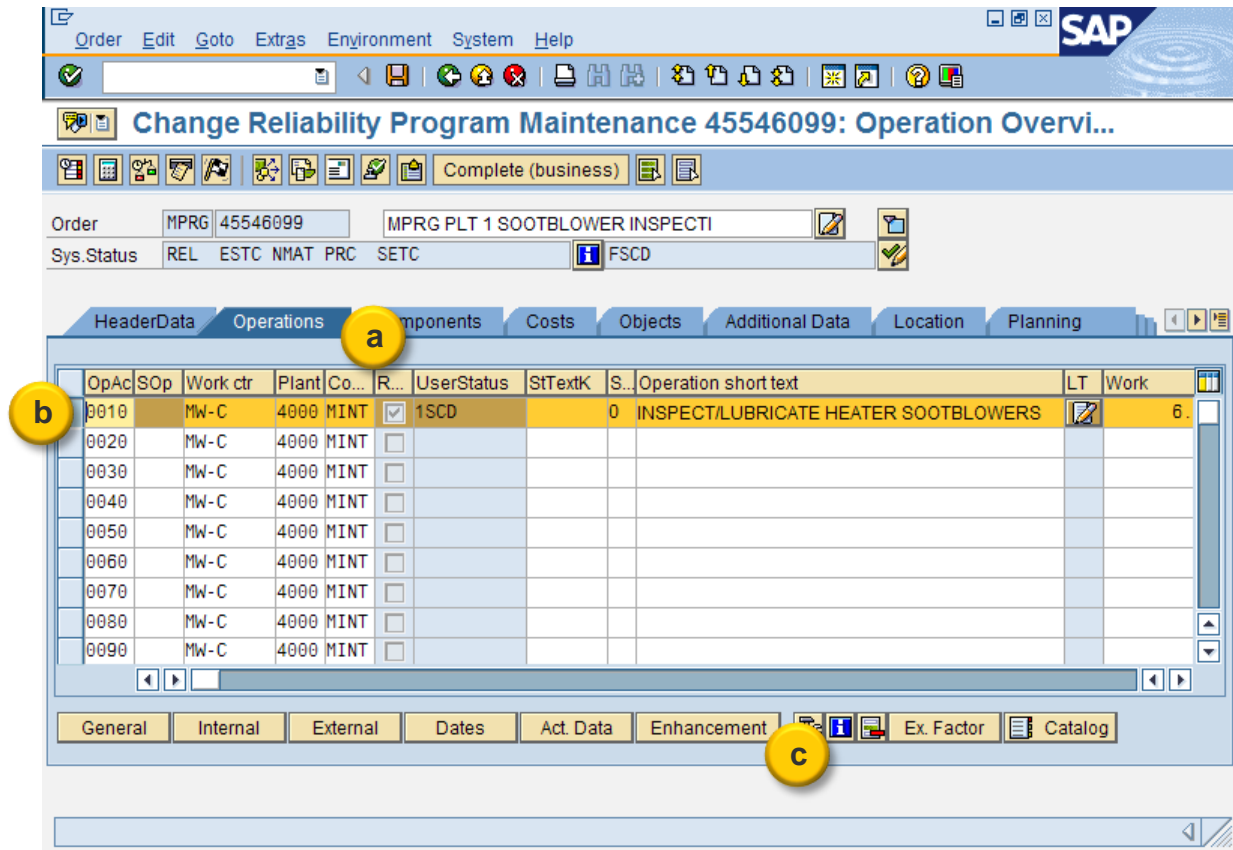


Helpful Hints

- The OLT Import will generate a separate Permit Request for every SAP Work Order Operation Line or Sub Operation Line that has a User Status of 1SCD and an appointed Work Permit Type.
- OLT Import will always update the start and end dates of any existing OLT Permit Requests with what is entered in SAP.
- Check with your manager to learn about any standards your site follows for identifying permits and attributes.

Procedure

1. Open an SAP Work Order:



Order: MPRG 45546099 | MPRG PLT 1 SOOTBLOWER INSPECTI

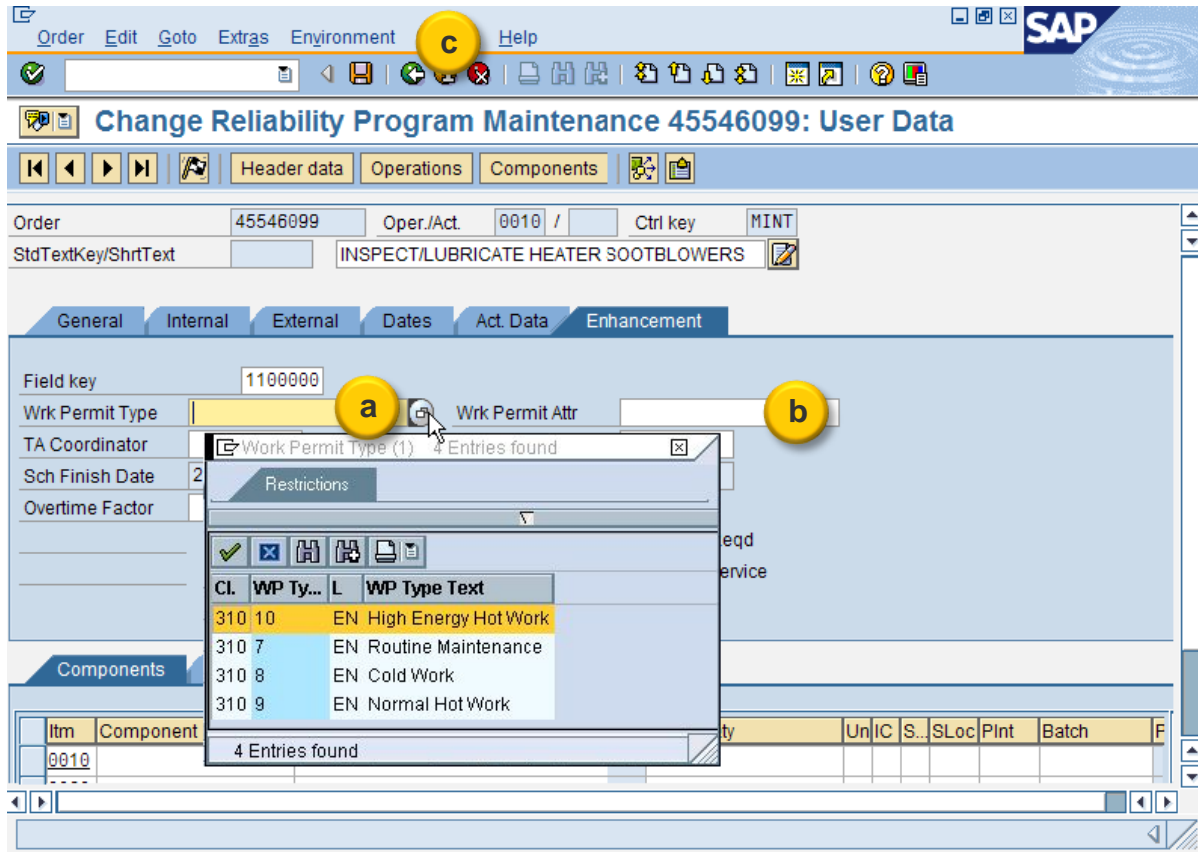
Sys.Status: REL ESTC NMAT PRC SETC | FSCD

OpAc	SOp	Work ctr	Plant	Co...	R...	UserStatus	StTextK	S...	Operation short text	LT	Work
0010		MW-C	4000	MINT	<input checked="" type="checkbox"/>	1SCD	0		INSPECT/LUBRICATE HEATER SOOTBLOWERS		6
0020		MW-C	4000	MINT	<input type="checkbox"/>						
0030		MW-C	4000	MINT	<input type="checkbox"/>						
0040		MW-C	4000	MINT	<input type="checkbox"/>						
0050		MW-C	4000	MINT	<input type="checkbox"/>						
0060		MW-C	4000	MINT	<input type="checkbox"/>						
0070		MW-C	4000	MINT	<input type="checkbox"/>						
0080		MW-C	4000	MINT	<input type="checkbox"/>						
0090		MW-C	4000	MINT	<input type="checkbox"/>						

General Internal External Dates Act. Data Enhancement Ex. Factor Catalog


- a) Click on the **Operations** tab.
- b) Select the Operating Line that needs a Safe Work Permit
- c) Click on the **Enhancement** button.

2. Once the Enhancement screen is displayed:



- Select the **Work Permit Type** to apply to the given Operation Line
- Select any **Work Permit Attributes** that you want pre-selected in the OLT Permit Request. Choose "X - NO FUTHER ATTRIBUTE" if no permit attribute is required.



Always use the **Pick List** button  whenever selecting the **Work Permit Type** and **Work Permit Attributes**. This will ensure that the values are valid and properly recorded in the field for use by OLT.

- Click on the **Back** button  to go back to the Operations tab .

3. Save your SAP Work Order changes.