connection speed, keyboard, and mouse), 'Browsers' (listing Chrome 36+, Edge 20+, Mozilla Firefox 31+, Internet Explorer 11+ (Windows only), and Safari 6+ (MacOS only)), and 'Other' (listing Java 8, Microsoft Office 2010, and Adobe Acrobat Reader).

Rajah 2: Keperluan minimum untuk melayari sistem DIASS



The screenshot shows the DIASS system's "Knowledgebase & Support" section. At the top, there is a navigation bar with links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile for Ahmad Aqrar. Below the navigation bar, the title "Getting Started" is displayed, followed by a sub-section titled "Knowledgebase". Under "Knowledgebase", there are three main categories: Airside Driving Permit, Airside Vehicle Permit, and Temporary Entry Permit, each with a list of related topics. Below these, a "Support" section includes links for Phone & Email support and a User Manual.

Getting Started

Dashboard Permits Drivers/Operators Vehicles Apply Permit Ahmad Aqrar

**Knowledgebase**

Airside Driving Permit

- 1. ADP Category
- 2. ADP Driving Class

Airside Vehicle Permit

- 1. Inspection Guideline

Temporary Entry Permit

- 1. New TEP Application
- 2. New Escorting Process
- 3. Speed Limit & Crossing Procedures

**Support**

Phone & Email support  
Need help? Please call +603 or email to [diass@malaysiaairports.com.my](mailto:diass@malaysiaairports.com.my) for assistance.

User Manual  
Before you start using DIASS, please download the user manual [here](#).

Rajah 3: Maklumat sokongan dan bantuan sistem

## B. Maklumat Pemandu/Operator

The screenshot shows the DILSS system's "Driver View" page. At the top, there is a navigation bar with tabs for Dashboard, Permits, Drivers/Operators, and Vehicles. On the right side of the header, there is a "Apply Permit" button and a user profile for "Ahmad Aqrar". Below the header, the main content area is titled "Driver Information". It displays a portrait photo of a man, his name (AZMIN ABU), and various identification details like IC / Passport / Working Permit / Employment Pass number (883562893570). It also shows his driving license information: country (MALAYSIA), class (D), and expiry date (16-03-2022). A section for "Supporting Document" indicates "- None". Below this, a red box displays "0 Merit Points" with a warning icon. The bottom part of the screenshot shows a table of "Permits" with one entry: Permit Number FF000016, Application Date 05-07-2019, Expiry Date 04-07-2020, and Status Completed. The table includes columns for #, Permit Number, Application Date, Expiry Date, and Status.

#	Permit Number	Application Date	Expiry Date	Status
1	FF000016	05-07-2019	04-07-2020	Completed

Rajah 4: Paparan maklumat pemandu/operator

## C. Maklumat Kenderaan

The screenshot shows the DIASS system interface for vehicle information. At the top, there's a navigation bar with links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile for Ahmad Aqrar. Below the navigation is a breadcrumb trail: Home / List / Form Enforcement Notice (Vehicle). The main content area has a title 'Vehicle Information' with a red banner displaying '0 Merit Points' and a warning icon. To the right, detailed vehicle information is listed: Operation Area (Terminal), Reg Number (AHW123), and Manufacturing Year (2017). Below this, there are two tabs: 'Enforcement History' (selected) and 'Permits'. Under 'Enforcement History', there's a table header with columns: #, Date Submit, Submit By, AVP No, Remark, and Offence List. A message indicates 'No data available in table'. At the bottom of the table area, it says 'Showing 0 to 0 of 0 entries' and features 'Previous' and 'Next' buttons.

Rajah 5: Paparan maklumat kenderaan

## D. Maklumat Lengkap Permit

**Permit Detail**

**Airside Driving Permit (Renew)**

Status: **completed**

Serial No: **ADP000006** Briefing & Exam Date: **04-07-2019** Location: **KLIA** Session: **All Day**

Driver Information    Permit Information    Competency Test    Application Timeline

**Driver**

Name	FARAH	Contact No	23534656
IC/Passport	34634656 - [IC/Passport copy not found]	Email	calista23@gmail.com
Driving License Country	MALAYSIA	License No	252352
License Class	D	License Expiry Date	27-04-2022



**Others**

Previous Permit Serial No:	Adp0009282
ADP Category:	B1
Vehicle Class:	1

**Training**

Trainer Name:	-
Training Date:	-
Documents:	NA

**Supporting Documents**

Documentary Requirement.

- Copy of IC/Passport
- Driving License (JPJ/International)
- KLIA/KLIA2 Airport Pass
- Supporting letter from employer
- Special Equipment support documents
- Working Permit (Foreigner)

Driving License (JPJ/International) \*  No file selected.

Airport Pass \*  No file selected.

Supporting letter from employer \*  No file selected.

Special Equipment support documents

Enforcement History    Permits

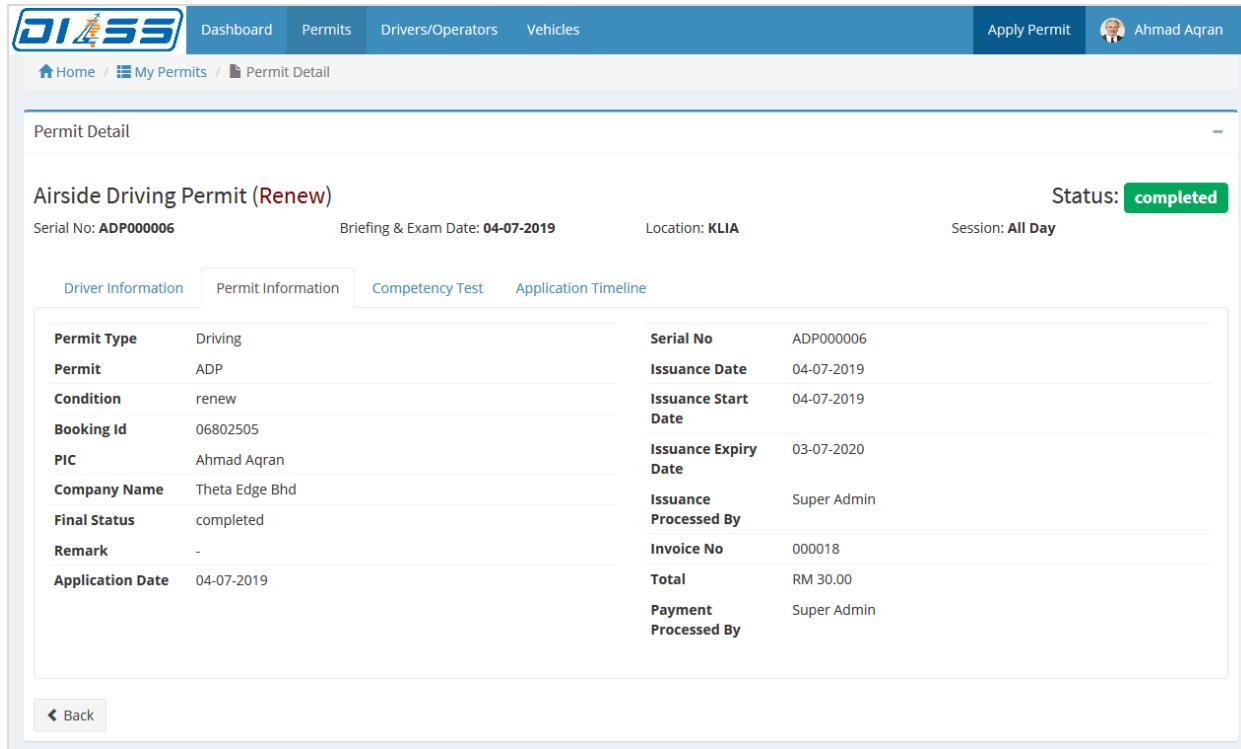
Show **10** entries

Search:

#	Date Submit	Submit By	Period of Suspension	ADP No	Remark	Offence List
No data available in table						
#	Date Submit	Submit By	Period of Suspension	ADP No	Remark	Offence List
Showing 0 to 0 of 0 entries						

[◀ Back](#)

Rajah 6: Paparan maklumat lengkap pemandu



**Airside Driving Permit (Renew)**

Serial No: **ADP000006**      Briefing & Exam Date: **04-07-2019**      Location: **KLIA**      Status: **completed**

Session: **All Day**

Driver Information	Permit Information	Competency Test	Application Timeline
<b>Permit Type</b> Driving	<b>Serial No</b> ADP000006		
<b>Permit</b> ADP	<b>Issuance Date</b> 04-07-2019		
<b>Condition</b> renew	<b>Issuance Start Date</b> 04-07-2019		
<b>Booking Id</b> 06802505	<b>Issuance Expiry Date</b> 03-07-2020		
<b>PIC</b> Ahmad Aqrar	<b>Issuance Processed By</b> Super Admin		
<b>Company Name</b> Theta Edge Bhd	<b>Invoice No</b> 000018		
<b>Final Status</b> completed	<b>Total</b> RM 30.00		
<b>Remark</b> -	<b>Payment Processed By</b> Super Admin		
<b>Application Date</b> 04-07-2019			

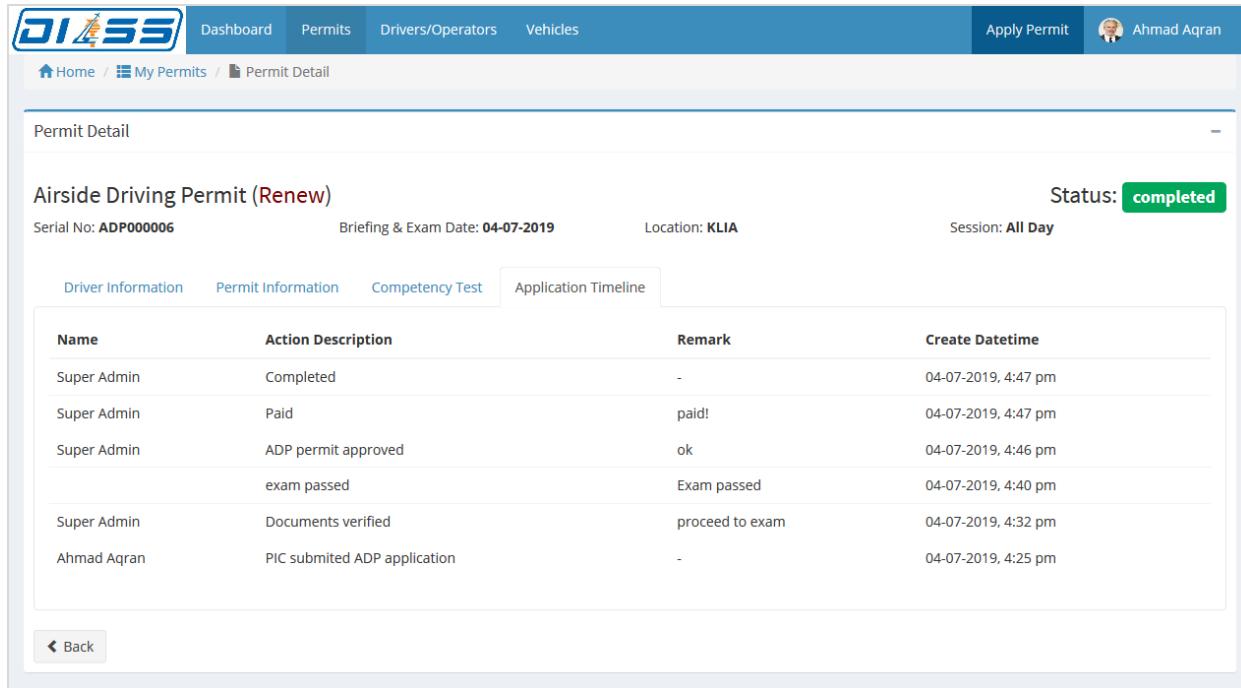
[◀ Back](#)

Rajah 7: Paparan maklumat lengkap permit

The screenshot shows the DIASS system interface for a permit holder named Ahmad Aqrar. The top navigation bar includes links for Dashboard, Permits, Drivers/Operators, Vehicles, Apply Permit, and a user profile. The main content area is titled 'Permit Detail' and shows an 'Airside Driving Permit (Renew)' with a status of 'completed'. Key details include Serial No: ADP000006, Briefing & Exam Date: 04-07-2019, Location: KLIA, and Session: All Day. Below this, tabs for Driver Information, Permit Information, Competency Test, and Application Timeline are visible. The 'Competency Test' tab is active, showing a 'PASS' result with a course date of 04-07-2019 and a competency test date of 04-07-2019. The result table lists 20 questions, each marked with a green checkmark, indicating a 100% pass rate.

Question	Status
Question 1	✓
Question 2	✓
Question 3	✓
Question 4	✓
Question 5	✓
Question 6	✓
Question 7	✓
Question 8	✓
Question 9	✓
Question 10	✓
Question 11	✓
Question 12	✓
Question 13	✓
Question 14	✓
Question 15	✓
Question 16	✓
Question 17	✓
Question 18	✓
Question 19	✓
Question 20	✓

Rajah 8: Paparan maklumat peperiksaan kelayakan ADP



**Airside Driving Permit (Renew)**

Status: completed

Name	Action Description	Remark	Create Datetime
Super Admin	Completed	-	04-07-2019, 4:47 pm
Super Admin	Paid	paid!	04-07-2019, 4:47 pm
Super Admin	ADP permit approved	ok	04-07-2019, 4:46 pm
	exam passed	Exam passed	04-07-2019, 4:40 pm
Super Admin	Documents verified	proceed to exam	04-07-2019, 4:32 pm
Ahmad Aqrar	PIC submitted ADP application	-	04-07-2019, 4:25 pm

[◀ Back](#)

Rajah 9: Paparan maklumat garis masa permohonan