
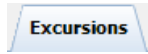

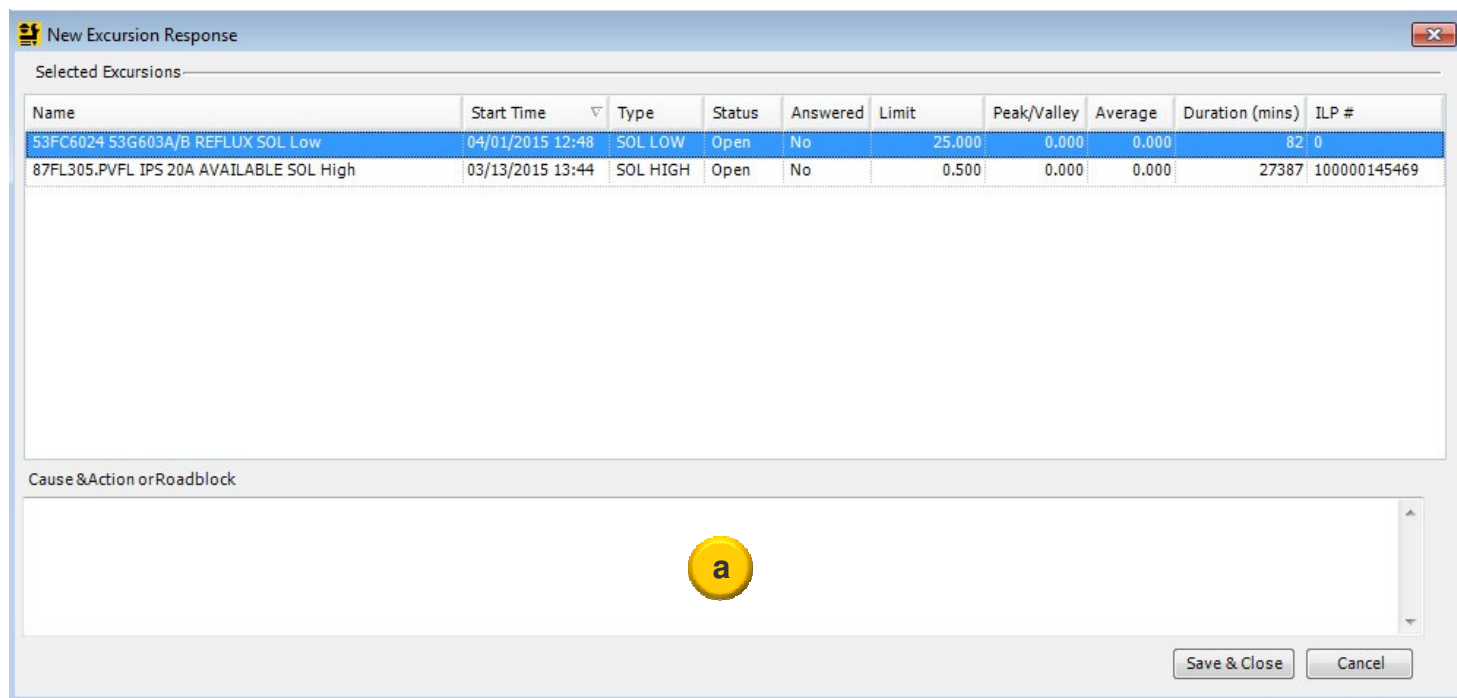


Helpful Hints

- **Excursions** are generated whenever Technical Operating Envelope Limits (Safe Operating Limits - ▲/▼, Standard Limits - ▲/▼, or Targets - ▲/▼) have been exceeded.
- **Excursions** can be responded to from either the **Priorities Screen** or the **Events** navigation pane.
- Any **new excursions** or **responses** to excursions will be shown on the **Shift Handover** report (configured for each work assignment) as well as in the **OPM** (Operations Performance Management) tool.

Procedure

1. On the navigation pane, click on the **Events** icon  to navigate to the **Excursion** grid.
2. Click on the **Excursions** tab  (located on the top of your screen) if it's not already selected.
3. Select one or more excursions from the grid (hold the Ctrl key and left-click each event with the mouse) then click on the  **Respond** toolbar button to open the Response Window. Complete the fields as required.



New Excursion Response

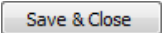
Selected Excursions

Name	Start Time	Type	Status	Answered	Limit	Peak/Valley	Average	Duration (mins)	ILP #
53FC6024 53G603A/B REFLUX SOL Low	04/01/2015 12:48	SOL LOW	Open	No	25.000	0.000	0.000	82.0	
87FL305.PVFL IPS 20A AVAILABLE SOL High	03/13/2015 13:44	SOL HIGH	Open	No	0.500	0.000	0.000	27387	100000145469

Cause & Action or Roadblock

a

Save & Close Cancel

- a) **Enter** the cause or action taken for the excursions selected. Note that limited Technical Operating Envelope Definition information is shown when responding in mass as multiple Definitions may be involved.
4. Click on  to save your work and close the **Response** window.