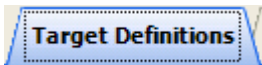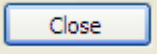## Helpful Hints

- An audit trail containing the user name and time and date of any changes made will be included in the item's edit history
- The "View History' function in the OLT is primarily intended for information/auditing purposes

Procedure

1. On the navigation pane, click the Targets icon **Targets** to navigate to the Targets screen.

2. Click on the Target Definitions tab (located on the top of your screen) **Target Definitions** to navigate to the Target Definitions screen.

3. Click in Targets display grid to select/highlight the Target Definition you wish to view the edit history for.

4. Click the History button (located on the middle of your screen) **History** to navigate to the Target Definition Historical View screen.

5. Click Close button **Close** to close the Target Definition Historical View screen once you are finished viewing.